



FIRE DEPARTMENT

APPLICATION FOR TENT PERMIT

(Issued by Twin Falls Fire Department)

Name of Applicant: _____

Mailing Address: _____

Telephone Number: (Home) _____ **(Work)** _____

Emergency Contact Name: _____

Telephone Number: (Home) _____ **(Work)** _____

Date(s) of Use: _____

Inspection Date: _____

Site Address: _____

Size of Tent: _____

Manufacturer's Name: _____

Flame Retardant Certification Last Date Treated: _____

Date to be Removed By: _____

Other Pertinent Information: _____

Issued By:

(Fire Code Official) _____ **Date:** _____

LIABILITY: THIS PERMIT DOES NOT RELIEVE THE PERMITTEE FROM CRIMINAL OR CIVIL LIABILITY FOR DAMAGES ARISING FROM EVENTS OCCURRING UNDER HIS/HER CONTROL. VIOLATIONS OF THE REQUIREMENTS MAY RESULT IN THE ISSUANCE OF A CITATION OR CIVIL PENALTY.

I have read and understand the above and agree to the conditions.

Permittee or Permittee's Agent:

(Signature) _____ **Date:** _____

PERMIT INVALID WITHOUT SIGNATURE AND FIRE DEPARTMENT SIGN-OFF!

Permit Requirements:

A tent permit is required for tents greater than 400 sq. ft. in area and canopies greater than 700 sq. ft. in area, and a copy shall remain available on site. A plot plan with dimensions and required distance information shall be attached to the permit application.

Plot Plan Shall be Attached to Application.

A copy of the Flame Retardant Certification with the last date of treatment shall be attached to the permit application.

Available contact person(s) name and phone number(s) shall be clearly printed on the permit form.

TENT & MEMBRANE STRUCTURE CHECKLIST

Location (Minimum Required Distances):

20' from lot lines, buildings, other tents, canopies or membrane structures, parked vehicles or internal combustion engines. ____

20' from combustible vegetation, 30' from combustible waste. ____

50' from fuel dispensing locations. ____

50' from other structures unless joined together by a corridor (tents 15,000 sq. ft. or more only). ____

50' from combustible liquid storage. ____

10' from LP gas containers with a capacity of 500 gallons or less. ____

25' from LP gas containers with a capacity of more than 500 gallons. ____

Access

Minimum 12' unobstructed firebreak passageway or fire road maintained on all sides of tent. ____

Minimum 3' clearance from fabric envelope to all contents located inside membrane structure. ____

Exits/Egress/Aisles

Shall be spaced at approximately equal intervals around the perimeter of the tent, canopy or membrane structure, and shall be located such that all points are 75 feet (30 480 mm) or less from an exit. ____

Shall be clearly marked and unobstructed. ____

Shall remain open (unless covered with a fire resistant sliding curtain) or have exit doors swinging in the path of exit travel. ____

Minimum aisle widths: 24" in areas serving employees only but not less than the width required by the number of employees served 44" for seating areas, increased in width to provide at all points not less than 1' of aisle width for each 50 persons served by such aisle at that point. ____

Minimum height 8' to guy wires, guy ropes and other support members crossing means of egress. ____

Shall have at least one exit and not less than the number of exits required by Table 2403.12.2. The widths of means of egress required by Table 2403.12.2 shall be divided approximately equally among the separate means of egress. The total width of means of egress in inches (mm) shall not be less than the total occupant load served by a means of egress multiplied by 0.2 inches (5 mm) per person. ____

Maximum occupancy sign shall be posted near the main entrance when occupant load > 49. ____

Signage/Exit Illumination/Emergency Power

Exit signs shall be installed at required exit doorways and where otherwise necessary to indicate clearly the direction of egress when the exit serves an occupant load of 50 or more. ____

The means of egress shall be illuminated with light having an intensity of not less than 1 foot-candle at floor level while the structure is occupied. Fixtures required for means of egress illumination shall be supplied from a separate circuit or source of power. ____

Emergency power shall be required for occupant loads of over 300. ____

Smoking shall not be permitted in tents, canopies or membrane structures. Approved "NO SMOKING" signs shall be conspicuously posted in accordance with Section 310. ____

Anchorage

Tents, canopies or membrane structures and their appurtenances shall be adequately roped, braced and anchored to withstand the elements of weather and prevent against collapsing. Documentation of structural stability shall be furnished to the fire code official on request. ____

Heat Sources/Cooking

Fireworks shall not be used within 100 feet (30 480 mm) of tents, canopies or membrane structures. ____

Open flame or other devices emitting flame, fire or heat or any flammable or combustible liquids, gas, charcoal or other cooking device or any other unapproved devices shall not be permitted inside or located within 20 feet (6096 mm) of the tent, canopy or membrane structures while open to the public unless approved by the fire code official. ____

Tents where cooking is performed shall be separated from other tents, canopies or membrane structures by a minimum of 20 feet (6096 mm). Outdoor cooking that produces sparks or grease-laden vapors shall not be performed within 20 feet (6096 mm) from a tent, canopy or membrane structure. ____

Cooking and heating equipment shall not be located within 10 feet (3048 mm) of exits or combustible materials. ____

Heating and cooking equipment shall be installed in accordance with the International Mechanical Code and the International Fuel Gas Code. ____

Portable fire extinguishers shall be provided as follows:

Minimum “2A10B:C” rating. ____

Located preferably near exits. ____

Maximum travel distance to an extinguisher = 75’. ____

Table 2403.12.2: Minimum Number of Means of Egress and Means of Egress Widths from Temporary Membrane Structures, Tents, and Canopies Occupant Load	Minimum # of Means of Egress	Minimum Width of each Means of Egress (inches)- Tent	Minimum Width of each Means of Egress (inches)- Membrane Structure
10 to 199	2	72	36
200 to 499	3	72	72
500 to 999	4	96	72
1,000 to 1,999	5	120	96
2,000 to 2,999	6	120	96
Over 3,000	7	120	96