



City of Twin Falls
Building Department
203 Main Ave. East
P.O. Box 1907
Twin Falls, ID 83303-1907

Phone: 208-735-7238
Fax: 208-736-2256
www.tfid.org

Submittals: buildingfax@tfid.org

Revision/Change Order Resubmittal Form

Required items for plan re-submittals: All items must be submitted together to buildingfax@tfid.org

Resubmittal form (all fields) filled out & signed.

Revised project value if project value has increased. \$ _____

Revised square footage if building size has increased. _____

Permit Number: _____

Street Address: _____

Contact Person: _____ Contact Phone: _____

Contact Email: _____ Resubmittal Date: _____

Person requesting revision or change order: _____

Check one:

Resubmittal for corrections as requested by City of Twin Falls plan reviewer(s). Describe a broad overview of the changes being made:

- a. Response email or letter addressing each of the plan reviewers comments.
- b. Provide a full list of changes made including page numbers affected.

Deferred submittal. Include description of the deferred submittal in the field provided below.

Change Order to Approved Plans. Describe a broad overview of the changes you are proposing in the field provided below. Changes should be clouded with a delta number assigned for ease of identification. Failure to provide description of revisions may result in plan review delays.

- a. Provide a full list of changes made including page numbers affected.

****PLEASE NOTE**** If new work is proposed (e.g., finishing a basement area, adding decks or porches, or increasing scope of work that was not approved in the original permit), you must submit a new application and the required sets of plans for a new permit.

Print Name

Signature