

<b>JOHN BONNETT</b>	<b>BRENT JUSSEL</b>	<b>BILL MERRITT</b>	<b>JOHN MILLER</b>	<b>BETH OLMSTEAD</b>	<b>SHAWNA REEVES</b>	<b>PAULA BROWN SINCLAIR</b>	<b>TOM SKAHILL</b>	<b>MITCH WATKINS</b>
<b>VICE-CHAIR</b>								<b>CHAIR PERSON</b>

EX-OFFICIO MEMBERS

<b>TOM COURTNEY</b>	<b>CITY MANAGER</b>
<b>DAVE E. JOHNSON</b>	<b>COUNCIL REPRESENTATIVE</b>
<b>DENNIS BOWYER</b>	<b>PARKS &amp; RECREATION DIRECTOR</b>
<b>MITCH HUMBLE</b>	<b>COMMUNITY DEVELOPMENT DIRECTOR</b>
<b>ELI ROBERTS</b>	<b>ASSISTANT PARKS &amp; RECREATION DIRECTOR</b>

**TWIN FALLS CITY PARKS AND RECREATION COMMISSION MEETING**

January 8, 2008\* \* \* \* \* 11:30 am \* \* \* \* \* Twin Falls Parks & Recreation Office

**Members Present:** Bill Merritt, Paula Brown Sinclair, Brent Jussel, Mitch Watkins, John Bonnett, Beth Olmstead and John Miller

**Members Absent:** Shawna Reeves and Tom Skahill

**Council Absent:** Dave Johnson

**Staff Present:** Mitch Humble and Eli Roberts

**Staff Absent:** Dennis Bowyer

**MINUTES**

Chairperson Mitch Watkins called the meeting to order at 11:39am.

Brent Jussel made a correction to the December 11<sup>th</sup>, 2007 minutes on Item #4, fourth paragraph to state “private, non-profit, non-discriminatory organizations”. Paula Brown Sinclair also made a change on Item #4, first paragraph to delete who was in favor of the votes and who was not in favor. John Miller made a motion to approve the minutes with the amended changes. Brent Jussel seconded the motion. The vote was unanimous. The correction was made in the minutes.

**Item #1 Recreation Report - Eli**

Eli went over her staff report. Both full-time park operator positions have been filled and they are being trained. Staff met with contractors for the bidding on landscape areas within the Parks and Recreation area of impact. Contracting out these areas has been a big help for our parks staff in the past.

Eli mentioned that staff will begin working on the spring/summer guide within the next month and she would like to present to the Commission at the next meeting about leisure activities within the community. She would

like to know what the Commission views as our responsibility offering leisure education classes and activities within the community. John Miller asked Eli if staff has met with CSI about working together on classes. He feels Parks and Recreation and CSI need to collaborate together for the activities offered in the community. John Miller suggested setting up a meeting with Sylvia Jensen at CSI.

Eli stated that Cabin Fever Day was a success, especially the Horticulture program, which had over 200 participants. Adult Indoor Soccer will be beginning in March. Boys Basketball is starting practices this week and Adult Basketball started January 2<sup>nd</sup>.

**Item #2       Parks Report - Eli**

Eli went over the Parks Department report. Parks staff has been doing snow removal, maintenance work in the shop and training the new employees. Updating the Baseline software is still taking place and sensor replacement has finished. The system should be online in February.

**Item #3       Report on Regulations & Fees for City Park – Sub-Committee**

John Bonnett updated the Commission on the meeting the sub-committee had for regulations and fees for City Park. The sub-committee is recommending time blocks be put on shelter reservations and a \$25 prep fee for baseball/softball tournaments. The sub-committee will present to the Commission at the next meeting what all the recommendations will be. Paula suggested checking with the county to see what their fees are. She also suggested charging a cleaning deposit for the shelter reservations. John Miller asked if any type of electrical metering system was being used to monitor how much power is being used at the shelters and suggested we consider that.

**Item #4       New & Old Business**

Mitch Humble reminded the Commission of the Public Hearing on January 14<sup>th</sup> to present the recommendations for the recreation fees. He encouraged everyone to attend the meeting.

Eli mentioned there was an opening on the Pool Advisory Board. She also mentioned that the bids on the parking lot/overview areas next to the ticket booth at Shoshone Falls are scheduled to be awarded at the Council meeting on January 14<sup>th</sup>.

Mitch Humble mentioned that a couple terms will be expiring and to be thinking about renewing. An updated list of the Commission member terms will be available at the next meeting.

John Bonnett asked Mitch Humble about the Planning and Zoning openings. Mitch has 3 applications so far. John also asked how the kiosk project at Shoshone Falls was coming along. Eli mentioned that they have funding for the project and installation will begin in spring.

The meeting was adjourned at 12:14 pm.

**The next meeting of the Twin Falls Parks & Recreation Commission will be February 12th, 2008 at 11:30 at the Parks & Recreation Conference Room - 136 Maxwell Avenue.**

*Christi Green*

Christi Green  
Parks & Recreation Secretary

<b>JOHN BONNETT</b>	<b>BRENT JUSSSEL</b>	<b>BILL MERRITT</b>	<b>JOHN MILLER</b>	<b>BETH OLMSTEAD</b>	<b>SHAWNA REEVES</b>	<b>PAULA BROWN SINCLAIR</b>	<b>TOM SKAHILL</b>	<b>MITCH WATKINS</b>
<b>VICE-CHAIR</b>								<b>CHAIR PERSON</b>

EX-OFFICIO MEMBERS

<b>TOM COURTNEY</b>	<b>CITY MANAGER</b>
<b>TRIP CRAIG</b>	<b>COUNCIL REPRESENTATIVE</b>
<b>DENNIS BOWYER</b>	<b>PARKS &amp; RECREATION DIRECTOR</b>
<b>MITCH HUMBLE</b>	<b>COMMUNITY DEVELOPMENT DIRECTOR</b>
<b>ELI ROBERTS</b>	<b>ASSISTANT PARKS &amp; RECREATION DIRECTOR</b>

**TWIN FALLS CITY PARKS AND RECREATION COMMISSION MEETING**

February 12, 2008\* \* \* \* \* 11:30 am \* \* \* \* \* Twin Falls Parks & Recreation Office

**Members Present:** Bill Merritt, Paula Brown Sinclair, Brent Jussel, Mitch Watkins, Tom Skahill and Shawna Reeves

**Members Absent:** John Bonnett, John Miller and Beth Olmstead

**Council Absent:** Trip Craig

**Staff Present:** Mitch Humble, Dennis Bowyer and Eli Roberts

**Guests:** Jeremy Ainsworth and Christy Fehringer with The Land Group

**MINUTES**

Chairperson Mitch Watkins called the meeting to order at 11:41am.

Brent Jussel made a motion to approve the January 8<sup>th</sup>, 2008 minutes. Bill Merritt seconded the motion. The motion passed unanimously.

**Item #1 Election of Officers - Commission**

At the beginning of each year, the Commission elects a Chairperson and Vice-Chairperson. Currently Mitch Watkins is Chairperson and John Bonnett is Vice-Chairperson. The Mayor would like the Commission to wait until the new member is appointed before electing a Chairperson and Vice-Chairperson. The Commission will elect the officers at the April meeting.

**Item #2 Commission Member's Terms - Dennis**

John Bonnett and John Miller are both up for re-appointment on the Commission next month. Both have served a full three year term from April 2005-March 2008. John Bonnett has indicated he wishes to serve another three year term. John Miller has declined to be re-appointed due to his work schedule. This will leave an opening on the Commission.

An application will be sent out to people who have interviewed before and the opening will be advertised on the City's website and the Times News. Once the Commission receives the applications, Mitch Watkins, Dennis, Trip Craig and the Mayor will interview the applicants.

Bill Merritt made a motion to recommend John Bonnett's reappointment to the Commission. Tom Skahill seconded the motion. The vote was unanimous.

### **Item #3 Recreation Report - Staff**

Eli went over the recreation report and her staff report. Staff is currently working on the Spring/Summer activity guide and it is due to be released the week of March 24<sup>th</sup>. Spring soccer and wrestling registrations have begun and winter basketball will be ending on March 1<sup>st</sup> for the regular season.

Eli and Beth Pendergrass met with Sylvia Jensen at CSI to discuss possible partnerships with leisure education opportunities. Although both agencies' goals within the community are the same, their roles are not, as they meet the needs of different segments of the population. Both Eli and Sylvia felt that if they duplicate programs between the two agencies it would be acceptable since each entity reaches different segments of the community. Both CSI and Parks and Recreation are hoping to partner up to share the cost of advertising and hopefully CSI can offer classroom space to the City at no charge.

Eli updated the Commission on the status of our internet registration. She had compiled the figures of the last four years of how many online registrations we've had and the numbers seemed pretty low. Finance is trying to get the best software to run the online registrations. The goal is to be up and running online by the time registration for baseball begins. Once the online system is functioning, we will be advertising for clients to register online. We are hoping to see the numbers climb for online users.

### **Item #4 Parks Report - Staff**

No new information was reported.

### **Item #5 Park In Lieu of Request – Dennis**

Jeremy Ainsworth and Christy Fehringer with The Land Group met with the Commission to represent the developers on the Pioneer Estates subdivision asking for approval of an "in lieu of funds" application. This subdivision (Pioneer Estates) would be located east of Carriage Lane North and north of Filer Ave. East and would be directly south of the Morning Sun subdivision. Pioneer Estates is a 13 acre development with a proposed 42 residential units. There is a coulee that dissects the subdivision and the developers are proposing to continue the existing trail on the east of the coulee through their subdivision to Filer Ave East. There would also be some areas along the trail that would be irrigated and seeded with low-drought tolerant grass. The Land

Group plans to slow down the flow of the coulee and build some waterfalls for sound effects. They would also need to create a buffer along the coulee for safety reasons.

Discussion was held on the best use of the fees from the park in lieu of: use it to construct the trail and linear park or use it in an existing neighborhood park in this area. The two neighborhood parks are Jason Woodland Hills Park and Morning Sun Park that is currently under construction. The land has not been appraised yet so no dollar amount has been set for the “in lieu of” request.

Brent Jussel made a motion to recommend to the City Council to approve the request to pay fees in lieu of park land dedication for the Pioneer Estates subdivision, allow the developers to use these funds to construct the trail and landscape the linear mini-park, have open fencing adjacent to the trail between the two lots and Parks & Recreation staff to have final approval of the landscape plans for the linear mini-park. Bill Merritt seconded the motion. The motion passed unanimously.

#### **Item #6 Report on Regulations & Fees at City Park – Sub Committee**

Dennis updated the Commission on the regulations and fees at City Park that the sub committee has been discussing. Some of the issues concerning large events that were discussed are; hours of operation, hours of music in the band shell, beer & wine sales and staffing costs. The sub committee has also discussed changing shelter reservations to charge in time blocks and charging one fee per day for field use.

The sub committee is planning to meet again next week and they hope to have their recommendations presented to the Commission at the next meeting.

#### **Item #7 New & Old Business – Dennis**

Mitch Humble updated the Commission on the status of the LDS softball complex. They will be getting updated appraisals on two sites. As soon as the appraisals are done, they should be in contact with Mitch.

Mitch also updated the Commission on the Comprehensive Plan and impact fees. In November, a complete draft was given on the Comprehensive Plan. A revised draft should be completed by next week. A Steering Committee meeting is scheduled for late February to early March and there will be an adoption process taking place. Mitch thinks it's a good idea to bring the decision back to the Commission for their input.

The final draft for the impact fees and capital improvements are still the same. Nine members will be appointed at Tuesday's Council meeting for a committee. John Bonnett has been recommended to be one of the nine members. Mitch thinks the committee will be pro impact fees.

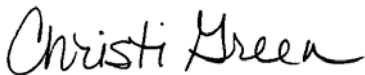
Dennis mentioned that the Parks staff will be taking over the maintenance of the downtown area this year. It's been eleven years since the Parks staff has worked on it. Another seasonal employee will need to be hired to cover the maintenance. Parks and Recreation will be sending out letters to the owner's of the businesses downtown of what will be expected of them and the City for maintaining their area. Council will decide on the long-term improvements. Paula suggested setting up a committee for projects like Christmas decorations, etc. in the downtown area. The Commission thinks it would be a good community project.

Brent Jussel asked to have the Strategic Plan on the agenda for the next meeting to work on.

Dennis updated the Commission on the construction on the Shoshone Falls parking lot/overview area. Construction will start the middle of the month and should be completed toward the end of May. The kiosks will be built by Lytle Signs. Dennis showed the panels that will be featured on the kiosks to the Commission.

The meeting was adjourned at 1:00 pm.

**The next meeting of the Twin Falls Parks & Recreation Commission will be March 11th, 2008 at 11:30am at the Parks & Recreation Conference Room - 136 Maxwell Avenue.**

A handwritten signature in cursive script that reads "Christi Green".

Christi Green  
Parks & Recreation Administrative Assistant

<b>JOHN BONNETT</b>	<b>BRENT JUSSEL</b>	<b>BILL MERRITT</b>	<b>JOHN MILLER</b>	<b>BETH OLMSTEAD</b>	<b>SHAWNA REEVES</b>	<b>PAULA BROWN SINCLAIR</b>	<b>TOM SKAHILL</b>	<b>MITCH WATKINS</b>
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**TWIN FALLS CITY PARKS AND RECREATION COMMISSION MEETING**

March 11, 2008\* \* \* \* \* 11:30 am \* \* \* \* \* Twin Falls Parks & Recreation Office

**Members Present:** Bill Merritt, Brent Jussel, Mitch Watkins, John Bonnett

**Members Absent:** Paula Brown Sinclair, John Miller, Beth Olmstead, Shawna Reeves and Tom Skahill

**Council Present:** Trip Craig

**Staff Present:** Mitch Humble, Dennis Bowyer and Eli Roberts

**No Official Meeting due to lack of quorum**

**Item #1 Commission Member's Terms - Dennis**

Dennis briefly updated the Commission on the status of the opening on the Commission. So far there are two applicants for the position. He asked the Commission to let him know of anyone else that would be interested.

**Item #2 Recreation Report - Staff**

Eli went over the recreation report and her staff report. The guide is scheduled to be mailed out at the end of the month. Interviews are Thursday for the ¾ park operator position. Leisure classes will be offered this summer in our conference room.



**Item #3      Parks Report – Staff**

No new information was reported.

**Item #5      Recommendation on Regulations/Fees for City Park and other Fees – Sub Committee**

John Bonnett updated the Commission on the recommendations the sub committee has come up with for City Park, shelter reservations and field fees.

Dennis mentioned that he would like the sub committee to meet with the large event groups to prepare them for the increase in fees of City Park. Hopefully the sub committee will be able to answer their questions before it goes to Council. The Commission discussed the procedure of fee waivers for City Park. It was discussed that it would be a good idea to have the groups come to the Commission to ask for a waiver instead of going to Council. The Commission would then recommend to Council the fee waivers. Dennis will email members of the Commission individually to see what their feelings are.

The Commission also discussed when the recommendation of banning alcohol at Dierkes Lake should be presented to Council. They felt it should be done as soon as possible since the season will be starting soon.

**Item #4      Strategic Plan - Commission**

The Commission went over the first page of the Strategic Plan. Dennis updated the Commission on what has been done at the parks and sports facilities.

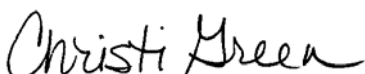
Brent had mentioned that he serves on the hospital board and they donate \$200,000 for the community that would promote health improvement. He feels that our playground equipment would meet the criteria and it is a way to save money. He encouraged staff to talk to Jodi Tremblay about applying for the donation.

The Strategic Plan will appear on next month's meeting agenda.

**Item #6      New & Old Business - Dennis**

Mitch Humble updated the Commission on the status of the LDS softball complex. He is hoping we can do a trade with the land the City owns next to the new high school.

**The next meeting of the Twin Falls Parks & Recreation Commission will be April 8th, 2008 at 11:30am at the Parks & Recreation Conference Room - 136 Maxwell Avenue.**



Christi Green  
Parks & Recreation Administrative Assistant

<b>JEFF</b>	<b>JOHN</b>	<b>BRENT</b>	<b>BILL</b>	<b>BETH</b>	<b>SHAWNA</b>	<b>PAULA</b>	<b>TOM</b>	<b>MITCH</b>
<b>BLICK</b>	<b>BONNETT</b>	<b>JUSSEL</b>	<b>MERRITT</b>	<b>OLMSTEAD</b>	<b>REEVES</b>	<b>SINCLAIR</b>	<b>SKAHILL</b>	<b>WATKINS</b>
	<b>VICE- CHAIR</b>							<b>CHAIR PERSON</b>

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**TWIN FALLS CITY PARKS AND RECREATION COMMISSION MEETING**

April 8, 2008\* \* \* \* \* 11:30 am \* \* \* \* \* Twin Falls Parks & Recreation Office

**Members Present:** Bill Merritt, Paula Brown Sinclair, Brent Jussel, Jeff Blick and John Bonnett

**Members Absent:** Shawna Reeves, Tom Skahill, Beth Olmstead and Mitch Watkins

**Council Present:** Trip Craig

**Staff Present:** Mitch Humble and Dennis Bowyer

**Staff Absent:** Eli Roberts

**MINUTES**

Vice-Chairperson John Bonnett called the meeting to order at 11:36am.

Brent Jussel made a motion to approve the February 12<sup>th</sup>, 2008 minutes. Bill Merritt seconded the motion. The motion passed unanimously.

**Item #1 Welcome New Commission Member - Dennis**

Dennis introduced Jeff Blick to the Commission as our new Commission member. Jeff was chosen out of four applicants that interviewed for the position.

**Item #2 Election of Officers - Commission**

The Mayor had wanted the Commission to wait until the new member was appointed to elect officers on the Commission. Currently Mitch Watkins is Chairperson and John Bonnett is Vice-Chairperson. There are no regulations on the number of years you can serve as Chairperson and Vice-Chairperson.

Paula Brown Sinclair made a motion to continue with Mitch Watkins as Chairperson and John Bonnett as Vice-Chairperson. Brent Jussel seconded the motion. The motion passed unanimously.

**Item #3      Recreation Report - Staff**

Dennis went over the recreation report. The office will again be short staffed due to losing two Recreation Coordinators. March 28<sup>th</sup> was the last day for our Recreation Aide, Amy Anderson. Brandy Mason, one of our Recreation Coordinators, decided to go back to the Recreation Aide position she held previously. The job announcement for Brandy's position is posted and will close mid April. On April 1<sup>st</sup>, Beth Pendergrass, our other Recreation Coordinator, submitted her letter of recognition and her last day will be on April 11<sup>th</sup>. We will post the announcement with a closing date around the end of April.

Soccer has begun and Baseball/Softball registration is going on now. The Spring and Summer Recreation Guide is ready to be mailed out to Twin Falls residents.

Brandy held an organizational meeting with the Men's Softball League on March 18<sup>th</sup>. They have decided the City will remain in charge of the league and the men will put on their own weekend tournaments. The players voted to play a 16 game schedule with an end of the season tournament. The cost will be \$1190.00 this season.

Dennis reported that there is an extreme amount of wear on the turf at both the LDS fields and the Sunway Soccer Complex that will require a new turf management plan. Parks staff feels the best immediate course of action is to take both complexes off line, fertilize heavily and overseed some areas but that is not an option with the recreation programs we have in place. The plan now is to get through the soccer and baseball season, fertilize when we can, overseed when we know we can restrict play and start a rotating schedule for fields that would take them off-line for a season.

**Item #4      Parks Report - Staff**

Dennis went over the Parks Report. Parks staff is getting our irrigation systems ready for the water season but won't be able to water until April 15<sup>th</sup>. Kevin had 75 trees planted to re-stock the tree farm. All restrooms are now open in the parks. Parks and Recreation is overseeing the maintenance on the landscape strips and medians on Pole Line Road.

Jeff Blick asked about the report from Eli about classroom space at CSI. Dennis explained that without our conference room being ADA approved, we are having a hard time finding space for our leisure classes. CSI had offered classroom space but we did not budget enough for the facility costs. Dennis stated that they are requesting funds to add a restroom to the Recreation Building at Harmon Park so it could be used all year round. Another thought would be adding classrooms to the Parks and Recreation building for classes and dance classes.

The Commission discussed the ban of alcohol at Dierkes Lake. City Council had approved the ban of alcohol at Dierkes Lake but also decided to ban alcohol at the boat dock area at Shoshone Falls. This has brought up a lot questions as to how to enforce this. Once on the river, alcohol is allowed but it will be illegal to take alcohol from your car to your boat on the dock. Dennis is meeting with security at Shoshone Falls to see what the best way to address this will be.

**Item #5 Park In Lieu of Request, Sweets 100 – Dennis**

Dennis went over the Park in Lieu of Request for Sweets 100. Sweets 100 is a .32 acre, one additional household unit subdivision. The developers are requesting to split the lot and build another single family residence on the lot. This lot is located on the west side of Jefferson, in the 500 block, north of Filer Avenue. Per the park ordinance, the minimum neighborhood park is 3 acres, and since the site is smaller than the minimum acreage, staff is recommending approval of the in lieu of request. No amount has been determined at this time. The in lieu of funds would be used at Harrison Park or the Pierce Street tennis court. (See recommendation Item #7)

**Item #6 Park in Lieu of Request, Parkwood #4 - Dennis**

Dennis went over the Park in Lieu of Request for Parkwood #4. Parkwood #4 is a 1.73 acre, six single household unit subdivision. This subdivision is located on the north side of Clinton Drive, between Birchwood Road and Stanley Street. Per the park ordinance, the minimum neighborhood park is 3 acres and since the site is smaller than the minimum acreage, staff is recommending approval of the in lieu of request. No amount has been determined at this time. The in lieu of funds would be used at the new park located south of the Oregon Trail Elementary School. (See recommendation Item #7)

**Item #7 Park in Lieu of Request, Culbert Farms - Dennis**

Dennis went over the Park in Lieu of Request for Culbert Farms. Culbert Farms is a 5.573 acre, one single household unit subdivision. The developers are splitting off of an existing 80 acre farm. This subdivision is located on the north side of Canyon Rim Road, approximately ½ mile west of Grandview Drive North. Per the park ordinance, the minimum neighborhood park is 3 acres, the developer is required to donate .01 acre for park land or request an in lieu of contribution. Staff is recommending approval of the in lieu of request. No amount has been determined at this time. Currently there is no park in this square mile; the funds would not be used until a park is built or part of the Canyon Rim Trail System is built in the area.

Brent Jussel made a motion to accept staff's recommendations of the in lieu of requests for Sweets 100, Parkwood #4 and Culbert Farms. Bill Merritt seconded the motion. The motion passed unanimously.

Mitch Humble asked the Commission how they felt about the restrictions of using in lieu of fees within the boundaries of the arterial streets. Should the City be allowed to use these funds further than the boundaries of the arterial streets? After discussion, consensus from the Commission was these restrictions were too strict. Brent Jussel made motion for staff to request to Council to initiate a public hearing to consider amending City Code 10-12-3-11. Paula Brown Sinclair seconded the motion. The vote was unanimous.

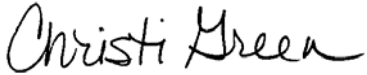
**Item #8 P&R Commission Plan – Commission**

At the last meeting, the Commission didn't finish reviewing the strategic plan developed two years ago. Commission members received staff's update on this plan as part of their budget preparation for the budget meeting. Dennis gave an update of the budget meeting that was held on April 2<sup>nd</sup>. John Bonnett made a

suggestion that once the projects are completed, delete them from the plan. The Strategic Plan will be added to the agenda for the next meeting and a red-lined copy will be available at the next meeting for the Commission.

The meeting was adjourned at 12:45pm.

**The next meeting of the Twin Falls Parks & Recreation Commission will be May 13<sup>th</sup>, 2008 at 11:30am at the Parks & Recreation Conference Room - 136 Maxwell Avenue.**

A handwritten signature in cursive script that reads "Christi Green".

Christi Green  
Parks & Recreation Administrative Assistant

<b>JEFF</b>	<b>JOHN</b>	<b>BRENT</b>	<b>BILL</b>	<b>BETH</b>	<b>SHAWNA</b>	<b>PAULA</b>	<b>TOM</b>	<b>MITCH</b>
<b>BLICK</b>	<b>BONNETT</b>	<b>JUSSEL</b>	<b>MERRITT</b>	<b>OLMSTEAD</b>	<b>REEVES</b>	<b>SINCLAIR</b>	<b>SKAHILL</b>	<b>WATKINS</b>
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<b>ELI ROBERTS</b>	<b>ASSISTANT PARKS &amp; RECREATION DIRECTOR</b>

**TWIN FALLS CITY PARKS AND RECREATION COMMISSION MEETING**

May 13, 2008 \* \* \* \* \* 11:30 am \* \* \* \* \* Twin Falls Parks & Recreation Office

**Members Present:** Paula Brown Sinclair, Brent Jussel, Jeff Blick, John Bonnett, Shawna Reeves, Tom Skahill, and Beth Olmstead

**Members Absent:** Bill Merritt and Mitch Watkins

**Council Present:** Trip Craig

**Staff Present:** Mitch Humble, Dennis Bowyer and Eli Roberts

**MINUTES**

Vice-Chairperson John Bonnett called the meeting to order at 11:39am.

**Item #1 Election of Officers - Commission**

Due to Mitch Watkins' work schedule, he has resigned as Chairperson of the Commission. John Bonnett has agreed to take over as Chairperson which means the Commission will need to elect John as Chairperson and elect someone as Vice-Chairperson.

Brent Jussel made a motion to appoint John Bonnett as Chairperson. Paula Brown Sinclair seconded the motion. The motion passed unanimously.

The Commission will elect a Vice-Chairperson at the next meeting.

## **Item #2 Recreation Report - Staff**

Dennis went over the recreation report. Eli will be out of the office on medical leave for the next two weeks. Staff has completed interviews for the two recreation coordinator positions and has made offers to two people. Hopefully they will be able to start by the first of June.

Dennis updated the Commission on the work done at Dierkes Lake. The walkway that borders the swim area has been replaced; new steps have been added east of the swim area creating a better path from the park above to the docks below. A new pad was also poured to create an actual boat ramp area on the west side of the park. Dennis invited the Commission to take a trip down to the lake to see the work.

Men's Softball is underway with 13 teams participating. The fees were reduced from last year due to the teams reducing the number of games played and scheduling their own tournaments.

## **Item #3 Parks Report - Staff**

Dennis went over the Parks Report. Parks staff is working on getting the irrigation systems ready. Now that Parks staff is taking over the downtown area, they have found many breaks in the pipes and they are doing a lot of repairs. This has slowed down the watering for downtown.

The bubble at the pool will be removed on Tuesday, May 20<sup>th</sup>. The Water, Streets, and the Fire Department are going to be helping take it down.

Watering has finally begun at Sunway. A major circuit breaker had gone out and a new one had to be ordered. The Soccer Association has a tournament scheduled this weekend. Trip mentioned how good Sunway looked.

## **Item #4 P & R Commission Plan - Commission**

At the last two meetings, the Commission did not finish reviewing the strategic plan developed two years ago. Each Commission member has received staff's update on this plan.

Dennis went over the Strategic Plan with updates and additions. Priorities for the plan were Neighborhood Parks and Sports facilities.

**Ascension Fields:** planning to install restrooms summer 2008; budgeting for a shelter, basketball court and walking path for the 2009 budget year.

**Northern Ridge Park:** planning to install restrooms summer 2008; budgeting for a shelter, parking lot and other amenities for the 2009 budget year. Parking lot is not a high priority at this time.

**Morning Sun Park:** Playground to be installed summer 2008; budgeting for a shelter, restrooms and other amenities for the 2009 budget year.

**Soccer Complex:** Restrooms, shelter and playground equipment requested for the 2009 budget year. There is a possibility of in lieu of money of \$176,000 to use at Sunway.

Mitch Humble updated the Commission on the Comprehensive Plan. There are two more Steering Committee meetings before there will be a public hearing. They should have a draft in hand in a couple weeks for the final

plan. John Bonnett mentioned that the Commission will end up with a master plan for Parks & Recreation through the Comprehensive Plan.

**Item #5 Shoshone Falls Construction Update - Dennis**

Dennis updated the Commission on the construction at Shoshone Falls. Most of the work has been completed. The upper parking lot has been paved and the fencing along the parking lot is underway and should be completed May 16<sup>th</sup>. The kiosks have been installed; roofs should be installed this week and the panels should be added in a couple of weeks. The Bisbee panels are not finished yet. Dennis would like the Commission to go see all the improvements.

Paula asked Dennis if the cost of the entrance fees is used for the improvements at the park. Dennis stated the average revenue for Shoshone Falls is \$130,000-\$150,000 a year and that money is used for maintenance and operations for the two parks and any extra funds are set aside in a reserve account to fund improvements at the two parks.

Dennis also reported the signs are up at Dierkes Lake of no alcohol allowed. Council amended the ban on alcohol at the boat dock area at Shoshone Falls to no alcohol consumption in that area.

**Item #6 New & Old Business – Dennis/Commission**

Dennis stated that Council agreed for the Commission to submit a request to modify the park in lieu of requests. Mitch Humble mentioned the intent of the city code was to create neighborhood parks. Modifying the code may cause some issues. The in lieu of requests currently have to be used at the neighborhood park within the boundaries of the arterial streets in which the development is located. It would make sense to be able to use the money at other parks where the need for improvement is higher.


Brent suggested looking into what other communities and states are doing with in lieu of money. Dennis mentioned that Boise uses their impact fees in different areas.

Dennis thought it would be a good idea to form a sub-committee to review the proposal for modification of the park ordinance. Jeff, Paula, and Beth volunteered to be on the sub-committee. They will report back at the July meeting.

Shawna made a motion to approve the minutes of the April 8<sup>th</sup>, 2008 meeting. Beth seconded the motion. The motion passed unanimously.

The meeting was adjourned at 12:42pm

**The next meeting of the Twin Falls Parks & Recreation Commission will be June 10<sup>th</sup>, 2008 at 11:30am at the Parks & Recreation Conference Room - 136 Maxwell Avenue.**

  
Christi Green  
Parks & Recreation Administrative Assistant



<b>JEFF</b>	<b>JOHN</b>	<b>BRENT</b>	<b>BILL</b>	<b>BETH</b>	<b>SHAWNA</b>	<b>PAULA</b>	<b>TOM</b>	<b>MITCH</b>
<b>BLICK</b>	<b>BONNETT</b>	<b>JUSSEL</b>	<b>MERRITT</b>	<b>OLMSTEAD</b>	<b>REEVES</b>	<b>SINCLAIR</b>	<b>SKAHILL</b>	<b>WATKINS</b>
	<b>CHAIR</b>		<b>VICE-</b>					
	<b>PERSON</b>		<b>CHAIR</b>					

EX-OFFICIO MEMBERS

<b>TOM COURTNEY</b>	<b>CITY MANAGER</b>
<b>TRIP CRAIG</b>	<b>COUNCIL REPRESENTATIVE</b>
<b>DENNIS BOWYER</b>	<b>PARKS &amp; RECREATION DIRECTOR</b>
<b>MITCH HUMBLE</b>	<b>COMMUNITY DEVELOPMENT DIRECTOR</b>
<b>ELI ROBERTS</b>	<b>ASSISTANT PARKS &amp; RECREATION DIRECTOR</b>

**TWIN FALLS CITY PARKS AND RECREATION COMMISSION MEETING**

June 10, 2008\* \* \* \* \* 11:30 am \* \* \* \* \* Twin Falls Parks & Recreation Office

**Members Present:** Paula Brown Sinclair, Brent Jussel, Jeff Blick, John Bonnett, Shawna Reeves, Tom Skahill, Mitch Watkins and Bill Merritt

**Members Absent:** Beth Olmstead

**Council Present:** Trip Craig

**Staff Present:** Mitch Humble, Dennis Bowyer and Eli Roberts

**Guests:** Gerald Martens with EHM Engineers, Gary Wolverton with Wolverton Homes and Dick Messersmith

**MINUTES**

Chairperson John Bonnett called the meeting to order at 11:30am. A motion was made by Mitch Watkins to approve the minutes of the May 13<sup>th</sup>, 2008 meeting. Shawna Reeves seconded the motion. The motion passed unanimously.

**Item #1 Election of Vice-Chairperson - Commission**

At the last meeting, John Bonnett was elected as Chairperson. No one was willing to serve as the Vice-Chairperson at that time, so it was decided to wait until the next meeting to elect the Vice-Chairperson.

Brent Jussel made a motion to appoint Bill Merritt as Vice-Chairperson. Shawna Reeves seconded the motion. The motion passed unanimously.

**Item #2 Recreation Report - Staff**

Eli went over the recreation report. Parks and Recreation is now fully staffed as we have hired two new Recreation Coordinators. Stacy McClintock is going to assume the responsibilities of the leisure education programming and Joe Lovell will be assuming the responsibilities of the sports programs.

Construction has begun on new pathways at Harmon Park. This is the third phase on the rehab project at Harmon.

Youth Baseball is underway. All games are in the evening this year. There are about 1000 participants and it is the first year in awhile that we have had to separate the Kindergarten girls and boys and separate the 1<sup>st</sup>-2<sup>nd</sup> grade boys into separate leagues.

**Item #3 Parks Report - Staff**

Dennis went over the parks report. The irrigation systems are online and ready for the water season. Parks staff is still working on broken lines downtown which has stopped irrigation for most of downtown. Luckily with the rain we have been having, there hasn't been too much of a problem yet.

The bubble has been removed at the pool. We had a lot of help from the Water Department, Fire Department and Street Department.

The concrete work at Dierkes beach area is completed and Parks staff is working with the County on mosquito abatement until the end of October.

**Item #4 Review of Sub-Committee Assignments - Commission**

Since we have elected new officers, John would like to review the sub-committee assignments and possibly appoint new or additional members to these sub-committees. So far the two sub-committees are: Fees & City Park Policy/Regulation Committee and In Lieu of Boundaries Review Committee.

Members for the Fees & City Park Policy/Regulation Committee will be: Bill Merritt, Brent Jussel, Tom Skahill and Shawna Reeves.

Members for the In Lieu of Boundaries Review Committee will be: Paula Brown Sinclair, Jeff Blick, Beth Olmstead and Mitch Watkins.

Dennis mentioned he would like to have a meeting with the large group organizers for the large events that take place at City Park and explain to them the proposed fee increases. Most of these large events need to know beforehand so they can plan their budget for the following year.

**Item #5 Harmon Park Cowboy Field - Commission**

At the Commission's August 2007 meeting, the Commission had recommended to City Council to allow Alltel Communications to construct a cell tower next to Cowboy Field at Harmon Park, have Alltel pay three years up front on their lease and use these funds to help pay for a landscaping project around the baseball field. At the November 26, 2007 City Council Meeting, the Council approved the lease with Alltel Communications for the cell tower at Harmon Park but Council did not make any recommendations on the use of the funds from this lease. The City has not received any funds at this time from Alltel Communications but the lease has been signed between both parties.

Dennis suggested finalizing the proposed plan of the landscaping project and the budget of the project, have the Commission review the plan and the budget, and then make a recommendation and a presentation to the City Council for approval. Bill Merritt will collect new estimates on construction and present it to the Commission at the next meeting. The Commission agreed to this concept.

#### **Item #6 Proposed Park Review in New Development - Commission**

A new developer and engineering firm have submitted a preliminary plat at the southwest corner of Falls Avenue and Grandview Drive; this development is called Village West Estates. This plat is 80 acres, proposed 231 household units with about 18 acres on the east side planned for a PUD. The developer is proposing a 3.25 acres park between the houses and PUDs. The park would be a linear park with very little park patron's parking on the street, which is a concern.

Gerald Martens, with EHM Engineers, presented the development plan to the Commission. He feels there is a good chance that they can create more parking and feels the trail system they are developing will be beneficial to citizens. There is a coulee that runs next to where the park would be located. Mitch Humble asked Gerald if the Canal Company is going to let them keep the coulee open or would they have to pipe it. Gerald stated he thought they would be able to keep it open but provide an easement for the Canal Company. Paula expressed her concern about the open coulee as there are two other neighborhood parks with open coulees that the public has expressed concern about.

Gary Wolverton explained to the Commission that there is a plan for additional parking near the park and the coulee will be piped with a bike trail over it. There should be no open water. He stated that the intent of these new subdivisions is to eventually connect the trail system along Grandview Drive. Gerald mentioned that this park would have topography and not just be a flat piece of land.

The Commission asked Gerald Martens to incorporate these changes to the park design: more parking off street, pipe the coulee, provide more space between the houses and the west side of the PUD toward the southern edge of the park, and have the path from the south edge of park connect to Grandview. The Commission wants to review the proposal once more after these changes have been made.

#### **Item #7 New & Old Business – Dennis/Commission**

Dennis stated that the Commission needed to review another proposed residential subdivision. Sundance Subdivision would be a 450 lot subdivision located south of town near the water tower and 3600 North. There would be 4.25 acres for a park with a retention area. The park would only serve the subdivision due to 3600 North being so busy and it eventually becoming State Highway 74. John Bonnett brought up Jason's Park

being a retention area and there is really no use of it except grass and trees. Paula mentioned Teton Park being the same way. She stated that if this subdivision is going to house 450 families, there is a need for a park where kids can have some recreation.

Paula made a motion to include a park to the proposed residential subdivision as stated in the City's ordinance 10-12-3-11 as long as the retention area is not included as part of the park donation and the park could be adjoining the retention area. Mitch Watkins seconded the motion. The motion passed unanimously. The recommendation will be forwarded to Planning and Zoning.

Dennis mentioned the Budget process meeting will be held on Thursday with all department heads attending. He also reported that the in lieu of funds for Sunway Soccer Complex of \$176,000 will be placed in a Park Development Fund.

Bids for the Northern Ridge restrooms are going to begin next week. Dennis updated the Commission on the status of the Ascension restrooms. Staff wants to work with the church and is designing plans for the restrooms.

Dennis also reported the parking lot at the Shoshone Falls ticket booth is completed. Kiosks have been installed except for two panels. They still need to install some benches but everything is looking good. Paula asked if there was a number to call so people can get information on the current flows. Eli mentioned that an updated picture of the falls and the current flow is located on our website. We are hoping in the future to have a web cam set up to show the daily current flow.

The meeting was adjourned at 1:05pm

**The next meeting of the Twin Falls Parks & Recreation Commission will be July 8<sup>th</sup>, 2008 at 11:30am at the Parks & Recreation Conference Room - 136 Maxwell Avenue.**



Christi Green  
Parks & Recreation Administrative Assistant

<b>JEFF</b>	<b>JOHN</b>	<b>BRENT</b>	<b>BILL</b>	<b>BETH</b>	<b>SHAWNA</b>	<b>PAULA BROWN</b>	<b>TOM</b>	<b>MITCH</b>
<b>BLICK</b>	<b>BONNETT</b>	<b>JUSSEL</b>	<b>MERRITT</b>	<b>OLMSTEAD</b>	<b>REEVES</b>	<b>SINCLAIR</b>	<b>SKAHILL</b>	<b>WATKINS</b>
	<b>CHAIR PERSON</b>		<b>VICE- CHAIR</b>					

EX-OFFICIO MEMBERS

<b>TOM COURTNEY</b>	<b>CITY MANAGER</b>
<b>TRIP CRAIG</b>	<b>COUNCIL REPRESENTATIVE</b>
<b>DENNIS BOWYER</b>	<b>PARKS &amp; RECREATION DIRECTOR</b>
<b>MITCH HUMBLE</b>	<b>COMMUNITY DEVELOPMENT DIRECTOR</b>
<b>ELI ROBERTS</b>	<b>ASSISTANT PARKS &amp; RECREATION DIRECTOR</b>

**TWIN FALLS CITY PARKS AND RECREATION COMMISSION MEETING**

July 8, 2008\* \* \* \* \* 11:30 am \* \* \* \* \* Twin Falls Parks & Recreation Office

**Members Present:** Paula Brown Sinclair, Jeff Blick, John Bonnett, Shawna Reeves, Mitch Watkins and Bill Merritt

**Members Absent:** Beth Olmstead, Brent Jussel and Tom Skahill

**Council Present:** Trip Craig

**Staff Present:** Mitch Humble, Dennis Bowyer and Eli Roberts

**MINUTES**

Chairperson John Bonnett called the meeting to order at 11:35am. A motion was made by Paula Brown Sinclair to approve the minutes of the June 10<sup>th</sup>, 2008 meeting. Mitch Watkins seconded the motion. The motion passed unanimously.

**Item #1 Recreation Report - Staff**

Eli went over the recreation report. We are now fully staffed again. Baseball is going well and will be finishing up next week. Registration for fall soccer began on June 30 and will close on July 25<sup>th</sup>.

**Item #2 Parks Report - Staff**

Dennis went over the parks report. The concrete pathways at Harmon Park are complete. The bid for the Northern Ridge restrooms has been accepted from Stanley and Associates. Parks staff is working on fixing leaks at Sunway and Teton Park has been seeded with low water grasses.

John Bonnett mentioned how nice Shoshone Falls and Dierkes Lake looked.

Introductions were made to Joe Lovell and Stacy McClintock, Recreation Coordinators for the department.

**Item #6 Neighborhood Parks vs. Community/Regional Parks – John Bonnett**

John updated the Commission on Impact Fees. He has been serving on the Impact Fee Committee for the last several months. The proposed impact fees would be for Police, Fire, Streets and Parks. There has been discussion on the committee concerning neighborhood parks versus community/regional parks. The Committee decided the amenities for new neighborhood parks should not be included in the proposed impact fees ordinance. Funding for these amenities would come from in lieu of payments and capital improvements budget requests. Community/Regional parks could be funded through impact fees but not neighborhood parks. The difference between a neighborhood park and community/regional park is the size of the facility and the type of amenities available. Mitch Humble explained that the dedication of parks we have in place is appropriate and using impact fees and the in lieu of funds would be “double dipping” for developers.

John would like a meeting to be scheduled for discussion of the in lieu of requests. Trip suggested holding the meeting in January or February so the Commission can present their requests in time for the budget planning.

**Item #3 Parks In Lieu of Boundaries Report – Sub Committee**

The sub committee consisting of Mitch Watkins, Jeff Blick, Beth Olmstead and Paula Brown Sinclair met Friday, June 13<sup>th</sup> to review the ordinance where in lieu of contributions is allowed to be spent. Currently, the city code states that these contributions can only be spent within the boundaries of the arterial streets in which the development is located.

Due to Paula not being able to attend the meeting on June 13<sup>th</sup>, she feels that the group is not ready for a recommendation at this time. The sub committee will meet again and hopefully present their recommendation to the Commission at the next meeting.

**Item #4 Parks in Lieu of Request, Shoshone Heights - Dennis**

Shoshone Heights is a 54 acre, 54 household unit subdivision located at the north end of Hankins Road. This is the development where the City has a proposed agreement to trade land. The City would acquire the Evel Knievel jump site, road access and parking for a trail head to access the jump site and the Canyon Rim trail system. The City would trade land where a section of the Centennial Trail is located north of the proposed development. It would be a land trade of 6.71 acres for 6.71 acres.

Per the park ordinance, the minimum neighborhood park is 3 acres, the park dedication would only be .54 acres and since the dedication is smaller than the minimum acreage, staff is recommending approval of the in lieu of request. There has been no appraisal so the in lieu of amount has not been determined.

Paula Brown Sinclair made a motion to accept staff’s recommendation for the in lieu of request. Mitch Watkins seconded the motion. The motion passed unanimously.

**Item #5 Harmon Park Cowboy Field - Commission**

Dennis reported the City has received the three years rent from Alltel on the lease of the cell tower at Harmon Park. Alltel started construction on the tower June 30<sup>th</sup>. He stated the Commission needs to put together a proposal and recommendation to the City Council on the funding for this project and a timeline of construction on the landscaping improvements. Mitch Watkins feels it would be best to get all the cost estimates and project plans together before presenting to Council.

Bill Merritt stated he will meet with the youth baseball trust fund to ask about funding for the project. He will also get updated quoted on the landscaping project at Cowboy Field. Bill updated the Commission on the landscape plan that was proposed earlier.

**Item #7 New & Old Business – Dennis/Commission**

Mitch Watkins mentioned the editorial in the Times News about why the City isn't taking over the two County Parks; Rock Creek and Centennial Park. Trip stated that the Times News issued a public records request on all e-mails pertaining to the City Council and this item was in one of the emails. City staff wouldn't be able to maintain the two parks without hiring at least one more full time employee. The City and the County has not had any formal discussion on this idea and won't unless the County ask to have one.

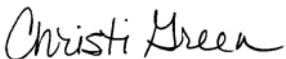
Dennis handed out the proposed capital improvements budgeted for next year. We have been approved for more improvements than last year as long as Council approves it the proposed budget requests.

Mitch Humble reported that the City has made an offer with the LDS church on the softball complex. He hasn't received an answer yet. The offer was proposed a couple months ago.

Dennis made an announcement to the Commission that Eli Roberts will be leaving Parks and Recreation and will be moving to Washington. Her last day will be on Friday, July 18<sup>th</sup>.

The meeting was adjourned at 12:49pm

**The next meeting of the Twin Falls Parks & Recreation Commission will be August 12<sup>th</sup>, 2008 at 11:30am at the Parks & Recreation Conference Room - 136 Maxwell Avenue.**



Christi Green  
Parks & Recreation Administrative Assistant

<b>JEFF</b>	<b>JOHN</b>	<b>BRENT</b>	<b>BILL</b>	<b>BETH</b>	<b>SHAWNA</b>	<b>PAULA</b>	<b>TOM</b>	<b>MITCH</b>
<b>BLICK</b>	<b>BONNETT</b>	<b>JUSSEL</b>	<b>MERRITT</b>	<b>OLMSTEAD</b>	<b>REEVES</b>	<b>SINCLAIR</b>	<b>SKAHILL</b>	<b>WATKINS</b>
	<b>CHAIR</b>		<b>VICE-</b>					
	<b>PERSON</b>		<b>CHAIR</b>					

EX-OFFICIO MEMBERS

<b>TOM COURTNEY</b>	<b>CITY MANAGER</b>
<b>TRIP CRAIG</b>	<b>COUNCIL REPRESENTATIVE</b>
<b>DENNIS BOWYER</b>	<b>PARKS &amp; RECREATION DIRECTOR</b>
<b>MITCH HUMBLE</b>	<b>COMMUNITY DEVELOPMENT DIRECTOR</b>
<b>VACANT</b>	<b>ASSISTANT PARKS &amp; RECREATION DIRECTOR</b>

**TWIN FALLS CITY PARKS AND RECREATION COMMISSION MEETING**

August 12, 2008\* \* \* \* \* 11:30 am \* \* \* \* \* Twin Falls Parks & Recreation Office

- Members Present:** Paula Brown Sinclair, Jeff Blick, John Bonnett, Bill Merritt and Brent Jussel
- Members Absent:** Beth Olmstead, Tom Skahill, Shawna Reeves and Mitch Watkins
- Council Absent:** Trip Craig
- Staff Present:** Dennis Bowyer
- Staff Absent:** Mitch Humble
- Guests:** Don Acheson with Riedesel Engineering and Jeff Gooding, representing the building committee for Ascension Church

**MINUTES**

Chairperson John Bonnett called the meeting to order at 11:36am. A motion was made by Jeff Blick to approve the minutes of the July 8<sup>th</sup>, 2008 meeting. Brent Jussel seconded the motion. The motion passed unanimously.

**Item #1 Recreation Report - Staff**

Dennis went over the recreation report. Youth baseball and softball ended on July 17<sup>th</sup>. Fall soccer registration ended on August 1<sup>st</sup>. We are still having late sign-ups. Registration is down from last year on soccer. Adult Flag Football will be underway starting August 19<sup>th</sup> with 10 teams participating.

The Fall/Winter Recreation Guide is at the printers and should be mailed out the end of August or first part of September.



**Item #2        Parks Report - Staff**

Dennis went over the parks report. A new shelter and tables have been ordered for Harmon Park. If the budget is approved, a restroom will be built in the recreation building at Harmon. Hopefully it will be finished before winter. Restrooms at Northern Ridge Park are underway and Teton Park has been seeded and mowed for the first time. Parks staff is still repairing irrigation leaks at Sunway and downtown.

**Item #4        Ascension Park Restroom – Don Acheson w/Riedesel Engineering**

Don Acheson from Riedesel Engineering and Jeff Gooding, representing the building committee from Ascension Church updated the Commission on the progress of the Ascension park restrooms project. Don and staff have been working together on the design of the restroom. Don is a member of the church and is volunteering his time and expertise on this project. He has also been working with the City’s Engineering Department on a new pressurized irrigation pump station located at the southeast corner of the property.

Don discussed the different options to get sewer and water to the restrooms. Options are to bring the utilities from Heyburn Avenue, or from the church, or from Rusty Lane. The City and the Ascension Church is working on the details for the best solution for the City and the church.

Don explained that the Ascension Church and the City are still negotiating on the design of the restrooms. The City has a plan of how they would like the restrooms but the church would like to have a design that fits with the look of the church.

Dennis mentioned that we have funds for the restroom in this year’s budget and if the contract doesn’t get signed for this year, the funds would go into the reserves for the City. Staff could ask the City Council to use these reserve funds to pay for the project in next year’s budget. There are funds to construct a shelter at this park in the 2008-2009 budget. One concern is that if eventually the church decides to expand, the City wouldn’t know where they would expand and if that would cause a problem and the possibility of road extensions for Heyburn Avenue and/or Rusty Lane. Paula asked if the church did expand why we couldn’t add a parking lot to the ends of Rusty Lane and Heyburn for public access to the park.

**Item #3        Request to Use in Lieu of Fees for Playground Equipment at the Ensign Point Subdivision - Dennis**

In the Ensign Point Subdivision (near the LDS temple), there is a .6 acre tract of land in the northwest corner of the subdivision that is a mini-park and retention area. When designing this retention area, staff requested that an area of 40’ by 50’ would be one foot higher than the rest of the area so in the future, playground equipment could be installed. This subdivision paid \$30,333 of in lieu of fees. Staff recommends that these in lieu of fees be allowed to purchase and install playground equipment at this mini-park. Paula mentioned that this area would attract many people due to the temple being near the park.

Paula made a motion to accept staff’s recommendation of using in lieu of fees to purchase and install playground equipment at the mini-park in Ensign Point Subdivision. Brent seconded the motion. The motion passed unanimously. Dennis will present to City Council the Commission’s recommendation and ask to open the budget next year for expenditure of equipment and installation.

**Item #5        Harmon Park Cowboy Field Improvements - Commission**

Bill Merritt presented an updated plan on landscaping and fencing for Cowboy Field to the Commission. The existing field doesn't have any fencing around it so tournaments and private leagues are not able to charge an entrance fee into the games. He would like to add a fence around the field and create a courtyard area inside near the bleachers and add a playground area, picnic tables and more trees. The field has a lot of history and he would like it to be a place that Twin Falls can be proud of when hosting games and tournaments.

Bill mentioned that the Baseball trust hasn't had a meeting all summer and he will discuss with them what they may be able to contribute towards the project at the next meeting. He still needs to get bids for the project and will present the cost estimates as soon as he has them.

Paula brought up the idea of getting the Community Foundation involved to partner with the City for funding of the project. Dennis mentioned applying for the First Federal grant that is coming up in December. It would be worthwhile to look into other community services for funding of the project.

Paula made a motion to recommend to City Council to proceed with the proposed project. Jeff Blick seconded the motion. The motion passed unanimously.

Paula asked if the Commission can ask Council to make sure the Alltel money is going to go towards the project and not sit in the general fund so we can have more community support for donations.

**Item #6 In Lieu of Boundaries Review – Sub Committee**

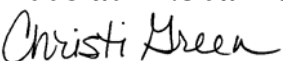
Paula went over the proposal from the sub committee expending in lieu of funds outside of the boundaries of the arterial streets in which the development is located. This proposal would be presented to Planning and Zoning to be approved before being presented to Council.

The recommendation is as states: In-lieu funds shall be applied first to needs identified at park, recreation or trail facilities existing at the time such funds are received and which are located within the geographic area bounded by arterial streets from which the in-lieu funds originated. In the event that no such facilities or needs are so located, the Director in his sole discretion may apply the funds to needs identified at any such facility existing within one mile of the boundaries of the project from which the funds originated. If the Director determines that no reasonable use exists within the extended geographical area, the Director shall, with the approval of the Parks and Recreation Commission, propose to the City Council a specific application for the funds which need not be limited geographically, and may include such use as future land acquisition.

Brent made a motion to approve the sub-committee's recommendation as stated above. Bill seconded the motion. The motion passed unanimously.

The meeting was adjourned at 12:29pm

**The next meeting of the Twin Falls Parks & Recreation Commission will be September 9<sup>th</sup>, 2008 at 11:30am at the Parks & Recreation Conference Room - 136 Maxwell Avenue.**



Christi Green  
Parks & Recreation Administrative Assistant

<b>JEFF</b>	<b>JOHN</b>	<b>BRENT</b>	<b>BILL</b>	<b>BETH</b>	<b>SHAWNA</b>	<b>PAULA</b>	<b>TOM</b>	<b>MITCH</b>
<b>BLICK</b>	<b>BONNETT</b>	<b>JUSSEL</b>	<b>MERRITT</b>	<b>OLMSTEAD</b>	<b>REEVES</b>	<b>SINCLAIR</b>	<b>SKAHILL</b>	<b>WATKINS</b>
	<b>CHAIR</b>		<b>VICE-</b>					
	<b>PERSON</b>		<b>CHAIR</b>					

EX-OFFICIO MEMBERS

<b>TOM COURTNEY</b>	<b>CITY MANAGER</b>
<b>TRIP CRAIG</b>	<b>COUNCIL REPRESENTATIVE</b>
<b>DENNIS BOWYER</b>	<b>PARKS &amp; RECREATION DIRECTOR</b>
<b>MITCH HUMBLE</b>	<b>COMMUNITY DEVELOPMENT DIRECTOR</b>
<b>VACANT</b>	<b>ASSISTANT PARKS &amp; RECREATION DIRECTOR</b>

**TWIN FALLS CITY PARKS AND RECREATION COMMISSION MEETING**  
September 9, 2008\* \* \* \* \* 11:30 am \* \* \* \* \* Twin Falls Parks & Recreation Office

- Members Present:** Paula Brown Sinclair, Jeff Blick, John Bonnett, Bill Merritt, Beth Olmstead, Tom Skahill, Shawna Reeves, Mitch Watkins and Brent Jussel
- Members Absent:** None
- Council Present:** Trip Craig
- Staff Present:** Dennis Bowyer and Mitch Humble
- Guests:** Jackie Fields, City Engineer and Travis Rothweiler, Assistant City Manager

**MINUTES**

Chairperson John Bonnett called the meeting to order at 11:37am. John introduced Jackie Fields and Travis Rothweiler to the Commission.

A motion was made by Brent Jussel to approve the minutes of the August 12<sup>th</sup>, 2008 meeting. Mitch Watkins seconded the motion. The motion passed unanimously.

**Item #1 Recreation Report - Staff**

Dennis went over the recreation report. Fall soccer has begun but the numbers are down. All games are being played at Sunway. Girls Kindergarten thru 6<sup>th</sup> grade and Boys 7<sup>th</sup>-8<sup>th</sup> grade basketball registration is going on now with registration ending on September 12<sup>th</sup>. There will be an Adult Volleyball meeting at the Parks and Recreation office on Thursday, September 11<sup>th</sup>. All Fall and Winter guides should have been mailed out to anyone with an 83301 zip code.

**Item #2          Parks Report - Staff**

Dennis went over the parks report. New swings will be installed at various parks. The bubble at the pool will be going up September 23<sup>rd</sup>. Construction of the new restrooms at Northern Ridge park is about 70% complete.

**Item #4          Master Transportation Plan Update – Jackie Fields, City Engineer**

Jackie Fields presented the preliminary plans for the City of Twin Falls Master Transportation Plan to the Commission. This plan will be presented to the City Council on Monday, September 15<sup>th</sup>. Jackie has been meeting with organizations and committees to present this plan to get their views.

Jackie presented to the Commission the plan was adopted in 1993. After meeting with various committees, they agreed to focus on three goals: maintaining an effective transportation system, appropriate design of the transportation system and to address capacity so we can meet our needs. Three different models showed what the level of service is currently, what it will be in 2015 with no improvements and what it would be in 2030 with no improvements.

The total cost of capital improvements for the plan is estimated at \$37 million. This would mainly cover widening of arterial and collector streets where most traffic occurs. Jackie stated the plan is proposing state highways be designated as truck routes.

Mitch Humble updated the Commission on the Comprehensive Plan. The final draft of the plan will be presented to the Steering Committee on Monday the 15<sup>th</sup> at 3:00pm at the City Council Chambers before the plan is presented to the Council at 5:00pm that evening. Mitch encouraged the Commission to come to either one of the presentations. He mentioned that the first public hearing for the Comp plan will be at one of the October Planning and Zoning meetings.

Mitch Watkins asked about the Impact Fee Committee and the editorial in the Times News. John Bonnett stated that this Thursday, September 11th will be the final meeting to set the recommendations before going to Council. The Impact Fee Committee will have to present to Planning and Zoning before making the recommendations to Council.

**Item #5          Harmon Park Cowboy Field Improvements – Bill Merritt**

Bill reported that the Baseball Trust Fund had a meeting yesterday at lunch. They thought it would be worthwhile to contribute \$25,000 to the improvements at Cowboy Field as long as certain conditions are met. Brent Jussel went over the conditions. The Commission will submit a grant application to the St. Lukes Health Improvement trust for their consideration to donate all or part of the cost for playground equipment. The grant would ask for \$20,000. Brent mentioned the committee will meet sometime in mid-October. If the grant is approved, the funds should be available soon after that. The trust also wants a cooperative use agreement for the City and the Trust to have access and maintenance for Cowboy Field and they want the City to fund \$30,000 towards the project. Bill mentioned it would cost approximately \$80,000 to complete the proposed project.

Brent stated the trust also talked about raising more money from private entities to fund the remaining amount of the project. Paula stated she feels we should involve the Community Foundation to help with the project.

Paula made a motion to renew the Commission's recommendations to use the \$18,000 from Altell for the cell tower and any new money we raise to move forward with the project and to cooperate with the trust's recommendations. Shawna Reeves seconded the motion. Roll call vote showed all members present were in favor of the motion.

**Item #3 Update on Openings in the Department - Dennis**

Dennis updated the Commission on the status of the Assistant Director and Recreation Coordinator's position. The City received 84 applications for the Recreation Coordinator's position. Dennis has narrowed it down to 16 for phone interviews starting tomorrow afternoon. The City received 49 applications for the Assistant Director's position. Dennis and Gretchen interviewed 9 applicants over the phone and have narrowed it down to 3 to interview in person on September 24<sup>th</sup>.

**Item #6 Drury Park – John Bonnett**

This item was not discussed.

**Item #7 New & Old Business – Dennis/Commission**

Mitch Humble updated the Commission on the LDS Softball complex. The cost of the complex is \$387,000. The contract has been approved through two boards at the LDS church. There is one more board that has to approve the contract and they meet next Tuesday. The contract will be presented to the City Council on Monday. If everything is approved, Mitch is hopeful it will close by the end of October.

Brent mentioned that the baseball trust is interested in funding improvements at the softball complex if Council approves of purchasing the complex.

Dennis gave an update on the Ensign Point playground request that was presented to Council. Council did not approve of the request. Approximately 15 years ago, the developer of Stoneybrook subdivision said they would give the City 3 acres for a park but never stated when we could get the property. Council would like to see the money go to develop that future park.

Dennis mentioned that he just received the application for Sugar sweet's (Sweet's 100) In Lieu of request that the Commission approved of in April. Council approved the request at last night's meeting.

Dennis reported that the public hearing with Planning and Zoning for the proposed In Lieu of Boundaries changes is scheduled on Tuesday, September 23<sup>rd</sup>.

Dennis, Brent Jussel and Tom Skahill met with the large group organizers for events at City Park on August 19<sup>th</sup>. Only 3 people showed up for the meeting. Dennis handed out the proposed fee increases for events at City Park, shelter reservations and field prepping fees to the Commission. He would like these fees to go in effect January 1, 2009 and this would need to be presented to Council soon.

Mitch Watkins made a motion to adopt the fees proposed by the sub-committee as \$600 for a full day use of City Park including band shell use and electricity and \$300 for a ½ day use of City Park including band shell use and electricity along with the sub-committee's recommendations for fee increases to shelter, tables reservations, tournament usage fees, and field prep fees. Tom Skahill seconded the motion. The motion passed unanimously.

The meeting was adjourned at 1:11pm.

**The next meeting of the Twin Falls Parks & Recreation Commission will be October 21<sup>st</sup>, 2008 at 11:30am at the Parks & Recreation Conference Room - 136 Maxwell Avenue.**

*Christi Green*

Christi Green  
Administrative Assistant  
Parks and Recreation

<b>JEFF</b>	<b>JOHN</b>	<b>BRENT</b>	<b>BILL</b>	<b>BETH</b>	<b>SHAWNA</b>	<b>PAULA</b>	<b>TOM</b>	<b>MITCH</b>
<b>BLICK</b>	<b>BONNETT</b>	<b>JUSSEL</b>	<b>MERRITT</b>	<b>OLMSTEAD</b>	<b>REEVES</b>	<b>SINCLAIR</b>	<b>SKAHILL</b>	<b>WATKINS</b>
	<b>CHAIR</b>		<b>VICE-</b>					
	<b>PERSON</b>		<b>CHAIR</b>					

EX-OFFICIO MEMBERS

<b>TOM COURTNEY</b>	<b>CITY MANAGER</b>
<b>TRIP CRAIG</b>	<b>COUNCIL REPRESENTATIVE</b>
<b>DENNIS BOWYER</b>	<b>PARKS &amp; RECREATION DIRECTOR</b>
<b>MITCH HUMBLE</b>	<b>COMMUNITY DEVELOPMENT DIRECTOR</b>
<b>VACANT</b>	<b>ASSISTANT PARKS &amp; RECREATION DIRECTOR</b>

**TWIN FALLS CITY PARKS AND RECREATION COMMISSION MEETING**

October 21, 2008 \* \* \* \* \* 11:30 am \* \* \* \* \* Twin Falls Parks & Recreation Office

**Members Present:** Paula Brown Sinclair, Jeff Blick, John Bonnett, Bill Merritt, Beth Olmstead and Mitch Watkins

**Members Absent:** Brent Jussel, Shawna Reeves and Tom Skahill

**Council Present:** Trip Craig

**Staff Present:** Dennis Bowyer and Mitch Humble

**MINUTES**

Chairperson John Bonnett called the meeting to order at 11:45am. A motion was made by Mitch Watkins to approve the minutes of the September 9<sup>th</sup>, 2008 meeting. Bill Merritt seconded the motion. The motion passed unanimously.

**Item #1 Recreation Report - Staff**

Dennis went over the recreation report. Stacy has begun working on the Cabin Fever Day brochure and poster. Fall Basketball began on October 18<sup>th</sup>. There are a total of 298 players this year; only 6 players down from last year. Adult Volleyball has also begun and the teams jumped from 26 teams last year to 38 this year. There will be an organizational meeting for Adult Basketball held on October 23<sup>rd</sup>. The league may go longer this year due to reduced gym time and dates available this year. Mitch Watkins asked if the new gyms being added at 5 schools around the City would benefit the Adult leagues and youth leagues that need practice space. Dennis stated that they would be talking to schools about using gym space.

## **Item #2          Parks Report - Staff**

Dennis went over the parks report. Staff is finishing up 2008 capital improvement projects including: Harmon restoration, power to shelters, City Park renovation and playground equipment at Morning Sun Park. A new picnic shelter is being installed at Harmon Park and construction is almost complete on the new restroom at Northern Ridge Park.

## **Item #3          Update on Openings in the Department - Dennis**

Dennis updated the Commission on the openings in the department. The City interviewed three applicants for the Recreation Coordinator position and two of those applicants rose to the top. Kristin Harwood accepted the position and will begin on November 3<sup>rd</sup>. The City also interviewed three applicants for the Assistant Director position and both applicants that were offered the job, declined. At this point, staff is considering different options for this position and has not yet decided on an option.

## **Item #4          LDS Softball Complex - Staff**

Mitch Humble updated the Commission on the purchase agreement between the City and the LDS church for the softball complex. Council approved the purchase of the softball complex and Mitch has been trying to get a closing date scheduled. Council had directed staff to re-prioritize capital improvement projects for the new budget year to cover the \$35,000 difference in the purchase agreement. Staff is proposing to eliminate the restroom project at Cascade Park. That project was estimated at \$70,000. That would leave \$35,000 left over to hopefully use on the Cowboy Field project as long as the City Council approves it.

Mitch Humble stated that the baseball trust has proposed certain conditions the City has to meet and if the City can't meet those conditions; their offer may no longer stand. One of the conditions that was contingent on the City receiving a grant from the St. Lukes Health Improvement trust for \$20,000 for the cost of the playground equipment. We have heard that St. Lukes granted \$5000 towards the cost of the playground equipment. This would leave another \$15,000 to raise for this Cowboy project. Mitch would like the Baseball trust to see if they can come up with a revised offer on the project. Paula stated that the Community Foundation is meeting this week and the project is listed on their agenda. If they are willing to contribute, that could help with the extra funds the City needs to come up with.

Dennis reported that staff is recommending to rename the softball complex and to include the City's South Park as one large park. The land for South Park was purchased in 1943 and after it was developed, the name was South Park. In 1955, the Parks and Recreation Commission recommended to Council to rename it Highland Park after the street named Highland Avenue that is located on the north side of the park. The City Council passed an ordinance to officially name the park "Highland Park". But it has continued to be referred to as "South Park". Dennis would like to know what process the Commission thinks is best for renaming the complex and how much public involvement they would like to have. Mitch Watkins stated he thinks that it would be good to have the public rename the park. He suggested having a contest.

Staff is also recommending modifying some of the rules and regulations that was imposed on the City as part of the lease agreement with the LDS Church. One of the recommendations is to keep the ban on alcohol and tobacco products in affect due to the complex being used as a youth facility. Dennis asked if the existing South Park should be part of the ban of alcohol and tobacco use also. Another recommendation is to lift the "No Sunday Play" for the complex. This will allow teams to be able to practice and use the complex on Sunday.



Beth asked Dennis if the complex would be strictly a youth facility. Dennis explained that most of the adult teams don't like to play there due to the alcohol and tobacco restriction. He would like to see it become a youth facility.

John suggested forming a sub-committee to work on the renaming of the complex and come up with some ideas on the rules and regulations at the complex. Bill Merritt, Jeff Blick, Mitch Watkins and Brent Jussel will serve on the sub-committee.

#### **Item #6 Cowboy Field Project – Bill Merritt**

Bill updated the Commission on the progress of the fundraising for the improvements at Cowboy Field. They have applied for the First Federal grant. Bill showed the Commission a couple bricks that were sent to him from a brick company. You can have any type of print etched into the bricks and Bill feels it would be a great fundraiser. He has had a lot of positive feedback on the bricks being laid out in the entrance of the field. He is also hoping to get approval for field signs with advertising on them and has been working with the United Dairyman Association on fundraising ideas.

#### **Item #5 Drury Park – John Bonnett**

This item was not discussed at the last meeting. John wanted the Commission along with staff to develop a plan to improve the appearance and function of Drury Park. This is the City's 2<sup>nd</sup> oldest park, donated in 1917. At one time, restrooms, playground equipment and a wading pool were located at the park. Due to lack of the public using the park, the restrooms were relocated to South Park; the playground equipment was removed due to not meeting the new playground safety code and the wading pool was removed. Horseshoe pits were installed and were used heavily for about 10 years but haven't been used much recently. Staff has removed four of them and is planning to remove another six to eight more.

Since the last meeting, Paula put a proposal together requesting funding from the Seagraves Foundation to make improvements at Drury Park. These improvements consist of: removing all horseshoe pits, installing fencing along Washington Street, install playground equipment, picnic tables that serve as chess tables and landscaping. Paula, John, Beth and Dennis presented these improvements to the Foundation on October 6<sup>th</sup>. They informed the Foundation that the City does not have funds for the current budget year to make improvements at the park but will request funding for restrooms, new irrigation system promoting low water plants and trees and a possible water feature in the next budget.

Paula presented her proposed plan of the park to the Commission. She reported that the Seagraves Foundation accepted the proposal and will be donating \$75,000 toward the improvements at Drury Park. Beth suggested trying to find someone local that can construct the tables so we would save on shipping. She also suggested getting the community involved and helping with the installment of the playground equipment. She feels that people in that area that will be using the park would enjoy being involved. Using the Street Department for the asphalt would also save money. John suggested forming a sub-committee to work on the improvements at Drury Park. Shawna Reeves, Paula Brown Sinclair, Beth Olmstead and Tom Skahill will serve on the sub-committee.

**Item#7 In Lieu of Application – Dennis**

Dennis went over the in lieu of application for Rock Creek Subdivision. Rock Creek Subdivision is a one acre; one lot subdivision located approximately 200 feet south from the southeast corner of Falls Avenue West and Sunway.

Per the park ordinance, the minimum neighborhood park is 3 acres, the park dedication would only be .01 acres and since the dedication is smaller than the minimum acreage, staff is recommending approval of the in lieu of request. The in lieu of amount was listed as \$767.00 but Dennis hasn't seen documentation to support the amount yet. Once the in lieu of request is approved, Dennis will ask for documentation.

Paula Brown Sinclair made a motion to accept staff's recommendation for the in lieu of request. Mitch Watkins seconded the motion. The motion passed unanimously.

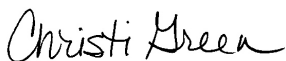
**Item#8 New & Old Business – Dennis/Commission**

Dennis updated the Commission on the City Park Fees and Regulations Public Hearing on October 20<sup>th</sup>. Council tabled the item until the next meeting. Only one person from the large event groups attended the public hearing. Ken Robinette with South Central Community Action asked Council for a fee waiver for non-profit organizations to use City Park.

Mitch Humble updated the Commission on the Planning and Zoning Commission's recommendations on the proposed In Lieu Boundaries changes. Planning and Zoning approved the Commission's recommendations but the wording needs to be changed a little on the recommendation before the final approval. Dennis asked Mitch if the funds we've already received would be able to be spent now. Mitch stated that they would be able to be spent now.

The meeting was adjourned at 12:44pm.

**The next meeting of the Twin Falls Parks & Recreation Commission will be November 18<sup>th</sup>, 2008 at 11:30am at the Parks & Recreation Conference Room - 136 Maxwell Avenue.**



Christi Green  
Administrative Assistant  
Parks and Recreation

<b>JEFF</b>	<b>JOHN</b>	<b>BRENT</b>	<b>BILL</b>	<b>BETH</b>	<b>SHAWNA</b>	<b>PAULA BROWN</b>	<b>TOM</b>	<b>MITCH</b>
<b>BLICK</b>	<b>BONNETT</b>	<b>JUSSEL</b>	<b>MERRITT</b>	<b>OLMSTEAD</b>	<b>REEVES</b>	<b>SINCLAIR</b>	<b>SKAHILL</b>	<b>WATKINS</b>
	<b>CHAIR PERSON</b>		<b>VICE- CHAIR</b>					

EX-OFFICIO MEMBERS

<b>TOM COURTNEY</b>	<b>CITY MANAGER</b>
<b>TRIP CRAIG</b>	<b>COUNCIL REPRESENTATIVE</b>
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<b>VACANT</b>	<b>ASSISTANT PARKS &amp; RECREATION DIRECTOR</b>

**TWIN FALLS CITY PARKS AND RECREATION COMMISSION MEETING**

November 18, 2008\* \* \* \* \* 11:30 am \* \* \* \* \* Twin Falls Parks & Recreation Office

**Members Present:** Paula Brown Sinclair, Jeff Blick, John Bonnett, Bill Merritt, Beth Olmstead, Tom Skahill and Brent Jussel

**Members Absent:** Shawna Reeves and Mitch Watkins

**Council Present:** Trip Craig

**Staff Present:** Dennis Bowyer

**MINUTES**

Chairperson John Bonnett called the meeting to order at 11:36am. A motion was made by Brent Jussel to approve the minutes of the October 21<sup>st</sup>, 2008 meeting. Bill Merritt seconded the motion. The motion passed unanimously.

**Item #1 Recreation Report - Staff**

Dennis went over the recreation report. Stacy has been working on our leisure activities and has finished up the Cabin Fever Day brochures and posters. Cabin Fever Day is scheduled for January 10, 2009. Staff has requested a grant through First Federal for a projection screen and projector to show free movies in City Park on three Fridays during the summer.

Winter Basketball registration is going on now and will run through November 28<sup>th</sup>. Adult Volleyball has begun and we are offering practice times on Saturday's from 9:00am to 1:00pm at the Presbyterian Church for \$20 per hour.

## **Item #2       Parks Report - Staff**

Dennis went over the parks report. Due to the nice weather, staff is still working outside with leaf removal. All irrigation systems and restrooms have been winterized. The new restroom at Northridge Park is about 95% complete.

## **Item #3       Drury Park Grant Update – Sub Committee**

On Monday, November 3<sup>rd</sup>, Paula gave a presentation to the City Council reviewing the steps that were taken with the Seagraves Family Foundation and the \$75,000 grant that was awarded to the City. A sub-committee was formed at the last Commission meeting and a meeting was set up on November 7<sup>th</sup> for the sub-committee to meet and discuss the purchasing of playground equipment. Only Paula and Dennis attended the meeting.

Paula reported that Council approved and accepted the grant awarded to the City from the Seagraves Foundation. She stated that the grant has been signed and we are just waiting for the check. Paula is working with GameTime Company for the playground equipment and they are offering a 50% price reduction for the City.

## **Item #4       LDS Softball Complex – Sub Committee**

On Monday, November 3<sup>rd</sup>, the City Council approved the recommendations from staff to designate the removal of the Cascade Park restroom project from the current budget to help fund the approved real estate exchange agreement between the City and the LDS Church.

A sub-committee was formed at the last meeting consisting of Jeff Blick, Brent Jussel, Bill Merritt and Mitch Watkins. They met November 13<sup>th</sup> to discuss possible changes to the rules and regulations of the complex, renaming the park and converting the facility into a youth only facility.

Bill Merritt updated the Commission what was discussed at the sub-committee meeting. The sub-committee went over ideas on renaming the complex. They would like to keep the complex a youth only complex, combining the complex and South Park into one park and thought it would be a good idea to have a contest naming the complex and open it up to Oregon Trail Elementary School. The winning classroom would receive a pizza and pool party. Bill also stated that they would like to open up the complex for use on Sundays.

Bill went over the improvements that were discussed by the sub-committee. They would improve the restrooms and concessions/storage room; add lights on fields 2, 3 and 4; remove ash trees and plant new trees; new playground equipment; new scoreboards on fields 3 and 4; fencing; new shelter.

Dennis stated that he will need to talk to Fritz to see about banning smoking at the complex. If it is not in City Code, he isn't sure if they can ban it from the complex.

Jeff Blick made a recommendation to have the sub-committee prepare a report of the improvements and suggestions the sub-committee came up with to present to Council. Paula seconded the motion. The motion passed unanimously.

Dennis and the sub-committee will prepare the report. Dennis also reported that Mitch Humble informed him that the closing with the City and LDS Church will occur on November 21<sup>st</sup>.

**Item #5 Cowboy Field Project – Bill Merritt**

Bill reported that he has applied for the First Federal grant for improvements at Cowboy Field. Paula stated that the Community Foundation has approved the funding going through the foundation. Dennis mentioned that Gary Evans has created a form for tracking the funds going through the Community Foundation.

Brent apologized for the delay in the Baseball Trust meeting and will hopefully get it going after the holidays. Bill would like to see this approved and ready to go by January.

Brent mentioned that the City was awarded \$5000 to use toward playground equipment at Cowboy Field from the St. Luke's grant.

**Item #6 New & Old Business – Dennis/Commission**

Dennis reported that Council approved raising City Park Fees per the Commission's recommendation starting January 1, 2009 and they also approved the In Lieu Boundaries changes with some modifications. John stated that he would like a list of the values of the in lieu of payments that are out there and would like to do it in February.

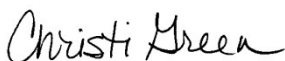
Dennis presented the Commission with a new in lieu of request for the Shoshone Heights Subdivision. The Commission had approved the in lieu of request at the July 8<sup>th</sup> meeting for a 54 household subdivision. The preliminary plat should have shown the whole parcel not just a portion of it; hence this request is back to the Commission. This proposed subdivision is a 108 acre, 100 household unit development. This is the development where the City has a proposed agreement to trade land for the Evel Knievel jump site. Staff is recommending for the Commission to approve the in lieu of request.

Paula Brown Sinclair made a motion to approve staff's recommendation of the in lieu of request for the Shoshone Heights Subdivision. Brent seconded the motion. The motion passed unanimously.

Dennis introduced Kristin Harwood to the Commission. Kristin is the new Recreation Coordinator for youth and adult sports. Dennis updated the Commission on the status of the position for the Assistant Director. Staff is still working on a couple options of either waiting until January to open up the position again for the Assistant Director or restructuring the department.

The meeting was adjourned at 12:45pm.

**The next meeting of the Twin Falls Parks & Recreation Commission will be December 9<sup>th</sup>, 2008 at 11:30am at the Parks & Recreation Conference Room - 136 Maxwell Avenue.**



Christi Green  
Administrative Assistant  
Parks and Recreation

<b>JEFF</b>	<b>JOHN</b>	<b>BRENT</b>	<b>BILL</b>	<b>BETH</b>	<b>SHAWNA</b>	<b>PAULA</b>	<b>TOM</b>	<b>MITCH</b>
<b>BLICK</b>	<b>BONNETT</b>	<b>JUSSEL</b>	<b>MERRITT</b>	<b>OLMSTEAD</b>	<b>REEVES</b>	<b>BROWN</b>	<b>SKAHILL</b>	<b>WATKINS</b>
	<b>CHAIR</b>		<b>VICE-</b>			<b>SINCLAIR</b>		
	<b>PERSON</b>		<b>CHAIR</b>					

EX-OFFICIO MEMBERS

<b>TOM COURTNEY</b>	<b>CITY MANAGER</b>
<b>TRIP CRAIG</b>	<b>COUNCIL REPRESENTATIVE</b>
<b>DENNIS BOWYER</b>	<b>PARKS &amp; RECREATION DIRECTOR</b>
<b>MITCH HUMBLE</b>	<b>COMMUNITY DEVELOPMENT DIRECTOR</b>
<b>VACANT</b>	<b>ASSISTANT PARKS &amp; RECREATION DIRECTOR</b>

**TWIN FALLS CITY PARKS AND RECREATION COMMISSION MEETING**

December 9, 2008\* \* \* \* \* 11:30 am \* \* \* \* \* Twin Falls Parks & Recreation Office

**Members Present:** Paula Brown Sinclair, John Bonnett, Bill Merritt, Mitch Watkins and Brent Jussel

**Members Absent:** Shawna Reeves, Beth Olmstead, Tom Skahill and Jeff Blick

**Council Present:** Trip Craig

**Staff Present:** Dennis Bowyer and Mitch Humble

**Guest:** Deven Elison, Engineering firm of Harper-Leavitt

**MINUTES**

Chairperson John Bonnett called the meeting to order at 11:36am. A motion was made by Paula Brown Sinclair to approve the minutes of the November 18<sup>th</sup>, 2008 meeting. Brent Jussel seconded the motion. The motion passed unanimously.

**Item #1 Recreation Report - Staff**

Dennis went over the recreation report. Stacy has been working on our leisure activities and has finished up the Cabin Fever Day brochures and posters. Dennis passed out brochures to each Commission member. Cabin Fever Day is scheduled for January 10, 2009. Paula commented on how nice the brochure looked. Staff has requested a grant through First Federal for a projection screen and projector to show free movies in City Park on three Fridays during the summer.

Winter Basketball registration ended on November 28<sup>th</sup>. Staff is working on getting teams set. Mitch Watkins asked if the elementary schools would be willing to work with Parks and Recreation to be able to use their gym space. Dennis will ask staff to look into using gym space at Perrine and Bickel schools. Brent mentioned that the CSI recreation gym is never being used when he has been there. He thought that could be an option as well. Dennis stated that he has received a call from Scott Rogers with CSI about potential use of their gym for some of the City's programs.

**Item #2 Parks Report - Staff**

Dennis went over the parks report. The new swings in all the parks are almost installed. The last sets of bleachers have been retro-fit to meet code. A drinking fountain was installed at Federation Point along with a dog drinking fountain. The restroom at Northern Ridge has been completed. There are a few pool projects that staff will be working on i.e. purchasing new equipment and continued maintenance.

**Item #3 Drury Park Update – Paula Brown Sinclair**

The playground equipment for Drury Park has been finalized on the three pieces. The City is ordering the equipment from Great Western Park & Playground Company, a representative for the GameTime Company. Two of the three playground pieces are part of the 50% grant the City received from GameTime. These two pieces consist of the toddler playground equipment and the kids' playground equipment. The climbing net is not part of the grant process and has not been ordered yet.

Paula stated that they will be leaving two of the existing horseshoe pits and she was able to find picnic tables that serve as chess tables for a lower cost than what was previously projected.

**Item #4 Copper Basin In Lieu of Request – Deven Elison**

Introductions were made to Deven Elison from Harper-Leavitt, an engineering firm that is representing the developers of the Copper Basin subdivision. Copper Basin is located on the east side of Harrison Street, south of Orchard Drive and north of 3600 North. It is a 43.8 acre, 209 single family household units development.

Staff is recommending accepting the in lieu of request due to the proposed development directly north of Copper Basin, Calistoga, which will have a three acre park approximately ¼ mile away. Vista Bonita Park is also within this square mile. A neighborhood park is needed more in the southeast corner of this square mile than this location.

Mitch Watkins made a motion to accept staff's recommendation to accept the in lieu of request for Copper Basin subdivision. Paula Brown Sinclair seconded the motion. The motion passed unanimously.

Dennis will present to City Council by December 22<sup>nd</sup>.

**Item #5 Thomsen Park Evening Games - Dennis**

Dennis explained to the Commission that this past summer with moving all youth games to the evening, staff utilized Thomsen Park, Vista Bonita and Harry Barry Park for t-ball games Monday-Thursday for five weeks. He received a call from a neighbor of Thomsen Park stating the City promised when the park was built that no organized games would be played at the park. Staff can't remember if that was said or not and recommends that we continue to utilize neighborhood parks for evening games for t-ball and try to spread the games out to more neighborhood parks. Spreading the games out to six different areas would cut the four days a week to only two days a week at the parks.

John Bonnett commented on the parks being there to be used and would like to see the games being played at them. Paula felt the same way and mentioned it wasn't up to the neighbors to decide how the parks are being used.

Mitch Humble mentioned that neighborhood parks aren't intended for a lot of traffic. He stated that Northern Ridge Park has no parking and wondered where people would be able to park for the games played there. Trip stated that this past summer, there was a problem with the parking and people were parking on the street for the games. He suggested not having the games scheduled one right after another to allow people to leave without having vehicles for the next game trying to find parking.

**Item #6      LDS Softball Complex – Sub Committee**

At the last meeting the Commission agreed with the sub committee's recommendation to develop this complex into a youth complex only; rename the facility and engage the Oregon Trail Elementary School in a contest to rename the complex; keep the no smoking, no alcohol rules; allow Sunday use of the facility and to form a development plan for the complex.

Dennis has a call into Casey Teske, principal of Oregon Trail Elementary, to see if he would be willing to have a contest on the renaming of the complex. Trip suggested having 3 names for them to choose from.

Mitch Humble suggested having the sub-committee present their recommendations to Council before going forward with the contest. Because the December meeting agendas are pretty full, he suggested waiting until the 2<sup>nd</sup> or 3<sup>rd</sup> week of January to present. The sub-committee will meet to put together what they will present to Council.

**Item #7      Cowboy Field Project – Bill Merritt**

Bill informed the Commission that the Baseball Trust will be having a meeting, December 10<sup>th</sup> at 5:30pm to discuss what needs to be done to get things moving on the project. Mitch Humble stated that money is tight and even budgeted expenses are getting turned down so don't be surprised if Council does not approve the \$35,000 the Commission will be requesting.

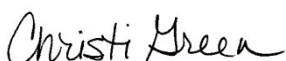
Brent was concerned that if Council will not approve the project, then the Baseball trust will need to know because they will have to find another place to donate the money. The Trust was going to donate \$25,000 towards the project and they are on a timeline of when that money needs to be spent.

**Item #8      New & Old Business – Dennis/Commission**

Mitch Humble informed the Commission that the City is looking at moving all Commission meetings to the City Council Chambers to make the meetings more formal where the public can attend and the meetings could be taped to be show later on television.

The meeting was adjourned at 12:48pm.

**The next meeting of the Twin Falls Parks & Recreation Commission will be January 13<sup>th</sup>, 2009 at 11:30am at the City Council Chamber located at 305 3<sup>rd</sup> Avenue East.**



Christi Green  
Administrative Assistant  
Parks and Recreation