



TWIN FALLS PARKS AND RECREATION

136 Maxwell Ave. • PO Box 1907 • Twin Falls, ID 83303 • Phone: 208-736-2265 • Fax: 208-736-1548

Facility Use Application

Date of Event _____ Sun__ Mon__ Tue__ Wed__ Thur__ Fri__ Sat__ (check all that apply)

Time of Event _____

Event Description _____

Estimated Attendance ___ 0-50 ___ 51-100 ___ 101-150 ___ 151-200 ___ 201-250 ___ 251-500** ___ 501 and over**

**Any event with an expected large attendance, having vendors or selling merchandise must have a pre-event meeting with the Parks and Recreation Director at least thirty (30) day prior to the event to determine full fee schedule and requirements. Depending on the size of the event, you may be required to provide: portable toilets, dumpsters and liability insurance.

Applicant/Organization _____

Contact Person _____ Phone _____

Address _____

E-Mail Address _____

Reservation Specifications

Shelter reservation fees are \$25 per shelter/ per 7-hour time block. Reservations are not confirmed until a completed form is received at the Parks and Recreation Office and your requested date is approved. Fees should accompany reservation forms unless previous arrangements have been made. (No alcohol at Dierkes Lake)

- | | | | |
|--|---|--|---|
| <input type="checkbox"/> Blue Lakes Rotary | <input type="checkbox"/> Cascade*** | <input type="checkbox"/> Dierkes North | <input type="checkbox"/> Dierkes South |
| <input type="checkbox"/> Frontier Field | <input type="checkbox"/> Harry Barry*** | <input type="checkbox"/> Harmon Green | <input type="checkbox"/> Harmon Red |
| <input type="checkbox"/> Harmon Brown | <input type="checkbox"/> Northern Ridge | <input type="checkbox"/> Sunrise | <input type="checkbox"/> Thomsen Small*** |
| <input type="checkbox"/> Thomsen Large*** | <input type="checkbox"/> Vista Bonita | | |

___ 8am — 3pm ___ 4pm — 11pm Fee amount _____

Shoshone Falls Tables (\$10 per group of Tables, per time block)

___ Green Tables ___ 8am — 3pm ___ 4pm — 11pm Fee amount _____

___ Red Tables ___ 8am — 3pm ___ 4pm — 11pm Fee amount _____

___ Other (Please indicate general area) _____

The Benefits Are Endless

******Indicates Recycling Bins Available******

Event Details (Please check all that apply)

- Food Concessions/Vendors
- Merchandise Vendors
- Canopies/Tents
- Catered Food
- Alcohol **
- Inflatable Toys
- Open to Public
- Animals
- Electricity
- Vehicles on Lawn (permission required)
- Broadcast Music/sound (permission required)
- Softball Field Needed (\$30/prep)
- Other (Please list) _____

** Kegs or Party Balls require a Permit (\$50.00 refundable deposit) from the Parks and Recreation office. No glass containers are allowed in any park. ***Selling of alcohol must be approved through City Council.******

Shoshone Falls and Dierkes Lake Park Entrance Fee Information:

There is a \$3 per vehicle entrance fee charged at Shoshone Falls and Dierkes Lake from April to September. Coupon books of 20 tickets are available for \$30 at the Parks and Recreation Office. You will be responsible for distributing the tickets to your group. Ticket booth personnel cannot hold them at the booth for your guests. You may also pay ahead at the Parks and Recreation office for a specific number of vehicles at \$3 per vehicle and personnel at the ticket booth will track your numbers.

Weddings at Shoshone Falls:

Weddings are typically held on the upper park loop area of the park. We do not have a way to post a reservation sign at the site. You are welcome to post your own sign and mark off the area you have reserved with tape, ribbon, etc. There is no electricity available at Shoshone Falls Park. We do not charge a reservation fee to use the area. Table reservations are available for an additional charge. For additional information, please call Parks and Recreation at (208) 736-2265.

Please read the following, sign and date:

- 1. The above named Applicant/Organization, in consideration of its use of Twin Falls Parks and Recreation facilities, agrees to release, indemnify and defend the City of Twin Falls, and its agents, employees and representative, from any and all claims, demands or lawsuits arising out of the Applicant's/Organization's use of said facilities.**
- 2. Groups, individuals and applicants further agree that they have received the City's policies, rules and regulations governing use of said facility and agree to be bound by the same.**
- 3. DOGS ARE NOT ALLOWED AT DIERKES LAKE PARK (except in the dog training area northwest of the parking lot and the trail around the lake).**

DOGS MUST BE ON LEASHES AT ALL TIMES IN ANY OTHER CITY PARKS.

NO ALCOHOL AT DIERKES LAKE, SUNWAY SOCCER FIELDS AND OREGON TRAIL YOUTH COMPLEX

Authorized Signature

Date

Method of Payment (payable to City of Twin Falls)

Check # _____ Amount \$ _____ Cash \$ _____

Credit Card # _____ Exp. Date _____ Amount \$ _____

Name on Card _____ Signature _____

***** We do not accept American Express*****