



**City of Twin Falls
Building Department**
324 Hansen Street East
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Policy for MEP Permits Needing Plans

There are times when MEP permits are pulled where they aren't associated with a Building Permit but still need to have plans approved.

1. Kitchen Hoods or HVAC Ventilation Systems: Need to provide listed equipment or engineering. (See Commercial Hood Brochure)
 - a. Reviews needed: Fire & Mechanical
2. Large Solar Installations: Provide plan(s) showing location on roof, roof access, loads, & connection details; manufacturers installation instructions; and if the roof load is >5 lbs installation instructions and engineering showing roof will support the load (building permits will be needed if changes to the roof are required).
 - a. Reviews needed: Fire, Electrical, & Building
3. Grease Traps, Sump, and Combination Waste & Vent Systems: Provide drain design & sizes, calculations, and site plan if applicable. Need manufacturers listing and/or engineered.
 - a. Reviews needed: Plumbing, Engineering, Building

Permits can be started so there is a permit number associated with the plans but cannot be issued until the plans have been reviewed and approved.

*Please contact the City's Plans Examiner at 208-735-7291 with any questions you have regarding plans required and/or with any other alternate installation proposals you may have.

Thank you,
Jarrod Bordi
Building Official