

**BOB
BLASTOCK**

**LESLEY
HOLLISTER**

**RICHARD
KATUSAK
VICE
CHAIR**

**WILL
KEZELE
CHAIR**

EX-OFFICIO MEMBERS:

TOM COURTNEY	CITY MANAGER
LANCE CLOW	COUNCIL REPRESENTATIVE
GRETCHEN SCOTT	MANAGEMENT ASSISTANT
ELI ROBERTS	ASSISTANT PARKS & RECREATION DIRECTOR
BETH PENDERGRASS	RECREATION COORDINATOR
KAREN JACHIMOWSKI	YMCA CEO
CELESTE WALTZ	YMCA AQUATICS DIRECTOR

TWIN FALLS CITY/ YMCA POOL ADVISORY COMMISSION
January 11, 2007* * * * * 4:00pm * * * * * Twin Falls Council Overflow

Members Present: Bob Blastock, Lesley Hollister, Richard Katusak, Will Kezele

Members Absent:

Council Present:

Ex-Officio: Gretchen Scott, Eli Roberts, Karen Jachimowski, Celeste Waltz

Staff Present: Beth Pendergrass,

Staff Absent:

Guests: Scott Stanley and John Twiss

MINUTES

Gretchen Scott called the meeting to order at 4:00pm

This is the first meeting for the newly established Pool Advisory Commission. There were three items on the agenda; Set a regular scheduled meeting time, Introduction of members, Review of background information. Introductions were made and Gretchen Scott proceeded to explain a background packet that each member received.

Page 1: Commission Members

There is a list of the commission members and their contact information. When the commission was established it was decided that members will have staggering terms. Therefore, Bob Blastock, Lesley

Hollister and Richard Katusak are appointed to 2 year terms and Will Kezele to a three year term based alphabetically.

Page 2: Objectives for management of the pool.

Gretchen Scott gave a brief history of the pool beginning in 1999 when the city, with the help of a community group, was finally able supply the funds to have the pool covered. The city ran the pool for three years including monitoring cost, running programs, maintenance, etc. In 2001 the city acknowledged that the pool was too expensive to run and started looking for some other alternatives. In 2002 the city started contracting with the YMCA to have them run the pool based on the idea that they have a strong volunteer network and large user group and would be able to successfully staff and run programs. The contract between the City of Twin Falls and the YMCA has been practically untouched until recently. This page is a list of objectives for management of the pool that the new contract now addresses.

Pages 3-5: Swimming Pool Operations Agreement

This is a copy of the contract between the City of Twin Falls and the YMCA. This contract is a year to year contract at this point but may in the future become a multi-year contract.

Pages 6-7: YMCA/ City Pool Revenue and Expense History

This document was provided by the YMCA at the October City Council meeting and shows a breakdown of the YMCA's Revenue and expenses from 10/01/03-9/30/06. The NET figures include the \$50,000 city subsidy.

Pages 8-15: Utility Bills

These pages are Historical Summaries of Fiscal Year Energy Units and Costs. This is what it costs to heat the pool.

Pages 16-18: YMCA/ City Pool Overview Report

This document was also provided to the Council by the YMCA in the October meeting. It is a brief overview of program numbers, membership numbers, events they participated in, volunteer numbers, contracts entered in to, and a swimming lesson price history.

Pages 19-20: Brochure

This is a copy of a past brochure from when the city ran the pool.

Pages 21-25: City Code

These pages are from the City of Twin Falls City Code. **8-3-2** presents definitions as referred to in the language of the code. **8-3-7** talks about behaviors in the parks, and **8-3-11** is the enforcement policy. Recently the YMCA ejected an individual from the premises on a permanent basis for dominating staff and acting out of line. This individual came back to the YMCA based on **8-3-11-B** of the City Code (page 23). The YMCA then came to the city requesting to have this section looked at. Page 24 and 25 is a possible draft to **8-3-11-B**. Please review these pages for next meeting as this will be an agenda item.

Other:

Following the discussion of the packet the commission decided to elect Will Kezele as Chair person and Richard Katusak as the Vice- Chair. It was also decided that meetings will be held on the third Thursday of each month from 4-5pm at the Council Chambers overflow room.

The role of the Pool Advisory Commission was also discussed. This is an advisory council not a decision making council. The council will make recommendations to staff as well as being a sounding board for the community. Scott Stanley who is the President of the YMCA Board said that he also sees the commission taking an active role in mediating between the City of Twin Falls and the YMCA as well as helping to field complaints, acting as a neutral voice in the scheduling process, and helping to develop and sustain a maintenance schedule so the YMCA and the City of Twin Falls can plan ahead to avoid crisis management.

The YMCA also said that they prefer to try to resolve conflicts and scheduling issues first before bringing it to the commission. In the language of the contract, section 7, it requires the YMCA bring all High School Scheduling issues before the commission to be approved 4 months prior to the program. Karen Jachimowski said that she would like to avoid bringing it before the commission if it is agreeable to both parties. It was decided that all should be brought before the commission, agreeable or not and both parties involved should be included in the meeting. This topic was discussed briefly.

Gretchen went over a typical commission meeting. Typically the commission will discuss the items on the agenda, staff will provide input then the public will be given an opportunity to provide their thoughts.

The next meeting of the Twin Falls City/YMCA Pool Advisory Commission will be February 15, 2007 at 4:00pm at the YMCA/ City Pool, 756 Locust St. N. A tour of the facilities will be included in the meeting.

Beth Pendergrass
Recreation Coordinator

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**KURT
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GRETCHEN SCOTT

ELI ROBERTS

BETH PENDERGRASS

KAREN JACHIMOWSKI

CELESTE WALTZ

CITY MANAGER

COUNCIL REPRESENTATIVE

MANAGEMENT ASSISTANT

ASSISTANT PARKS & RECREATION DIRECTOR

RECREATION COORDINATOR

YMCA CEO

YMCA AQUATICS DIRECTOR

TWIN FALLS CITY/ YMCA POOL ADVISORY COMMISSION
March 15, 2007* * * * * 4:00pm * * * * * Twin Falls Council Overflow

Members Present: Bob Blastock, Lesley Hollister, Richard Katusak, Will Kezele, Kurt Stewart

Members Absent:

Council Present:

Ex-Officio: Gretchen Scott, Eli Roberts, Karen Jachimowski, Celeste Walz

Staff Present: Beth Pendergrass, Kevin Skelton

Staff Absent:

Guests: Scott Stanley, John Twiss, Noella Biedenbach, Jessica Kluth

MINUTES

Will Kezele called the meeting to order at 4:03pm

A motion to approve the February 15, 2007 meeting minutes was made by Richard Katusak. The motion was seconded by Will Kezele and unanimously approved.

Gretchen introduced Kurt Stewart, who is a new addition to the commission.

Item #1: Discussion of Repairs and Maintenance

The committee received handouts from both the YMCA and the City showing general and capital repairs that need to be completed at the pool. Gretchen explained that due to the City receiving some money from the county, the City Council has decided to set aside \$180,000 for pool repairs.

The committee discussed the list of repairs and received input from the City and the YMCA about what was considered the most critical at this time and what could wait until the new budget. Items that were discussed as critical at this time were to replace the boiler (2), repair the blue walkway(4), replace the motor in the actuating motor in the blowing unit(5), clean and caulk around the inside deck of the pool with poxofill (6), fix the seam and cracks in the deck(8), and replace the diving boards (9). Celeste also mentioned that the toilets were leaking water and the vacuum was broken.

After the discussion, Will Kezele made a motion to go ahead with item 2, 4, 5, 6, 8, and 9, as listed above, from the list prepared by the City totaling approximately \$154,200. Richard Katusak seconded the motion and it was unanimously approved. Item 1 on the list (replacing the heating systems in the locker rooms: \$10,500) is already being fixed and may or may not be part of the \$180,000.

Leslie agreed that it is critical to fix these things but also wants to see of things fixed that are more visual and inviting to the public. Richard mentioned that it would be nice if we could hear what the public sees and what they would like to see fixed. Gretchen said that can receive comments online from the public. The YMCA also mentioned that they are sending out a survey and will let the commission know if they get any comments about the pool. The committee also asked that the YMCA remind the public that there are comment cards available at the pool for them to fill out. Noella mentioned that one of the common comments heard at the pool by visitors was how horrible the mirrors and faucets in the locker rooms are. The committee discussed using some of the \$180,000 to fix these things and asked Eli to put together some estimated costs of other items on the list before a further decision is made.

Richard said that he would like to see a marketing plan put in place so the public sees that we are doing things to repair the pool. He suggested having KMVT do a story. Noella said that we could put up “Coming Soon...” signs up around the pool. Kurt suggested that we be careful and that it could backfire. Sometimes the public gets upset when so much money is being used.

Item #2: Discussion on revised code section §8-3-11(B)

The council hasn’t had an opportunity to look over the revised section yet. The police department decided that they wanted to review the section. They reviewed the section and approved of it then sent it to the Staff Sergeants to be approved. It should be to Council by the end of the month and before the next committee meeting.

Dierkes Lake, the Golf Course, and the YMCA/City Pool are where this section will really come into play. Richard was concerned that we might see some unrighteous dominion and would like to see some sort of checks and balances put in place. He would like the City and YMCA to put together some sort of citation form that would need to be filled out. Gretchen doesn’t think there will be a problem with this and mentioned that of the 11 people kicked out last year, 9 were teenagers.

Item #3: Additional input from commission or staff

YMCA said they received contracts from Sawtooth 4th grade, the high school pole vaulting team, and the high school swim team for next year. As of now there are no potential scheduling problems.

Gretchen asked Kevin if the green tarp could be patched the same day they lay it. Kevin said that it depends on the amount of materials they have, but that he would just plan on doing it that day.

Kurt asked if the pool makes any sort of special arrangements for handicap people. The Y/City pool has a handicapped chair. The YMCA and St. Luke's put together and sent a proposal to ID Power to see if they would purchase one for us. The YMCA has not heard back yet to see if this has happened. They also have removable steps. They do not have buttons for the doors.

Other:

None.

Meeting adjured at 4:58pm

The next meeting of the Twin Falls City/YMCA Pool Advisory Commission will be April 19, 2007 at 4:00pm at 305 3rd Ave. East.

Beth Pendergrass
Recreation Coordinator

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EX-OFFICIO MEMBERS:

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BETH PENDERGRASS	RECREATION COORDINATOR
KAREN JACHIMOWSKI	YMCA CEO
CELESTE WALTZ	YMCA AQUATICS DIRECTOR

TWIN FALLS CITY/ YMCA POOL ADVISORY COMMISSION
April 19, 2007* * * * * 4:00pm * * * * * Twin Falls Council Overflow

Members Present: Bob Blastock, Lesley Hollister, Will Kezele, Curt Stewart

Members Absent:

Council Present:

Ex-Officio: Eli Roberts, Karen Jachimowski, Celeste Walz

Staff Present: Beth Pendergrass

Staff Absent:

Guests: Scott Stanley, Jessica Kluth, Bill

MINUTES

Will Kezele called the meeting to order at 4:02pm

A motion to approve the March 15, 2007 meeting minutes was made by Will Kezele. The motion was seconded by Curt Stewart and unanimously approved.

Item #1: Revised Engineering bid from McClure

Eli informed the commission that McClure revised their bid for the boiler in the pump room. The cost was at \$136,000 and is now at \$141,000 due to an estimated increase in labor costs. Will questioned if the City did competitive bidding and Eli informed him that the City does and it has already been awarded to McClure. The \$141,000 will come out of the \$180,000 used for repairs.

Since the pool will be closed for two weeks when the boiler is replaced, Karen requested that it be done in May or September. May and September are slower months, but the pool will still run into some problems with contracts that have been made. Eli said she would check to see if it is possible for the YMCA to pick the time for McClure to replace the boiler.

Leslie asked if there was a policy in the YMCA contracts that covers the YMCA if something like replacing the boiler happens. Karen said there is not.

Item #2: Discussion on updated repairs/ improvements list

Eli informed the commission that two items had been added to the list of repairs and improvements since the first copy that had been emailed out. On the YMCA's list, an item for painting and installing the north double doors in the pump room was added and repairing the Emergency Exit doors for the bubble, was added for the City.

Eli provided a list of possible choices for mirrors in the pool restrooms and the commission decided that it would be best to get glass mirrors instead of the stainless steal mirrors. Will suggested that the pool put Lexon in front of the mirrors to keep them safe. Jessica asked if there was a code for having mirror in the restrooms and Celeste was unaware of any. The commission requested that Eli look into purchasing the mirrors locally to save on shipping.

Will made a motion to approve additional priority items 13, 14, 15, 16, 17, 18, and 21 on the list. Leslie seconded the motion. It was decided that priority item 7 (repair underwater lights) is not crucial at this time and the commission would like to try to find a way to raise funds for priority item 12 (re-plaster pool surface). Scott mentioned the bid for the re-plastering should be good for the next three years and Beth is going to research any grants that may be available to assist with the large expense. Priority items 10 and 11 (concrete deck repairs) are on hold until the City gets a bid.

Item #3: Bubble Down

Eli informed the commission that the Bubble will be taken down on May 14th. Magic Valley High School volunteers will help with anywhere from 20-40 kids. The Twin Falls City Parks crew helps as well.

Item #4: Swimming Lessons Scheduling Policy

Leslie asked that this item be placed on the agenda. She mentioned that she has had a friend who has been turned away from lessons at the YMCA/ City pool and she was curious about the policy regarding swim lesson scheduling. Celeste and Karen explained that they need to have a 6:1 ratio and lessons fill very quickly because of the large demand during the summer months and the shortage of instructors during the fall months. However, they do try to find a place for people who want to register for a class that is already full.

They also mentioned that the Lesson Coordinator always lets people know when the next lesson is and when they need to register. The size of the pool also limits the number of students the YMCA can allow in lessons because of the other classes that are going on at the same time such as water aerobics.

Other:

None.

Meeting adjured at 5:03pm

The next meeting of the Twin Falls City/YMCA Pool Advisory Commission will be May 17, 2007 at 4:00pm at 305 3rd Ave. East.

Beth Pendergrass
Recreation Coordinator

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KAREN JACHIMOWSKI

YMCA CEO

CELESTE WALTZ

YMCA AQUATICS DIRECTOR

TWIN FALLS CITY/ YMCA POOL ADVISORY COMMISSION

May 17, 2007* * * * * 4:00pm * * * * * Twin Falls Council Overflow

Members Present: Bob Blastock, Lesley Hollister, Will Kezele, Curt Stewart

Members Absent:

Council Present:

Ex-Officio: Eli Roberts, Karen Jachimowski, Celeste Walz

Staff Present: Beth Pendergrass

Staff Absent:

Guests:

MINUTES

Will Kezele called the meeting to order at 4:02pm

A motion to approve the March 15, 2007 meeting minutes was made by Curt Stewart. The motion was seconded by Bob Blastock and unanimously approved.

Item #1: Boiler Update

Eli provided a proposed timeline for the swimming pool boiler replacement. The final week on the timeline is 8/20/07. Eli said that another week would need to be added to the timeline. Also, the price has jumped another \$7,000 to \$148,000 and could ultimately cost even more. McClure Engineering has already been awarded the project but they will be subcontracting it out.

Item #2: Update on Projects and Repairs

The underwater lights in the pool have been repaired. The cost to repair the 2 large cracks in the deck (#11) is bid around \$2,000. The other diving board has been ordered. Eli is still working on finding out more information on mirrors that can be installed. Eli and Celeste will prioritize the approved items on the repairs and improvements list.

Item #3: Bubble Down

The bubble was taken down on May 14th. Magic Valley High School had nearly 40 volunteers to help as well as the Twin Falls City Parks crew. It was a great day with no problems and was completed on schedule. The bubble will now be stored with Parks and Recreation.

Item #4: Elementary School Surveys

Parks and Recreation provided copies of local elementary school surveys that had comments about the YMCA/ City Pool on them. Everyone is going to look them over and the commission will talk about them next meeting. Karen and Celeste are going to look at the negative comments and construct a plan to fix them.

While glancing through Will noticed that there were a few negative comments on the prices at the pool and would like to look into this at the next meeting to see if there is a way to alleviate the problem.

Item #5: Lunch Hour Lap Swim Time Change

The lunch hour lap swim time was changed from 11:30 to 12:30. People started complaining about the change so the YMCA is going to try to work with the participants and open up two lanes at 11:30.

Other:

The commission was curious about whether or not the commission was going to replace Richard Katusak. Eli informed the group that there have not been any applications have been handed in yet.

Karen also wanted the commission to know that they purchased the former Twin Falls Fitness building and are making some changes. One change will be that there will no longer be corporate memberships and effective September 1, 2007, all member fees will be: Y Single-\$286.20 annual or \$31.80 monthly automatic withdrawal Y Family-\$424.00 annual or \$42.40 monthly automatic withdrawal Bank drafts (EFT) from Canyon Rim will be synchronized to the 15th of each month.

Meeting adjured at 5:06pm

The next meeting of the Twin Falls City/YMCA Pool Advisory Commission will be July 19, 2007 at 4:00pm at 305 3rd Ave. East.

Beth Pendergrass
Recreation Coordinator

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BETH PENDERGRASS

RECREATION COORDINATOR

KAREN JACHIMOWSKI

YMCA CEO

TWIN FALLS CITY/ YMCA POOL ADVISORY COMMISSION

July 5, 2007* * * * * 4:00pm * * * * * Twin Falls Council Overflow

Members Present: Bob Blastock, Lesley Hollister, Will Kezele, Curt Stewart

Members Absent:

Council Present:

Ex-Officio: Eli Roberts, Karen Jachimowski, Gretchen Scott

Staff Present: Beth Pendergrass

Staff Absent:

Guests: Stacy McClintock, Scott Standley, Jessica Kluth, Debbie Tucker, Brady White, Maggie Wright, Joy Crist

MINUTES

Will Kezele called the meeting to order at 4:02pm

This meeting was scheduled to discuss staffing strategies at the YMCA for the summer due to turnover at the YMCA

Item #1: Staffing Strategies

As far as strategies were concerned, Karen Jachimowski asked that all questions were referred to Stacy McClintock, the new Assistant Director for the YMCA. Karen and Stacy provided copies of the lifeguard schedule for the month of July as well as a list of the YMCA/ City Pool Staff. Stacy firmly believes that the pool is adequately staffed and that Jeremy Belliston is fully capable and on top of things.

Will asked Stacy directly about the current staff. Stacy said that there are 29 guards and mentioned Brady White, the current Assistant Aquatic Manager, who has been there for 5 years, Lindsey who has been there for 4 summers and Pat who has been there for 2 and ½ summers. The commission was concerned about the pump room and if there was a staff member that knew how to run the pump room. Stacy mentioned that both Brady and Lindsey know how to work the pump room and that she is learning as well. Karen also mentioned that the pool maintenance worker spends anywhere from 4-10 hours at the pool each week. However, Brady's last day is scheduled for August 4th and Celeste Waltz, the former YMCA/ City Pool Director, and Debbie Tucker who have been with the pool for a number of years have also quit.

Curt wanted to know if Stacy thought that any of the staff changes would affect the scheduling and she assured the commission that it would not. Stacy also mentioned that she sat in on a White Cap which evaluates guards on their performance and she thought it was very professionally run and each of the guards were proficient.

The City recently received a complaint about a 7 year old who went out too deep, going under water and the guard on duty missed the save. The commission asked Brady about the incident. Brady mentioned that the guard on duty had been dealt with and that following the incident the life guards had an in-service with staff to review and work on what they could have done better. They recognized that a better response was needed and they would work on proper rotation, etc. Karen also mentioned that the kids have to pass a water test to go into the deep end.

Curt asked about the number of guards on staff during a shift. Brady said that there are 6 guards on staff when it is busy. There is a 30:1 guard ration and each guard spends 15-20 minutes on their stand. Curt also wanted to know about the policy on defecation in the pool. Brady said that they remove people from the water, they super chlorinate, and keep the public out for a certain time frame.

The commission inquired about when they would fill Celeste's position and if the person would be qualified. Karen admitted that Celeste had a lot on her plate as the Aquatics Director and as the Swim Team Coach so she said that the new Aquatics Director would be 100% aquatics and they would hire someone separate as the Swim Team Coach. Will was concerned that with the turnover and the short amount of time available, that the training for the new positions would be inadequate. He said that we need to know that the people hired are qualified and if additional training is required that it be done quickly and efficiently.

The commission was also concerned about the maintenance of the pool and mentioned that from the list of repairs that are being completed it seemed that maybe things aren't well cared for. Stacy mentioned that they are working on getting a cleaning list together that the personnel must complete daily. A couple of the items on the list will be to back wash, check chemicals more than twice a day, etc. They are going to be doing the items from the list more frequently. Will asked that the commission meet with the pool maintenance guy to talk about the care and how to avoid needless repairs. Some discussion followed regarding the amount of time the maintenance person is actually spending at the facility.

Will then asked for any public input or comments.

Joy Crist asked if there was a way for the public to make suggestions for the pool. Karen said that there is a suggestion box at the pool. Will also reminded her that she can email the city. He said that we want to hear citizen comments. Joy also suggested that we put the website information on the suggestion box. Joy also

wanted to know if a maintenance issue was brought up if there was a time line for the problem to be taken care of. Stacy said that it depends on the issue.

Maggie Wright mentioned the showers and how they are barely running at a dribble. Karen said that it will be taken care of. Maggie also mentioned that people are being cut in lane 3. Brady said it has been reported and is being taken care of.

Debbie Tucker revisited the fact that many key people are leaving the YMCA/ City pool in August and there will be staffing issues. She said that there is a lot of inexperience. Gretchen agreed and also mentioned that she was concerned about whether or not there was a manager that was not a part of the rotation. She said the function of the manager is to make sure things are running smoothly and there is a conflict if the manager is in the rotation. She also mentioned that she was concerned about Stacy and believed that Stacy is not quite ready to handle the role and that the pool is in need of hiring someone who is capable.

Hugh Berta Phips is also concerned about the all the good staff that is leaving the pool. Joy mentioned that there is a very large swim meet and she wants to know who she will be working with. Karen told her to talk with Stacy.

Will said that the commission will need a meeting in August for sure.

Meeting adjured at 5:00pm

The next meeting of the Twin Falls City/YMCA Pool Advisory Commission will be August 9, 2007 at 4:00pm at 305 3rd Ave. East.

Beth Pendergrass
Recreation Coordinator

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KAREN JACHIMOWSKI	YMCA CEO
STACY MCCLINTOCK	YMCA ASSISTANT DIRECTOR
STEVE WRIGHT	AQUATICS DIRECTOR

TWIN FALLS CITY/ YMCA POOL ADVISORY COMMISSION
August 16, 2007* * * * * 4:00pm * * * * * Twin Falls Council Overflow

Members Present: Bob Blastock, Lesley Hollister, Will Kezele, Curt Stewart

Members Absent:

Council Present:

Ex-Officio: Eli Roberts, Gretchen Scott, Stacy McClintock, Steven Wright

Staff Present: Beth Pendergrass

Staff Absent:

Guests: Jessica Kluth, Debbie Tucker, Luree Welch, Joy Crist, Bill Holyfield, Noella Biedenbach, Dennis Burgett, Jared, Cindy Purvis

MINUTES

Will Kezele called the meeting to order at 4:01pm

Will Kezele made the motion to approve the May 17, 2007 Pool Advisory Commission Meeting Minutes, Bob Blastock seconded the motion.

Item #1: Introduction of new Aquatics Director

The commission was introduced to the new YMCA Aquatics Director, Steve Wright. He has been in the position four weeks prior to this meeting. Prior to coming to Twin Falls, he was in Pocatello and worked for the City of Pocatello where he was involved in aquatics. He also taught classes at ISU. The YMCA believes he is very qualified for the position they hired him for.

Item #2: Update on Facility Staffing and Facility Operation

Will Kezele brought Steve up to Speed on the staffing concerns. Steve said that the lifeguard positions have stabilized, however two more are leaving and the YMCA is in the process of hiring more. He mentioned that in September there would be less of a need for the lifeguards during the day. The YMCA has 15 lifeguards on staff, and as of this point there are no critical unmanned positions. Lessons are running as scheduled. However, they have needed to plug other teachers in as teachers have left. It is a delicate balance at this point. They are planning on offering Lifeguard Training courses in December as well as CPR classes.

Item #3: YMCA's proposed facility cleaning check list

Steve said that he has gone through the list and has a pretty good idea of what needs to be cleaned based on his meeting in the last few weeks with Eli, Gretchen and Karen. Noella mentioned that during the recent meets everything looked good and the lifeguards did well. The commission really wants to see the pool built up to the right condition then maintained at the better level. Hard water is an issue and can build up quickly if the YMCA staff doesn't stay on top of it. Steve said that it will be his responsibility to stay on top of keeping the pool clean and he will do his best and if the staff does stay on top of things then it is possible that it will free up time for the maintenance guy to work on other projects. The commission expects the pool to be kept to the same standard that it was when the City maintained it. Steve said it will be his job to make sure this stuff gets done.

Item #4: Update on maintenance projects

Eli passed around a handout with the dates for the projects. Preliminary work will start on August 27th. A pre-construction meeting with Reis plumbing was held earlier in the day. The pool will be closed on Tuesday, September 4th and will re-open on September 11th if all goes well. There were new objects on the list that would need to be fixed, but we should be okay with money because the boiler ended up being less than expected. The bubble will go up on September 25th. Eli is still working on mirrors and checking to see if glass is acceptable.

Item #5: Update on Marlins Contract Negotiations

Noella Biedenbach is concerned about the contract between the Marlins and the YMCA. Marlins have an agreement with the YMCA in which they understood the YMCA would be in charge of staffing. Since Celeste has left, there has been no movement from the YMCA to staff the team, nor have they had any help from the YMCA administration as they did in the past such as marketing, registrations, etc. Noella and the Marlins would like to see the YMCA step up to the plate and help as they have in the past. The YMCA is not handing out packets and they are just taking names and numbers.

The Marlins and the YMCA have been running without an written agreement since 2005 and Karen told Noella that the 2005 contract was a standing agreement. The Marlins like being a Y team because it allows them to participate in Y meets and Y would do the staffing and administration items. In return, the Marlin members all needed to purchase a membership and the parent committee the Marlins had in place would do the planning and purchasing of some equipment. Noella is meeting with the YMCA on Friday, August 17th to discuss the contract. The new president for the Marlins is Dennis Burgett.

Will asked what the commission could do to help. Noella asked that the commission help the Marlins by asking the YMCA to provide the quality of service they want and have had in the past and if the YMCA isn't planning on helping then they need to know so the participants don't renew their memberships. Noella said that the agreement was running effectively until Celeste and Debbie left and now the Marlins are unsure of what is going to happen and they are worried because they will need to track down a certified swim coach because they are a sanctioned team.

Item #6: Swimming Pool Operations Agreement Draft

The Operations Agreement between the City and the YMCA expires on September 30 and a new proposed agreement was handed out to commission members. The City is requesting that the commission review the agreement and make any changes that they would like to see. The underlined sections in the agreement have been added. Under **Section 2:** Aquatics Director, the City has added certain qualifications that the Aquatics Director must have specifically CPO and AFO, as an assurance of quality. The pool is in the public eye daily and a certain level of training is needed for a facility that 20,000-50,000 people visit each year. Some other changes to this year's agreement are as follows:

Section 6: Budget: As of now the budget will stay the same.

Section 7: Utilities: The underlined section explains last year's addendum and will also go into what is expected for energy and water conservation.

Section 9: The commission needs to review and decide what is best.

Section 11: Financial Reporting: The YMCA is asking the City to remove the language asking them to provide financial documents. Gretchen mentioned that in the last two years the City has not received any financial reports as to what is happening with the money the pool brings in. If the City can reduce the amount of money it gives the YMCA to run the pool then we will, but it has been difficult to determine an accurate reporting of any revenue. Will said that the commission expects that the contract be followed through on and fulfilled as soon as possible.

The final draft for the Agreement is expected soon and will be reviewed at the next meeting.

Item #7: Staff or Public Input

Debbie Tucker said that she appreciates Steve's attitude and has seen a difference, however she said that from her experience there is no way the maintenance schedule will ever get completed. She said there is no way to remove the mats and clean under them every night. Steve said he is going to fix it so there will not be as many mats.

Cindy Purvis has concerns over the staffing issues and does not feel comfortable leaving her children at the pool. At the Sagebrush meet there wasn't any office staff and very few lifeguards. Steve mentioned that when the guards come off their chairs, there are other guards watching. He has performed three whitecaps and staff has exceeded his expectations.

Noella Biedenbach mentioned that the public is having a hard time with the new faces at the front counter. She said that staff is not aware of how to deal with the public. Stacy mentioned that she hopes that as new staff is trained there will be some continuity with people that the public will come to recognize.

Dennis Burgett mentioned that there are no written procedures for when people ask program questions.

Noella Biedenbach wanted to know if Steve was responsible for all aquatics programs and he said yes.

Joy Crist wanted to know how long the bubble is expected to last and what the plan was for when it wears out. Will wanted to know if the City could add some sort of escrow to take care of the bubble or larger items. Noella Biedenbach mentioned that it is a big benefit to have a year round swimming facility and families are even moving here to take advantage of it.

Meeting adjured at 5:27pm

The next meeting of the Twin Falls City/YMCA Pool Advisory Commission will be September 20, 2007 at 4:00pm at 305 3rd Ave. East.

Beth Pendergrass, Recreation Coordinator

Eli Roberts, Parks and Recreation Assistant Director

**BOB
BLASTOCK**

**LESLEY
HOLLISTER**

**WILL
KEZELE
CHAIR**

**CURT
STEWART**

EX-OFFICIO MEMBERS:

TOM COURTNEY	CITY MANAGER
LANCE CLOW	COUNCIL REPRESENTATIVE
ELI ROBERTS	ASSISTANT PARKS & RECREATION DIRECTOR
BETH PENDERGRASS	RECREATION COORDINATOR
KAREN JACHIMOWSKI	YMCA CEO
STACY MCCLINTOCK	YMCA ASSISTANT DIRECTOR
STEVE WRIGHT	AQUATICS DIRECTOR

TWIN FALLS CITY/ YMCA POOL ADVISORY COMMISSION

September 20, 2007* * * * * 4:00pm * * * * * Twin Falls Council Overflow

Members Present: Bob Blastock, Lesley Hollister, Will Kezele

Members Absent: Curt Stewart

Council Present:

Ex-Officio: Eli Roberts, Stacy McClintock, Steven Wright

Staff Present: Beth Pendergrass

Staff Absent:

Guests: Jessica Kluth, Maggie Wright, Luree Welch, Dennis Burgett

MINUTES

Will Kezele called the meeting to order at 4:02pm

Will made the motion to table the August minutes until next month for approval, Bob seconded the motion.

Item #1: Maintenance Project Updates

Steve said that the YMCA painted the locker rooms and is still working on the showers and gutters. They have a worker coming in for 20 hours a week and he is working on the toilets and urinals. Hard water really seems to be a major factor in the condition of the toilets, urinals and showers. Eli will do some research regarding the possibility of a commercial grade water softener. The mop board will be installed the same time the bubble goes up. The new boiler is working great. The diving board patch work is done. Steve mentioned that the depth tiles will need to be replaced and he is working on getting the wording on the deck

repainted red. There was some cracking and peeling in the paint behind the starting blocks and the City will fix it in the spring.

Item #2: Facility Tour Date

Will would like to have the YMCA set up a tour date for the commission, so they may see all the changes. He also wants the YMCA to set up an open house for the media and public. He asked them to look into October 4th or 5th when the kids are out of school. Luree Welch thanked the City for all their work.

Item #3: Bubble Up Day

The bubble will be going up on Tuesday, September 25th.

Item #4: Swimming Pool Operations Agreement Draft

The commission discussed the agreement and Will made the motion to extend the date of September 30th for the contract renewal so the City and the YMCA would have time to work some things out. Leslie seconded the motion.

Item #5: Staff or Public Input

Will thanked the Marlins for the money they have raised and all the equipment they have purchased for the pool.

Luree Welch mentioned the Canyon Rim YMCA and all the fantastic things it has to offer. She wanted to remind everyone to check out the facilities and classes.

Maggie Wright wanted to thank Steve and all the great work he is doing. She said the YMCA is doing well.

Meeting adjured at 4:40pm

The next meeting of the Twin Falls City/YMCA Pool Advisory Commission will be October 18, 2007 at 4:00pm at 305 3rd Ave. East.

Beth Pendergrass, Recreation Coordinator
Eli Roberts, Parks and Recreation Assistant Director

**BOB
BLASTOCK**

**LESLEY
HOLLISTER**

**WILL
KEZELE
CHAIR**

**CURT
STEWART**

EX-OFFICIO MEMBERS:

TOM COURTNEY	CITY MANAGER
TRIP CRAIG	COUNCIL REPRESENTATIVE
ELI ROBERTS	ASSISTANT PARKS & RECREATION DIRECTOR
BETH PENDERGRASS	RECREATION COORDINATOR
KAREN JACHIMOWSKI	YMCA CEO
STACY MCCLINTOCK	YMCA ASSISTANT DIRECTOR
STEVE WRIGHT	AQUATICS DIRECTOR

TWIN FALLS CITY/ YMCA POOL ADVISORY COMMISSION
October 18, 2007* * * * * 4:00pm * * * * * Twin Falls Council Overflow

Members Present: Bob Blastock, Lesley Hollister, Will Kezele, Curt Stewart

Members Absent:

Council Present: Trip Craig

Ex-Officio: Eli Roberts, Stacy McClintock, Steven Wright, Karen Jachimowski

Staff Present: Beth Pendergrass

Staff Absent:

Guests:

MINUTES

Will Kezele called the meeting to order at 4:02pm

Curt made the motion to approve the August minutes, Will seconded the motion.

Will made the motion to table the September minutes until the December meeting, Curt seconded the motion.

Item #1: YMCA/ City Pool Overview Report- Presented to City council on 9/24/07

Stacy gave some highlights from the YMCA/ City Pool Overview Report. The report breaks down by activities and shows members and units (families). As of June 30, 2007 there are 466 YMCA/ City Pool members with pool passes and 1250 units with YMCA memberships. Karen said that the YMCA lost money on the pool last year and that their revenue was down, even though their memberships increased.

The YMCA does offer financial assistance to the families or individuals that can not afford to pay a membership fee. It can't be broken down for the amount that was put towards pool memberships but most were YMCA members. The YMCA's policy is to never turn a person away, the only criteria they have is that the person be honest and sit down with a YMCA management person to find out their yearly income. Karen said they have an "open door" system.

The report also shows revenue, expense, events, contracts and volunteers. Last year there were 225 volunteers that volunteered for a total of 1250 hours.

Curt questioned the YMCA's reasoning for not separating the YMCA participation numbers from the City participation numbers. Stacy explained that there was a computer glitch. Curt wanted to know if the glitch would affect the monetary breakdown and wanted to know if the \$50,000 designated strictly for the City Pool could be tracked. Stacy explained that they are getting a new computer system in January, but currently the YMCA has begun to track attendance and the programs people are participating in.

Item #2: Maintenance and Projects Update

Karen said the pool is ready for inspection. Steve mentioned that the mop board is up and that the tarp between the building and the bubble will be going up on Tuesday. The YMCA is working on the bubble with the algae and is working more on a preventive measure now. They are still maintaining the toilets and urinals and on Monday will repaint the "No Diving" from decks signs.

The City is still working on the diving boards and Steve said that even though the diving boards are not up yet, it will not be a problem for the Open House. Lesley mentioned the paint job in the locker rooms and said that it looks unprofessional. She said that she would like to see it fixed before the open house. She also mentioned that she was there with her daughter and noticed that the chlorine smell was really strong to the point that it bothered her nose. She would like her daughter to participate on the swim team but questions the air quality. She was curious about the ventilation and asked that it be checked on. The board also mentioned that there was rust on the revolving door. The boiler project is not quite complete; there are still a few leaks that need fixing.

Item #3: YMCA/ City Pool Open House

The public Open House is scheduled for Friday, October 26th from 1-4pm. The YMCA sent out flyers to everyone including nearly 7,000 youth. The swimming will be free during that time. Trip said that it was an understanding that the board and the City Council would tour the pool before the open house. He said that he would like to do it on Tuesday, October 23rd at 4pm. Eli said that she would check with Matt or Kevin to make sure one would be available to go on the walk through.

Item #4: Swimming Pool Operations Agreement

Everyone received a copy of the agreement and Will asked if there were any questions. He mentioned that the contract had been through both the YMCA and the City. Trip asked for clarification about certification. Steve mentioned that the YMCA offers Red Cross training or certification and has records for all employees. Karen said that they do not have those records right now and thinks that an ex-employee might have taken them by mistake.

Will made a motion to approve the contract and take it to the City Council. Lesley seconded the motion.

Will thanked everyone who had spent time on the contract and feels that it is tightened up.

Item #5: Staff or Public Input

Eli distributed a copy of the pool expenses for the 10/06-9/07 budget year. The report showed total expenses of \$232,337.89 with the boiler and roughly another \$6,000 worth of projects still to come out. Total utilities were \$124,869. 80.

Will mentioned that he would look into a one rate pass for pool programs and youth passes. Karen thanked him for all his work with the contract. She also said that she is working on a rental agreement that she can take to City Council.

Will suggested that the Board select someone to act as a representative of the Pool Advisory Board and work with the City representative on approving maintenance projects. Will made the motion to nominate Bob for a one year period and Curt seconded the motion.

Meeting adjured at 4:53pm

The next meeting of the Twin Falls City/YMCA Pool Advisory Commission will be December 13, 2007 at 4:00pm at 305 3rd Ave. East.

Beth Pendergrass, Recreation Coordinator

**BOB
BLASTOCK**

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**WILL
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EX-OFFICIO MEMBERS:

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BETH PENDERGRASS	RECREATION COORDINATOR
KAREN JACHIMOWSKI	YMCA CEO
STACY MCCLINTOCK	YMCA ASSISTANT DIRECTOR
	AQUATICS DIRECTOR

TWIN FALLS CITY/ YMCA POOL ADVISORY COMMISSION

December 13, 2007* * * * * 4:00pm * * * * * Twin Falls Council Overflow

Members Present: Bob Blastock, Lesley Hollister, Will Kezele, Curt Stewart

Members Absent:

Council Present: Trip Craig

Ex-Officio: Eli Roberts, Stacy McClintock, Karen Jachimowski, Gretchen Scott

Staff Present: Beth Pendergrass

Staff Absent:

Guests: Noella Biedenbach, Rob Steinke

MINUTES

Will Kezele called the meeting to order at 3:59pm

Leslie made the motion to approve the September Minutes, Curt seconded the motion.

Leslie made the motion to approve the October Minutes, Curt seconded the motion.

Item #1: Pool Contract

The contract between the City of Twin Falls and the YMCA was approved by the City Council. There are a few changes that have been made. In Section 1, the term has been changed from one year to four years. In Section 6, rather than the City paying \$50,000 per year for operating and administrative expenses, they will now pay \$43,000 but also reimburse the YMCA for out-of-pocket expenses associated with the installation and removal of the bubble. The City also asks that the YMCA solve complaints and concerns that deal

directly with the Pool. There were also changes in Sections 10, 11, 12, and 13. Will asked that the board read through and review the changes and the contract.

Item #2: Updated Maintenance Projects

Eli said that the City selected a contractor for the mirrors and that the boiler project hasn't been finalized yet, but should be soon. She advised that after the new slide and mirrors are purchased that the remaining money be saved in a fund to go towards replastering the pool.

Stacy said that there are two more caution signs to be painted and the diving boards are back up. They are also working on fixing the lockers that are missing keys. Gretchen mentioned that the keys can be ordered from American Security Lockers. The City will repaint the tread on the bulkhead, but it will need to be a spring project.

Curt brought up the air quality issue and said he had done some research on it. He said there are very few bubble covered pools and there really isn't a way to measure chlorine in the air. Eli said that it is possible however to control bacteria by installing a UV light that would kill bacteria that the chlorine is unable to kill. It also alleviates the Crypto. Gretchen mentioned that the Waste Water plant has a UV system. Leslie said that it is noticeable so there has to be something in the air. She said she couldn't find a Health Department standard for it or a way to test it. She said when it is warm outside it is more noticeable. Gretchen said that Kevin did have an item installed that checks the balance in the pool. She also said that maybe City staff could check with Steve Vansant who checks air quality. The City said they will have Kevin play with some ideas to help alleviate the problem.

Item #3: Black-out incident on 11/30/07

On November 30th, the power went out at the pool. Stacy was called in and as soon as she arrived she had the lifeguards do a sweep of the pool to make sure all kids were out of the pool. She said the visibility was bad due to the amount of the fog in the bubble. Todd from Parks and Recreation arrived as the lights came back on. He told Stacy it would take an hour for the fog to dissipate. There was a birthday party going on during the black-out and she made an executive decision to send them home and offer a refund as well as shutting down the pool.

Only one set of emergency lights were working, there weren't any flashlights and the phones didn't work. Eli, Kevin and John, the City Electrician, checked on the lights and decided that the best option would be to have the lights in the pool on a backup generator which would cost around \$6,000. Eli said she would check on it to see if it is something we could get now.

An officer from the Twin Falls Police Department was at the pool during the incident and was very concerned over the YMCA's emergency plans. Stacy said that they are working on an emergency plan and manual, they bought new flashlights and added check lights to nightly check list. Karen said that she will be teaching a risk management training class as well. The City said they YMCA has about 15 minutes if the bubble was ever to collapse. The board asked Stacy to see the plan when it is completed. Will also mentioned that he would like to see the pool run a test on the plan.

Item #4: Children's safety and the Y and Y/City Pool Liability

Karen and Stacy are concerned over where exactly the Y can be held liable if children are outside waiting for their parents. The kids outside sometimes roam around and should the YMCA be keeping track of these kids? Leslie said that the YMCA could put up a sign that says, "No supervision for youth outside the pool." Karen said that there are also the instances that a parent will drop off their 5-6 year old child and then the child is still there waiting for the parent after the pool has closed. Their policy does say that a child must be eight to be left alone. The board mentioned that if the child is there after hours call the parent first and then call 311. Eli said she would also check with the Boys and Girls club to see what their policies were on this.

Item #5: Operation Plan for replacing Aquatics Director

Steve is no longer at the Y and Stacy will be taking over fulltime at the pool until they find someone to replace him. She has her First Aid, CPR and Water Safety certification. She said she also has Jeremy Belliston who will be around during the summer to help with the pump room, with Pat Trabert as a back up. Stacy is third in line to help with the pump room. They have hired Glen Hance, a college student, as an assistant aquatics director. He has his CPR, First Aid, Safety Instructor, Lifeguard Instructor, and EMT certifications. The Y is hoping to have an aquatics director on board by this coming summer. Karen said that it is a really hard position to fill, and that aquatics is not something people generally go to college for. Gretchen said that they need to start the recruitment and have information out all over within the next couple weeks.

Item #6: Election of New Chairperson

Since Will was elected to City Council he will be stepping down as chairperson for the Pool Advisory Board. Will recommended Leslie as a new Chairperson to the board, and nominated her. Bob seconded the motion. Leslie will be the Pool Advisory Board Chairperson for the following year.

Item #7: Openings on Pool Advisory Board

Please submit possible names to Eli with contact information and a letter of interest needs to be sent to Mayor Lance Clow.

Item #8: Staff or Public Input

Karen brought the Y quarterly reports, which are compared to the last 3 years. There are 4,205 YMCA memberships, 603 Y/City Pool Memberships, 557 Family Memberships and 64 Adult memberships. Under total admissions there were 5,368 in July, 3,224 in August and 638 in September. YMCA does have a tracking system in place now.

Rob Steinke was visiting on behalf of his wife who has an issue with the cleanliness of the women's restrooms as well as mothers bringing their young boys into the locker room. The Y is going to look into this.

Meeting adjured at 5:15pm

The next meeting of the Twin Falls City/YMCA Pool Advisory Commission will be February 21, 2007 at 4:00pm at 305 3rd Ave. East.

Beth Pendergrass, Recreation Coordinator