



**CITY OF TWIN FALLS
COMMUNITY DEVELOPMENT SERVICES**
P.O. Box 1907
203 Main Avenue East
Twin Falls, ID 83303
PH: 208-735-7267 FAX: 208-736-2641

PARKING LOT SALES; 10-7-14

Date of Application: _____

Application #: _____

A. Applicant Information

Name of Applicant (Print): _____

Address: _____ City: _____ State: _____

Phone: _____ Cell: _____

Email: _____

Applicant Signature: _____

B. Parking Lot Sale Information

Name of Business: _____

Will you have Banners or Signs? _____

Address: _____

How Many? _____

Phone: _____

Have You acquired a Sign Permit? _____

SALE START DATE: _____ **SALE END DATE:** _____

C. Adjacent Business Information (If Applicable)

Name of Business: _____ Position/Title: _____

Name (Print): _____ Phone: _____

Signature: _____

Name of Business: _____ Position/Title: _____

Name (Print): _____ Phone: _____

Signature: _____

Name of Business: _____ Position/Title: _____

Name (Print): _____ Phone: _____

Signature: _____

Name of Business: _____ Position/Title: _____

Name (Print): _____ Phone: _____

Signature: _____

Name of Business: _____ Position/Title: _____

Name (Print): _____ Phone: _____

Signature: _____

If more Business Information space is needed please attach on separate paper.

D. Prior to acceptance of the application, the APPLICANT must provide the following:

1. A diagram, showing the location of the space being used to display merchandise. Diagram may be hand drawn, on standard paper size (8 ½ X 11 inches), using an aerial or satellite map of the business.
2. All signatures shall be executed by the Manager, Assistant Manager, or Owner of the business or property.

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OFFICIAL USE ONLY:

Zoning & Development Manager

Date of Approval

City Code 10-7-14: Outside Storage and Display

No outside storage or display of merchandise is allowed beyond the front sidewalk adjacent to the primary business building or outside of screened areas except in the M2 zoning district and except for the display of vehicles, motor homes, travel trailers, recreational vehicles, pickup shells and large implements where offered for sale or rent and except for the seasonal display of living plants and materials such as Christmas trees, pumpkins, bedding plants, etc. All refuse areas shall also be visibly screened from adjacent streets and properties.

- (A) Notwithstanding the above outside display restriction, a retail business may apply for a “parking lot sale” permit for the temporary outside display of retail merchandise. Parking lot sale permits are subject to the following conditions:
1. Up to eight (8) temporary parking lot sale permits shall be allowed on a lot or parcel in a calendar year, with not more than two (2) per quarter.
 2. A parking lot sale permit shall be issued for not more than five (5) consecutive days. Parking lot sale permits issued in different calendar year quarters shall have a minimum of seven (7) days between permits.
 3. Retail merchandise may only be temporarily displayed on private real property and only on the same lot, parcel or shared parking as the primary business building to which the parking lot sale permit has been issued.
 4. Retail merchandise shall not be temporarily displayed within required landscape areas or in any other area that creates a site obstruction or other traffic obstruction or hazard.
 5. Retail businesses that share a lot, parcel or parking with other businesses may apply for a parking lot sale permit if a parking lot sale site plan has been prepared by the applicant and the site plan has been approved by an authorized representative of each business sharing the same lot, parcel, or parking. Approval signatures shall be provided to the Planning Department with the permit application along with name and contact information for the authorized representatives who provided the approval.
- (B) Parking lot sale permit applications shall be submitted to the Planning Department not less than two (2) weeks prior to the planned parking lot sale. The Administrator may approve parking lot sale permit requests that comply with the standards contained herein.”