



City of Twin Falls
Building Safety Department
 203 Main Ave. E.
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 Twin Falls, ID 83303-1907

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 buildingfax@tfid.org
 www.tfid.org

Manufactured or Modular Home Permit Application

*****All information to be filled out in its entirety or application will not be taken in*****

<u>PROJECT INFORMATION</u>	
Park Name: _____	
Park Address or Street address: _____	Space #: _____
Signature of Park Representative: _____	Date: _____
<u>PROPERTY OWNER INFORMATION</u>	<u>MH INSTALLER INFORMATION (must be State Licensed)</u>
Name: _____	Business Name: _____
Address: _____	Address: _____
City, State, Zip: _____	City, State, Zip: _____
Phone: _____	Phone: _____
Fax: _____	Fax: _____
Email: _____	Email: _____
	State Registration # & Expiration Date: _____
<u>PLAN DESIGNER</u>	<u>ADDITIONAL CONTACTS: (ie., APPLICANT)</u>
Business Name: _____	Business Name: _____
Contact Name: _____	Contact Name: _____
Address: _____	Address: _____
City, State, Zip: _____	City, State, Zip: _____
Phone: _____	Phone: _____
Fax: _____	Fax: _____
Email: _____	Email: _____

- | | |
|---|---|
| <input type="checkbox"/> Manufactured Home (park set): _____ Sq. Ft.
<input type="checkbox"/> Manufactured Home (own lot): _____ Sq. Ft.
<input type="checkbox"/> Modular Home: _____ Sq. Ft. | <input type="checkbox"/> Attached Covered Patio: _____ Sq. Ft.
<input type="checkbox"/> Attached Garage: _____ Sq. Ft. |
|---|---|

Project Value: \$ _____

A. Project Value is used to calculate fees for the building permit. Project Value is the total value of the construction work for which the permit is issued, **including overhead and profit** as well as finish work, painting, roofing, electrical, plumbing, heating/air conditioning, fire extinguishing systems, other permanent equipment, and owner supplied items. Project value excludes the value of the land and cost of Manufactured Home.

I certify that the value & scope of work provided above are the most accurate available at this time:

 Print Name

 Signature

 Date

*****NOTICE*****

All applications expire **180 days** from the date they are received. All permits expire **180 days** from the date of issuance or **180 days** from the date of the last inspection. Expired permits will require reactivation at such time that the responsible party decides to complete the project. Reactivation fees may be required. Please contact the Building Official with any requests for reactivation or extensions.

Plans to be "to scale" and on 11x17 min. paper size. If submitting electronically, send PDF plans to buildingfax@tfid.org

Home Information:

Homes make _____ Model _____ Year made _____

Size _____ X _____

HUD Approved: yes no (Built before June 15, 1976 Rehabilitation Certificate required)

Rehabilitation Certificate completed? Yes no N/A

Idaho Department of Building Safety tag no.(on mobile home) _____

Lot & Park Requirements:

Solid surfaced Parking spaces: _____ (2 required, 9x20 each)

Distance from neighboring structures N _____ S _____ E _____ W _____ (10 ft min.) ("P" in location of parking area)

Provide site plan showing location and distance from other homes if park set.

****Provide floor plan of manufactured or modular home.****

Site Plan

- Site plan typical scale 1"=5' or 3/16"=1'. Can be drawn 1:20 or 1/8" when house or lot is very large.
- Buildings shall be correctly oriented (no reverse plans), and site specific.
- Show orientation with north arrow, as well as all street names that border lot.
- Show setback dimensions from structures to neighboring structures.
- Show location of all existing and new structures (dimensions of and between structures) on the site if applicable.
- Indicate all easements for water, sewer line, utilities, access, etc.
- Show all zoning setbacks (indicate location and dimensions).
- Accessory buildings 3' minimum from property lines (1' eave overhang max). Also, 10' minimum separation from house.
- Show curb, gutter, & sidewalk & driveway when placing on own lot. All parking and maneuvering to be solid surfaced.

Foundation plan/ Tie Downs

- Plans to be 1/4" per foot scale.
- Provide engineered tie down system information if "park set".
- Provide skirting information if park set.
- Provide foundation plan for setting on own lot. To include dimensions, width of concrete, rebar, and any tie downs required from manufacturer. Provide cross section of foundation footings and stem wall.
- Provide stair detail showing rise/run & handrails per IRC code. (See IDAHO Division of Building Safety Website)
- Provide engineering on covered patio (if metal). To include: Structural drawings, method of attachment to home & footing size and depth.
- Provide drawings of covered patios or garage. To include: foundation plan, floor plan, roof framing plan & cross section. (Show dimensions on each plan or cross section.)

Designer to check boxes & sign application that they completed check off list: _____
Designer Signature

USE AND OCCUPANCY OF BUILDING

A Certificate of Completion will be issued upon completion of the project and after approval of final inspection. **No occupancy is allowed** until issuance of the Certificate of Completion. A temporary C of O may be issued for certain incomplete work under extenuating circumstances (such as frozen ground) with **\$1000 refundable fee**.