

SIDEWALK REPAIR GRANT APPLICATION



Background & Purpose

The City of Twin Falls recognizes that maintaining accessible sidewalks is important and necessary to protect the health, safety and welfare of its residents and visitors. City Code (8-2-12) places sole responsibility of sidewalk maintenance and repair upon adjacent property owners. The City created this grant program to support property owners in the repair and/or replacement of existing and damaged sidewalks in the public Right-of-Way (ROW).

Eligibility & Requirements

1. Applicants must be the legal owner of the property, and the property must be within City Limits.
2. Residential and commercial properties are eligible.
3. Properties must have existing sidewalks in dis-repair and impede access or not compliant with the requirements of the American with Disabilities Act (ADA). Condition assessment shall be determined at the sole discretion of the City and prior to the start of work. Sidewalks with cosmetic flaws only are not eligible.
4. Existing sidewalks must be within the Public ROW; sidewalks on private property are not eligible.
5. One grant may be issued per property annually. Two grants may be issued for properties on corner lots, one for each frontage, with the approval of the City Engineer.
6. Projects must be approved by the City prior to the start of any work.
7. It is recommended that the work be done by a Contractor with a current Idaho Bureau of Occupational Licenses (IBOL) contractor's license. Contractors are responsible for obtaining and complying with the conditions of a City ROW permit prior to the start of work.
8. In certain situations, a grant may be available to assist with the removal or replacement of trees that are damaging existing sidewalks. See ROW Tree Grant Application for program details ([Tree Removal Permit](#)). Sidewalk Grant Applications requiring ROW Tree Removal/Replacement must be approved by Tree Commission first.
9. Sidewalk replacements must be compliant with ADA standards and Twin Falls Standard Drawing TFSD-709 "Concrete Sidewalk", see attached.
10. Grinding or leveling of existing sidewalk panels, to remove tripping hazards, will not be required to be ADA compliant.
11. Transition panels, where tying into existing sidewalks, are not required to be ADA compliant.
12. Properties required to replace sidewalks, approaches, or ADA Ramps as the condition of a building permit, special use permit, enforcement action, or subdivision are not eligible.
13. Grant funding, or lack of, will not excuse the property owner from sidewalk maintenance responsibility or create or transfer liability to the City.

Funding & Reimbursement

1. Awards will be made on a first-come, first-served basis, subject to eligibility and funding availability.
2. Grant awards shall expire after 90 days, applicants may request a 90-day extension. Expired applications may not be reimbursed.
3. Prior to reimbursement, all projects must be successfully completed, inspected, and approved by the City.
4. Reimbursement for approved sidewalk replacement:

- Commercial Properties shall be reimbursed up to 50% of the lowest bid or actual invoiced amount, whichever is less, up to \$3,000, regardless of which contractor the property owner chooses.
 - Residential Properties shall be reimbursed 75% of the lowest bid or the actual invoiced amount, whichever is less, up to \$3,000, regardless of which contractor the property owner chooses.
 - ADA Curb Ramps adjacent to sidewalk improvements may be partially or fully funded by the City subject to the approval of the City Engineer.
5. Reimbursement for approved sidewalk repairs, such as grinding or leveling:
 - Commercial Properties: 50% of the actual invoiced cost, up to \$1,500.
 - Residential Properties: 75% of the actual invoiced cost, up to \$1,500.
 6. Un-utilized funds may be diverted for sidewalk and/or associated infrastructure improvements identified by the City.

Step-by-Step Instructions

1. Property owner downloads a [Sidewalk Repair Grant Application \(PDF\)](#), or picks up a copy from the Engineering Department located in City Hall (2nd Floor) at 203 Main Ave. E.
2. Property owner solicits at least two competitive bids from licensed contractors.
3. Property owner completes the application, attaches all bids, and emails to sidewalkgrant@tfid.org, OR delivers to the Engineering Department located in City Hall (2nd Floor) at 203 Main Ave. E., OR mails to the Engineering Department, City of Twin Falls, PO Box 1907, Twin Falls, ID 83303. Applications must be signed by the property owner. Incomplete applications may be rejected.
4. If a tree within public ROW is damaging the sidewalk and tree removal is anticipated, a separate Tree Removal Grant Application is required and can be found here [Tree Removal Permit](#), or picked up from the Parks and Recreation office located at 136 Maxwell Ave., Twin Falls, ID.
5. After submittal of a completed application, the City will review the application and make a site visit to verify eligibility. Upon approval, the property owner will be notified and may select a contractor to perform the work.
6. Prior to the start of work, the Contractor is responsible for obtaining a [Right of Way Permit Application \(PDF\)](#), which can be acquired online or from the Engineering Department located in City Hall (2nd Floor) at 203 Main Ave. E., 208- 735-7248.
7. During the course of the work, the contractor is responsible for complying with all permit conditions and requesting all necessary inspections, including a final inspection.
8. At the completion of the work, the Contractor requests a Final Inspection.
9. The City performs a Final Inspection and if deficiencies or corrective actions are identified, then a subsequent Final Inspection will be necessary until all items are resolved. Upon resolution of all items, the City will issue a Final Approval. Projects without a Final Approval will not be eligible for reimbursement.
10. Following Final Approval, the property owner may pay the contractor. Projects that do not pass a Final Inspection will not receive reimbursement.
11. After Final Approval and final payment to the contractor, the Property owner submits a request for reimbursement to sidewalkgrant@tfid.org along with proof of payment in full from the contractor, or hand deliver to the Engineering Department located in City Hall (2nd Floor) at 203 Main Ave. E, or mails to the Engineering Department, City of Twin Falls, PO Box 1907, Twin Falls, ID 83303.

12. Upon submittal of a reimbursement request, the City reviews the request and upon approval, mails a check to the property owner.

13. Questions?

Please Contact Engineering Department 208-735-7248



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Property Type (Circle one): Residential Commercial

Project Address: _____

Property Owner Name (Please Print): _____

Mailing Address (if different than Project Address): _____

Phone Number(s): _____

Email Address: _____

Project description: _____

Size of project: _____ square feet

Attach Copies of Sidewalk Bids:

_____ \$ _____

_____ \$ _____

Tree Removal Required (Circle One): Yes* No

*If YES, a ROW Tree Grant & Permit may be required and can be found here ([Tree Removal Permit](#)) or picked up from the Parks and Recreation office located at 136 Maxwell Ave., Twin Falls, ID.

Certification:

By signing this application, I certify that, 1) I am the legal owner of the property where the proposed sidewalk repair project will take place, 2) that all the information on this application and accompanying material is true and accurate to the best of my knowledge. If awarded a grant, I agree to comply with all the rules and conditions set forth in the application packet and on the permit forms.

Signature: _____ Date: _____

Applications are available online at www.tfid.org and may be emailed to: sidewalkgrant@tfid.org; or by mail to Engineering Department, City of Twin Falls, PO Box 1907, Twin Falls, ID 83303.