

<b>TIM</b>	<b>PAT</b>	<b>MATTHEW</b>	<b>BRENT</b>	<b>JOHN</b>	<b>PAULA BROWN</b>	<b>LAIRD</b>	<b>JAIME</b>	<b>MITCH</b>
<b>COINER</b>	<b>DONNELLEY</b>	<b>GESKE</b>	<b>JUSSEL</b>	<b>POHLMAN</b>	<b>SINCLAIR</b>	<b>STONE</b>	<b>VALERO</b>	<b>WATKINS</b>
						<b>VICE</b>	<b>CHAIR</b>	
						<b>CHAIR</b>	<b>PERSON</b>	

EX-OFFICIO MEMBERS

<b>TOM COURTNEY</b>	<b>CITY MANAGER</b>
<b>DENNIS BOWYER</b>	<b>PARKS &amp; RECREATION DIRECTOR</b>
<b>ELI ROBERTS</b>	<b>RECREATION SUPERVISOR</b>
<b>ROBERT MAXWELL</b>	<b>PARKS SUPERVISOR</b>
<b>JOHN JACOBSON</b>	<b>RECREATION COORDINATOR</b>

**TWIN FALLS CITY PARKS AND RECREATION COMMISSION MEETING**

January 13, 2004\* \* \* \* \* 11:30am \* \* \* \* \* Twin Falls Parks & Recreation Office

- Members Present:** Tim Coiner, Laird Stone, Matthew Geske, Paula Brown Sinclair, Brent Jussel and Mitch Watkins
- Members Absent:** Jaime Valero, John Pohlman and Pat Donnelley
- Council Present:** None
- Staff Present:** Dennis Bowyer and John Jacobson
- Staff Absent:** Bob Maxwell and Eli Roberts
- Guest:** Doug Lincoln, River Rat Whitewater Toyz

**MINUTES**

Chairman Laird Stone called the meeting to order at 11:45.

There were no meeting minutes for December. An evening strategic planning meeting was held on December 9, 2003, and a summary of that meeting is attached to these minutes.

**Item #1 Recreation Report - Eli**

The Commission discussed the ongoing problem of limited gym space. It was suggested that the gym at the old Episcopal Church might be available. Dennis will check into this.

**Item #2 Parks Department Report**

Interviews for the Park Operator position will be Thursday and Friday, January 15<sup>th</sup> and 16<sup>th</sup>. One hundred and eight applications were received. Interviews are being conducted for 13 applicants.

**Item #3            Recreation Coordinator’s Report – John**

John passed around a copy of the Cabin Fever Day Brochure to the Commission. He was asked why the Twin Falls Municipal Golf Course was not involved, and he related to the group that they had been asked and the Golf Advisory Board declined.

Paula Brown Sinclair requested that an announcement be included in the Spring/Summer brochure inviting musicians to join the City Band, and for interested parties to contact Ted Hadley, City Band Director.

She also requested that a picture of the band be included in the brochure. BLIP printers should have some on file. John will work on these requests.

**Item #6            Updates on Projects – Dennis**

Dennis updated the Commission on the following projects:

JUB Engineers was awarded the contract to do the feasibility study for Auger Falls. The study will take 6-8 months to complete. Part of the process will involve public forum meetings.

**Item #4            Kayak Rental Proposal by River Rat Whitewater Toyz**

Doug Lincoln, co-owner of River Rat Whitewater Toyz, presented a proposal to the Commission to establish a kayak rental joint venture at Dierkes Lake. A copy of the proposal is attached. The kayaks are made for two people. They are very stable, easy to control and virtually unsinkable. Rentals would include the boat, paddle and life jackets. Personnel for administering the rentals could either come from the concession stand or the lifeguards already on duty. Proceeds will be split 50/50 if City staff operates the rental of the kayaks.

The Commission discussed the proposal. Paula made a motion to have staff pursue the development of a kayak rental program at Dierkes Lake subject to legal approval. Tim Coiner seconded the motion, and it passed unanimously.

Dennis will consult with Willie Dane, who runs the concession stand at Dierkes, to see if he is interested in running the kayak rentals. He will also check with the City Attorney on any legal issues.

**Item #7            Old & New Business**

The Rocky Mountain School of Baseball would like to hold a 48-team youth baseball tournament here in April. Dennis has been working with their representative, and staff to evaluate our facilities and their committed uses, to see if the tournament would be feasible.

The local Cal Ripken/Babe Ruth Baseball group will be hosting the State Cal Ripken tournament in July at the South Park Ball Complex. City Recreation game schedules will be adjusted to accommodate the tournament.

Dennis reported on two grants that the City would be applying for to fund the CSI Connecting Trail. The grants are through the Land & Water Conservation Fund and the Recreation Trail Programs through the Idaho Department of Parks & Recreation.

Brent Jussel made a motion to recommend Parks & Recreation Commission approval to apply for the grants. Mitch Watkins seconded the motion. The motion passed unanimously.

Dennis announced that Jaime Valero has resigned from the Parks & Recreation Commission. Jaime has moved to Oregon. The group discussed the opening on the Commission. Interviews were held just last August and Jamie's first official meeting was just last September. It was suggested that the candidate who was the next choice from the last session of interviews be selected as the new member. Dennis will discuss this with the City Manager.

Brent made a motion to send a recommendation to City Council that, subject to administration approval, Bill Merritt be appointed to fill the vacancy on the Commission. The motion was seconded by Tim Coiner, and passed unanimously.

#### **Item #5 Strategic Planning Results**

The Commission discussed the strategic planning meeting results. The consensus was that obtaining a Master Plan was the top priority. In order for that to be funded, Dennis will strongly push for it to be included on the City's Strategic Plan along with upgrading existing facilities (specifically the lights at Harmon and South Park) and completing the soccer complex.

The Commission would like to get the new City Council representative fully informed on Parks & Recreation issues, and promote projects that will have City Council support.

Commission members were asked to write letters to the City Council encouraging them to support the request for a Master Plan for Parks & Recreation as part of the City's Strategic Plan for the next two years.

It was suggested that Parks & Recreation get on the "must meet with" list before developers begin a large project. Dennis will look into this.

The meeting was adjourned at 12:55.

The next meeting of the Twin Falls Parks & Recreation Commission will be February 10, 2004 in the conference room of the Twin Falls Parks & Recreation Office at 136 Maxwell Avenue at 11:30 am.

Kris Haney  
Parks & Recreation Secretary

<b>TIM</b>	<b>PAT</b>	<b>MATTHEW</b>	<b>BRENT</b>	<b>BILL</b>	<b>JOHN</b>	<b>PAULA BROWN</b>	<b>LAIRD</b>	<b>MITCH</b>
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<b>ELAINE STEELE</b>	<b>COUNCIL REPRESENTATIVE</b>
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<b>JOHN JACOBSON</b>	<b>RECREATION COORDINATOR</b>

**TWIN FALLS CITY PARKS AND RECREATION COMMISSION MEETING**

February 10, 2004\* \* \* \* \* 11:30am \* \* \* \* \* Twin Falls Parks & Recreation Office

**Members Present:** Tim Coiner, Laird Stone, John Pohlman, Paula Brown Sinclair, Brent Jussel, Mitch Watkins, Bill Merritt and Pat Donnelley

**Members Absent:** Matthew Geske

**Council Present:** Elaine Steele

**Staff Present:** Dennis Bowyer, Eli Roberts and John Jacobson

**Staff Absent:** Bob Maxwell

**Guests:** Chamber of Commerce Ambassadors: Jack Jardine, Archie Goodman. Executive Director of the Chamber: Kent Just.

**MINUTES**

Chairman Laird Stone called the meeting to order at 11:45.

The commission welcomed new commission member, Bill Merritt, to the group.

John Pohlman made a motion to approve the minutes of the January 13, 2004 meeting. Tim Coiner seconded the motion, and the minutes were unanimously approved.

Chairman Stone also welcomed Elaine Steele as the new City Council Representative.

**Item #1 Recreation Report – Eli**

Eli reported that Boy’s Basketball was cancelled last Saturday due to the heavy snowfall in the Twin Falls area received the previous night. The games will be rescheduled at the end of the season.

The Spring/Summer Recreation Guide is getting its final corrections and will be ready to send to the printer within the week.

**Item #2          Parks Department Report**

There were no further questions on Bob's report.

**Item #3          Recreation Coordinator's Report – John**

John was complimented on his work on Cabin Fever Day. The pool heater was out for the weekend of Cabin Fever Day, so events at the pool will be rescheduled for February 28<sup>th</sup>.

Due to heavy snowfall at Pomerelle Ski Resort the first two dates for the 4 Sunday Ski Package were cancelled. Dates have been rescheduled and all participants have been notified.

**Item #4          Proposal from Chamber Ambassadors**

Representatives from the Chamber of Commerce Ambassadors (Jack Jardine, Archie Goodman) made a proposal to the commission to establish a memorial for Chamber Ambassadors who have passed away. They had the idea to place a bench and brick pavers in an area near the boat dock at Shoshone Falls. The group also discussed the possibility of a shelter as well.

The discussion moved into discussing the proposed Memorial Policy.

**Item #5          Memorial Policy Draft Review**

Dennis explained to the guests that the Commission was in the process of reviewing a Memorial Policy for the Department.

A sub-committee was formed to review the policy. Paula Brown Sinclair volunteered to head the sub-committee and suggested that it be titled "Park Amenity Donation Policy", since all additions to parks should enhance recreation opportunities.

Bill Merritt, Tim Coiner and John Pohlman also volunteered to help with the sub-committee. Archie Goodman was asked to help as well.

Elaine Steele asked that the sub-committee expedite their review and get policy ready for City Council review as soon as possible.

**Item #7          Old & New Business**

Dennis brought up a new matter of business before the Commission. The City has been approached by the owner of a 6.2-acre parcel of land along the Rock Creek Canyon Rim in South Park to see if they would like to purchase the land before it is placed on the open market.

The Commission discussed the site, and agreed that it was worth further investigation depending on the cost of the land. It was suggested that the slope of the property be considered and also the cleanup costs. Brent Jussel volunteered to assist Dennis with the project.

Dennis informed the group that he is continuing to work with Doug Lincoln of River Rat and Willie Dane, Dierkes Lake Concessionaire, to get the kayak rental proposal to come together. He should have more information for the next meeting.

#### **Item #6                      Strategic Planning**

The Commission continued their discussion on strategic planning for parks and recreation in Twin Falls. Once again, the group agreed that obtaining a Master Plan is essential for proactive planning. Discussion continued on planning issues with input from Elaine Steele.

In order to establish support for the Master Plan and other projects, the public and City Council need to be further informed on the needs of the department. Paula will continue to work with Dennis to develop a brochure highlighting existing facilities and programs. Brent will work with Dennis to prepare a presentation for local service groups, clubs, etc. The group also discussed alternate funding resources, such as grants, for a master plan.

Dennis reported the City's strategic planning session is set for March 11<sup>th</sup> and the 12<sup>th</sup>. Staff submitted their input on the questionnaire and Dennis will push to get parks & recreation objectives on the plan.

The formation of a Parks & Recreation Foundation was discussed. With several foundations already established locally, the Commission felt this idea would be very difficult to put together. Encouragement of and education of land donations would assist in land acquisition for future development.

The meeting was adjourned at 12:50.

**The next meeting of the Twin Falls Parks & Recreation Commission will be March 9, 2004 in the conference room of the Twin Falls Parks & Recreation Office at 136 Maxwell Avenue at 11:30 am.**

Kris Haney  
Parks & Recreation Secretary

<b>TIM</b>	<b>PAT</b>	<b>MATTHEW</b>	<b>BRENT</b>	<b>BILL</b>	<b>JOHN</b>	<b>PAULA BROWN</b>	<b>LAIRD</b>	<b>MITCH</b>
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<b>JOHN JACOBSON</b>	<b>RECREATION COORDINATOR</b>

**TWIN FALLS CITY PARKS AND RECREATION COMMISSION MEETING**

March 9, 2004 \* \* \* \* \* 11:30am \* \* \* \* \* Twin Falls Parks & Recreation Office

**Members Present:** Tim Coiner, Laird Stone, John Pohlman, Paula Brown Sinclair, Brent Jussel, Matthew Geske, Bill Merritt and Pat Donnelley

**Members Absent:** Mitch Watkins

**Council Present:** Elaine Steele

**Staff Present:** Dennis Bowyer, Eli Roberts and John Jacobson

**Staff Absent:** Bob Maxwell

**MINUTES**

Chairman Laird Stone called the meeting to order at 11:45.

A motion to approve the minutes of the February 10, 2004 meeting was made by John Pohlman. Tim Coiner seconded the motion, and the minutes were unanimously approved.

**Item #1 Renewals**

Paula Brown Sinclair made a motion to approve the renewal for another three-year term to the Commission for Laird Stone, and take that recommendation to City Council. Tim Coiner seconded the motion, and the motion passed unanimously. Laird's current term ended March of 2004 and his new term would end March of 2007.

John Pohlman made the motion to approve the renewal for Brent Jussel to serve another three-year term on the Commission. Paula Brown Sinclair seconded the motion. The motion was unanimously approved. Brent's current term ended March of 2004 and his new term would end March of 2007.

Tim Coiner made a motion to approve the renewal for Paula Brown Sinclair to serve another three-year term on the Commission. Brent Jussel seconded the motion. The motion was unanimously approved. Paula's current term will end April of 2004 and her new term would end April of 2007.

**Item #2 Election of Officers**

John Pohlman nominated Brent Jussel as Chairperson for the Twin Falls Parks & Recreation Commission. Paula Brown Sinclair made a motion to appoint Brent as the Chairperson; Tim Coiner seconded it. The vote was unanimous for approval of the motion.

John made the nomination and motion to appoint Laird Stone as the Vice-Chairperson for the Commission. Matthew Geske seconded the motion, and it passed unanimously.

The newly appoint leadership will assume their duties for the next Commission meeting in April.

**Item #3 Recreation Report – Eli**

Eli had no new items to add to her report. She did confirm for the commission that the "Y" does run a flag football program in the Fall.

**Item #4 Parks Department Report**

The backstop at Cowboy Field at Harmon Park is due to be completed by March 12<sup>th</sup>.

Portable toilets will be out in the parks on March 19<sup>th</sup>, and will be placed until the water is turned on to the various park restrooms.

**Item #5 Recreation Coordinator's Report – John**

John reported that the numbers for Cabin Fever Day were still good despite the pool being closed for repairs that day. A make-up day was held on February 28<sup>th</sup> for the activities at the pool.

The Commission discussed the direction that administration has given to have the Twin Falls Municipal Golf Course participate in the next Cabin Fever Day program. They will be replacing Canyon Springs Golf Course as the golfing participant. They will be charging a \$10.00 green fee per participant, and \$5.00 for lunch and \$5.00 for the prize pool. The total of \$20.00 is \$5.00 higher than was previously charged.

John Pohlman made a motion to request that the City Council authorize waiving green fees for the Cabin Fever Day event at the Twin Falls Municipal Golf Course, and that Canyon Springs be asked if they will consent to being the alternate location in case of inclement weather.

It was suggested to separate these two items into separate motions.

John amended the motion to request that the City Council authorize waiving green fees for the Cabin Fever Day event at the Twin Falls Municipal Golf Course. Tim Coiner seconded the motion, and it passed unanimously.

A motion was made by John Pohlman to use Canyon Springs Golf Course as an alternate location for the golfing event for Cabin Fever Day in the event of inclement weather preventing the event at the Twin Falls Municipal Golf Course pending their approval.

Brent Jussel seconded the motion. The Commission further discussed this item. After a vote by the Commission, the motion failed.

Dennis will work with Mike Hamblin, Twin Falls Municipal Golf Course Pro, and Rob Jones, pro at Canyon Springs to come to an understanding on this change and directive. The Commission will take the request of waiving green fees for the next Cabin Fever Day event to the City Council in August or September. Commission members will be asked to present this request to the Council.

## **Item #7                      Old & New Business**

### Items of Old Business:

Dennis recapped the City Strategic Planning process. The meetings will be March 11<sup>th</sup> & 12<sup>th</sup>.

Two grant applications were submitted for the CSI Connection Trail. The one that went to the LWCF has been denied because this type of project is not allowed under the requirements of the agency. The grant that went to the Idaho Department of Lands Recreation Trails Program is still being considered.

The Rocky Mountain School of Baseball will put on a youth baseball tournament on April 9<sup>th</sup> & 10<sup>th</sup>. They will be using Frontier and Harmon and possibly Sawtooth Fields. It will be a challenge to get enough staff to make up all the fields

Elaine Steele reported that approximately \$5,000 to \$6,000 will be available for the Soccer Complex through the United Way as many donations listed the soccer complex as the designated receiver of funds.

## **Item #6                      Donation Policy**

Paula Brown Sinclair thanked the sub-committee for all their work and help with drafting the policy. She reviewed several points of the policy.

The Commission further discussed the draft for the Donation Policy.

Brent Jussel made a motion to approve the Donation Policy as drafted and recommended the approved policy be sent on the City Council. Tim Coiner seconded the motion. After discussion, it was suggested that the word “approved” be added before plaques under the Memorials Identification section. The motion passed unanimously.

Dennis will prepare a staff report to go to the Council. The donation policy will be presented to the City Council on Monday April 5<sup>th</sup>. He also thanked the sub-committee for their timely work on this project.

The meeting was adjourned at 12:50.

**The next meeting of the Twin Falls Parks & Recreation Commission will be April 13, 2004 in the conference room of the Twin Falls Parks & Recreation Office at 136 Maxwell Avenue at 11:30 am.**

Kris Haney  
Parks & Recreation Secretary

<b>TIM</b>	<b>PAT</b>	<b>MATTHEW</b>	<b>BRENT</b>	<b>BILL</b>	<b>JOHN</b>	<b>PAULA BROWN</b>	<b>LAIRD</b>	<b>MITCH</b>
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<b>JOHN JACOBSON</b>	<b>RECREATION COORDINATOR</b>

**TWIN FALLS CITY PARKS AND RECREATION COMMISSION MEETING**

April 13, 2004\* \* \* \* \* 11:30am \* \* \* \* \* Twin Falls Parks & Recreation Office

**Members Present:** Tim Coiner, Laird Stone, Mitch Watkins, Paula Brown Sinclair, Brent Jussel, Matthew Geske, Bill Merritt and Pat Donnelley

**Members Absent:** John Pohlman

**Council Present:** Elaine Steele

**Staff Present:** Dennis Bowyer, Eli Roberts and John Jacobson

**Staff Absent:** Bob Maxwell

**MINUTES**

Chairman Brent Jussel called the meeting to order at 11:40.

The minutes of the March 9, 2004 were accidentally not distributed to the Commission, so the minutes for March and April will be approved at the May meeting.

**Item #1 Recreation Report – Eli**

Eli had no new items to add to her report. The tournament for the Rocky Mountain School of Baseball organization was discussed. Dennis reported that this early in the year it is just too difficult to manage a tournament of this size since most of our field crew personnel are still in college or high school and unable to help.

**Item #2 Parks Department Report - Bob**

Nothing was added to Bob’s report.

**Item #3 Recreation Coordinator Report – John**



Frontier – Fence at Carter Gibb field needs work

Harry Barry - OK

Brent Jussel reported on: Dierkes - continue to expand the dock system, parking lot maintenance

The commission asked Dennis for an update on the boat/kayak venture proposed for Dierkes Lake. Dennis reported that the concessionaire, Willie Dane and Doug Lincoln, the boat vendor, would be getting together soon. Mr. Dane has been out of town for the winter.

Tim Coiner, Matthew Geske and Pat Donnelley will review their assigned parks and report to Brent Jussel or Dennis Bowyer.

Dennis concluded the budget discussion by recapping the highest priority Capital Improvement project that will be requested in the 04-05 Budget:

- #1 Parks & Recreation Master Plan
- #2 Lights for Harmon Field #3, Field #1, Field #2 and Lights for South Park Fields 1 &2
- #3 Computerized Sprinkler system
- #4 Partnership for additional indoor gym facilities
- #5 Updating current facilities

Paula suggested that the Parks section on the City website continue to be updated and added to.

The meeting was adjourned at 12:50.

**The next meeting of the Twin Falls Parks & Recreation Commission will be May 11, 2004 in the conference room of the Twin Falls Parks & Recreation Office at 136 Maxwell Avenue at 11:30 am.**

Kris Haney  
Parks & Recreation Secretary

<b>TIM</b>	<b>PAT</b>	<b>MATTHEW</b>	<b>BRENT</b>	<b>BILL</b>	<b>JOHN</b>	<b>PAULA BROWN</b>	<b>LAIRD</b>	<b>MITCH</b>
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<b>JOHN JACOBSON</b>	<b>RECREATION COORDINATOR</b>

**TWIN FALLS CITY PARKS AND RECREATION COMMISSION MEETING**

May 11, 2004 \* \* \* \* \* 11:30am \* \* \* \* \* Twin Falls Parks & Recreation Office

**Members Present:** Tim Coiner, Laird Stone, Mitch Watkins, Paula Brown Sinclair, Brent Jussel, Matthew Geske, Bill Merritt, John Pohlman and Pat Donnelley

**Members Absent:** None

**Council Present:** Elaine Steele

**Staff Present:** Dennis Bowyer and John Jacobson

**Staff Absent:** Bob Maxwell and Eli Roberts

**MINUTES**

Chairman Brent Jussel called the meeting to order at 11:35.

The minutes of the March 9, and April 13, 2004 meetings were approved in a motion made by Tim Coiner. Mitch Watkins seconded the motion, and the motion passed unanimously.

**Item #1 Recreation Report – Eli**

The Commission discussed the decrease in the registration numbers for youth baseball and softball. Many factors, such as the variety of activities offered to kids, traveling teams, working parents, are contributing to the decrease.

Leagues were combined for both boys and girls, 1<sup>st</sup> & 2<sup>nd</sup> grade, 3<sup>rd</sup> & 4<sup>th</sup> grade, 5<sup>th</sup> & 6<sup>th</sup> grade, and for girls softball 7-9<sup>th</sup> grade.

**Item #2 Parks Department Report - Bob**

Nothing was added to Bob's report.

**Item #3 Recreation Coordinator Report – John**

Nothing was added to John’s report.

**Item #4 Donation Policy**

The Commission discussed the Donation Policy revisions made after a meeting Dennis Bowyer and Elaine Steele had with the City Attorney. There were three changes made: 1) Three options for wording on the plaques were stated; 2) minor word changes in the registry section; 3) memorials can only be dedicated to a person. (A copy of the Donation Policy is attached to these minutes.)

John Pohlman made a motion to send the Donation Policy back to City Council without the suggested changes, as drafted by the sub-committee. Motion died for lack of a second.

Mitch Watkins made a motion to approve the Donation Policy with the suggested revisions and send it to council. Tim Coiner seconded the motion. Further discussion took place.

Laird Stone stated that no action was necessary since the policy was already sent to Council and they made changes.

Paula Brown Sinclair was concerned that the policy would eliminate memorials for groups such as Veterans, etc.

A roll call vote was conducted: Bill Merritt – No, Tim Coiner – Yes, John Pohlman – No, Matthew Geske – No, Mitch Watkins – Yes, Paula Brown Sinclair – No, Pat Donnelley – No, Laird Stone – No.

The motion failed.

Dennis will prepare a staff report and send the revised Donation Policy back to the City Council for final approval.

**Item #5 Viewing Hut along Canyon Rim**

There is a structure on privately owned property on the Canyon Rim Trail on the west side of the Perrine Bridge. The property owner, Nielson & Co., has requested Commission input on whether the structure, which has become a hangout for homeless people and has been vandalized since it is hidden from view by large shrubs, should be removed or just have the shrubs removed making the structure more visible. After discussion, the Commission agreed that it would be best to just remove the old structure.

Dennis will ask Nielson & Co. if they might be interested in building a new, safe overlook at that site.

**Item #6 Old & New Business**

Dennis reported on the progress at the Soccer Complex. Idaho Power will be hooking up the power source, and after the sprinkler lines have been tested and the grading is completed, Idaho Scapes will drill the seed in.

John Pohlman presented the Landscaping Project at JC Field for the Commission to reconsider. This project was discussed several months ago. The project would include a new landscaping plan that would provide shade for spectators and fencing in order that gate fees could be charged for tournaments. The Commission felt this was a worthwhile project, but no action was taken.

Dennis reviewed the Capital Improvement requests for the 04-05 Budget. He will email a ranking of those requests to the commission.

The Hershey Track Meet was held May 8<sup>th</sup> at the track at Twin Falls High School. There were 55 participants.

The rock drinking fountain on the west side of City Park has been refurbished. The 20<sup>th</sup> Century Club originally paid for the fountain, and they generously donated the funds to have it rebuilt.

The meeting was adjourned at 12:53.

**The next meeting of the Twin Falls Parks & Recreation Commission will be June 8, 2004 in the conference room of the Twin Falls Parks & Recreation Office at 136 Maxwell Avenue at 11:30 am.**

Kris Haney  
Parks & Recreation Secretary

<b>TIM</b>	<b>PAT</b>	<b>MATTHEW</b>	<b>BRENT</b>	<b>BILL</b>	<b>JOHN</b>	<b>PAULA BROWN</b>	<b>LAIRD</b>	<b>MITCH</b>
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<b>TOM COURTNEY</b>	<b>CITY MANAGER</b>
<b>ELAINE STEELE</b>	<b>COUNCIL REPRESENTATIVE</b>
<b>DENNIS BOWYER</b>	<b>PARKS &amp; RECREATION DIRECTOR</b>
<b>ELI ROBERTS</b>	<b>RECREATION SUPERVISOR</b>
<b>ROBERT MAXWELL</b>	<b>PARKS SUPERVISOR</b>
<b>JOHN JACOBSON</b>	<b>RECREATION COORDINATOR</b>

**TWIN FALLS CITY PARKS AND RECREATION COMMISSION MEETING**

June 8, 2004\* \* \* \* \* 11:30am \* \* \* \* \* Twin Falls Parks & Recreation Office

**Members Present:** Tim Coiner, Mitch Watkins, Paula Brown Sinclair, Brent Jussel, Matthew Geske, John Pohlman and Pat Donnelley

**Members Absent:** Laird Stone and Bill Merritt

**Council Present:** None

**Staff Present:** Dennis Bowyer, Bob Maxwell, Eli Roberts and John Jacobson

**Staff Absent:** None

**Guest:** Steve Condon, Trails Advocate

**MINUTES**

Chairman Brent Jussel called the meeting to order at 11:38.

The minutes of the May 11, 2004 meeting were approved in a motion made by Paula Brown Sinclair. Mitch Watkins seconded the motion, and the motion passed unanimously.

**Item #1 Recreation Report – Eli**

The group briefly discussed the youth softball and baseball leagues, and also the condition of the grass outfields at the South Park LDS Complex.

**Item #2 Parks Department Report - Bob**

Nothing was added to Bob's report.

**Item #3 Recreation Coordinator Report – John**

Nothing was added to John's report.

**Item #4 Auger Falls Update - Dennis**

Dennis reviewed the progress on the Auger Falls Feasibility Study. JUB Engineers is conducting the study and will set up public meetings sometime in July to take community comments on ideas for development of the area. Public access will be an issue.

It was suggested that a member of the Parks & Recreation Commission be designated as a member of the development committee for the project.

**Item #5 Water Conservation Ordinance**

The Commission discussed the water conservation ordinance that was recently adopted by the City Council. (Copy attached). Currently all City facilities are being watered three times a week, whether they are on domestic water or canal water. The group talked about the affects of the decreased watering on the playing fields, park areas and trees. Some ideas from the group are as follows:

- Water just around playing fields and shelters if watering schedule is cut back further
- Educate the public on use of canal water – use it, or on its way down the river it goes
- Insect and weed problems will increase if water is cut back further
- Use information section on City water bills to educate the public on water needs of parks
- Soccer and football are the hardest on grass
- Develop a minimum standard necessary to maintain facilities no matter what stage of water conservation the City is at
- Continue to work with Tree Commission on effects on trees
- Keep this item on the agenda for further discussion and review

**Item #6 Volunteering on Trails – Steve Condon**

Steve Condon was introduced to the Commission. He would like to establish a volunteer group to help maintain trails in the City. He is associated with a group of teenagers who want to donate time to the community to keep local trails in good condition and eventually promote additional trails.

It was suggested that he contact members of the Rock Creek Brigade to volunteer his group's time and energies.

**Item #7      Old & New Business**

Brent Jussel passed around copies of an article promoting green space in communities for the commission to read.

Dennis reviewed the capital improvement items requested in the 04-05 budget. The number one priority for the Parks & Recreation Department is the Master Plan. He will report back to the Commission after the final budget planning meetings.

The Commission discussed the new soccer complex. Power had been installed to the site. Further work needs to be done to get all the sprinkler system up and going. Pat Donnelley will contact Mark Goodman, Twin Falls Youth Soccer representative, and see what needs to be done to help the project move forward.

The meeting was adjourned at 1:05.

**The next meeting of the Twin Falls Parks & Recreation Commission will be July 13, 2004 in the conference room of the Twin Falls Parks & Recreation Office at 136 Maxwell Avenue at 11:30 am.**

Kris Haney  
Parks & Recreation Secretary

<b>TIM</b>	<b>PAT</b>	<b>MATTHEW</b>	<b>BRENT</b>	<b>BILL</b>	<b>JOHN</b>	<b>PAULA BROWN</b>	<b>LAIRD</b>	<b>MITCH</b>
<b>COINER</b>	<b>DONNELLEY</b>	<b>GESKE</b>	<b>JUSSEL</b>	<b>MERRITT</b>	<b>POHLMAN</b>	<b>SINCLAIR</b>	<b>STONE</b>	<b>WATKINS</b>
							<b>CHAIR</b>	<b>VICE</b>
							<b>PERSON</b>	<b>CHAIR</b>

EX-OFFICIO MEMBERS

<b>TOM COURTNEY</b>	<b>CITY MANAGER</b>
<b>ELAINE STEELE</b>	<b>COUNCIL REPRESENTATIVE</b>
<b>DENNIS BOWYER</b>	<b>PARKS &amp; RECREATION DIRECTOR</b>
<b>ELI ROBERTS</b>	<b>RECREATION SUPERVISOR</b>
<b>ROBERT MAXWELL</b>	<b>PARKS SUPERVISOR</b>
<b>JOHN JACOBSON</b>	<b>RECREATION COORDINATOR</b>

**TWIN FALLS CITY PARKS AND RECREATION COMMISSION MEETING**

July 13, 2004\* \* \* \* \* 11:30am \* \* \* \* \* Twin Falls Parks & Recreation Office

**Members Present:** Tim Coiner, Mitch Watkins, Paula Brown Sinclair, Brent Jussel, John Pohlman, Pat Donnelley, Laird Stone and Bill Merritt

**Members Absent:** Matthew Geske

**Council Present:** Elaine Steele

**Staff Present:** Dennis Bowyer, Eli Roberts and John Jacobson

**Staff Absent:** Bob Maxwell

**Guest:** Mark Goodman, Twin Falls Soccer Association President  
 LaMar Orton, City of Twin Falls Community Development Director  
 Tom Courtney, City of Twin Falls City Manager

**MINUTES**

Chairman Brent Jussel called the meeting to order at 11:37.

The minutes of the June 8, 2004 meeting were approved in a motion made by Mitch Watkins. Tim Coiner seconded the motion, and the motion passed unanimously.

**Item #1 Recreation Report – Eli**

Eli announced that registration is currently being taken for Fall 2004 soccer. Registration forms were mailed out to all Spring 2004 participants.

**Item #2        Parks Department Report - Bob**

Staff prepared a document showing the watering schedules for all city properties the Parks Department maintains. So far the decreased watering rates have been adequate for the areas. This week's hotter temperatures will tell more how it is affecting the properties.

**Item #3        Recreation Coordinator Report – John**

Nothing was added to John's report.

**Item #4        Soccer Complex Update – Mark Goodman**

Mark Goodman, President of the Twin Falls Soccer Association, was introduced to the group. Mark gave an update on the soccer complex. He reported that the south 7 fields would be drill seeded in three weeks, (approximately the 2<sup>nd</sup> week of August) by KN Turf. The remaining fields will be seeded next Spring. He also reported that the Association has the funds to pay for the seeding but that their funds will be exhausted.

Mark was thanked for all his hard work on the project, as well as many others who have donated time and resources.

Dennis Bowyer reported that the irrigation pond and the North and East boundaries of the project would be fenced late this summer. The City has also committed to gravel the parking lot, which will accommodate approximately 480 vehicles.

**Item #6        Land Donation**

LaMar Orton, Community Development Director, and Tom Courtney, City Manager, discussed with the Commission the proposed land donation in subdivisions in southern Twin Falls that would combine to create a 5-acre neighborhood park. A coulee through the property would most likely have to be piped. Retention area requirements would be incorporated into the design of the park. The land may sit vacant for 3 to 5 years.

Tim Coiner made a motion to accept the land donation. Paula Brown Sinclair seconded the motion, and the vote was unanimous.

A discussion was held about land purchases for parks and the budget line item that was included in the parks budget for land acquisition. Tom explained at one time the Parks & Recreation Department did have money in the Capital Improvement funds to purchase land for parks. Some years it was used, but most years land was never acquired and it was decided to have these money used for other projects. If land came available for parks that the Parks & Recreation staff and the Commission would approach the City Council to fund the purchase. Tom told the Commission if a desirable parcel of land is available and the price is reasonable, staff and the Commission should make a presentation to the City Council for the purchase of said property.

**Item #5 Park Land Dedication in Subdivisions**

Tom Courtney gave budget background information to explain why three million dollars worth of capital improvements were cut from all City departments. Since one of those cuts was the proposed Master Plan for Parks and Recreation, he proposed that with the combined efforts of staff and the Commission a master plan could be done in-house.

It was proposed that a sub-committee be formed to address issues concerning acquisition of park and green space with members of the Parks & Recreation Commission and the Planning & Zoning Commission. They would develop standards and guidelines for these spaces to make the areas as useful and beneficial to the community as possible.

It was also proposed that a group be formed to, or have this group, begin the process to address long-range parks and recreation needs for the community. Which will be the preliminary process of developing a parks and recreation master plan for Twin Falls.

Tim Coiner, Mitch Watkins and Pat Donnelley volunteered to work on the sub-committee with Planning and Zoning on this project. They will be notified when the first meeting is set up.

Chairman Brent Jussel requested that the next meeting be spent on long range planning.

The meeting was adjourned at 1:00.

**The next meeting of the Twin Falls Parks & Recreation Commission will be August 10, 2004 in the conference room of the Twin Falls Parks & Recreation Office at 136 Maxwell Avenue at 11:30 am.**

Kris Haney  
Parks & Recreation Secretary

<b>TIM</b>	<b>PAT</b>	<b>MATTHEW</b>	<b>BRENT</b>	<b>BILL</b>	<b>JOHN</b>	<b>PAULA BROWN</b>	<b>LAIRD</b>	<b>MITCH</b>
<b>COINER</b>	<b>DONNELLEY</b>	<b>GESKE</b>	<b>JUSSEL</b>	<b>MERRITT</b>	<b>POHLMAN</b>	<b>SINCLAIR</b>	<b>STONE</b>	<b>WATKINS</b>
							<b>CHAIR</b>	<b>VICE</b>
							<b>PERSON</b>	<b>CHAIR</b>

EX-OFFICIO MEMBERS

<b>TOM COURTNEY</b>	<b>CITY MANAGER</b>
<b>ELAINE STEELE</b>	<b>COUNCIL REPRESENTATIVE</b>
<b>DENNIS BOWYER</b>	<b>PARKS &amp; RECREATION DIRECTOR</b>
<b>ELI ROBERTS</b>	<b>RECREATION SUPERVISOR</b>
<b>ROBERT MAXWELL</b>	<b>PARKS SUPERVISOR</b>
<b>JOHN JACOBSON</b>	<b>RECREATION COORDINATOR</b>

**TWIN FALLS CITY PARKS AND RECREATION COMMISSION MEETING**

August 10, 2004\* \* \* \* \* 11:30am \* \* \* \* \* Twin Falls Parks & Recreation Office

**Members Present:** Matthew Geske, Mitch Watkins, Brent Jussel, John Pohlman, Pat Donnelley, and Bill Merritt

**Members Absent:** Tim Coiner, Paula Brown Sinclair and Laird Stone

**Council Present:** Elaine Steele

**Staff Present:** Dennis Bowyer, Eli Roberts and John Jacobson

**Staff Absent:** Bob Maxwell

**MINUTES**

Chairman Brent Jussel called the meeting to order at 11:38.

The minutes of the July 13, 2004 meeting were approved in a motion made by Mitch Watkins. John Pohlman seconded the motion, and the motion passed unanimously.

**Item #1 Recreation Report – Eli**

Nothing was added to Eli’s report.

**Item #2 Parks Department Report - Bob**

The Commission discussed the watering schedule on heavily used fields. No additional water days will be allowed.

Jason’s Woodland Hills Park was hit by graffiti. The Parks crews worked to remove it right away and were able to get it all removed.

The soccer complex was discussed. Dennis will meet with Tom Mikesell, Twin Falls Soccer Association, and Tom Courtney, City Manager, to discuss issues relative to progressing on the project. Dennis will notify

the Commission via email of the proceedings of the meeting. FYI - Tom Mikesell will make a presentation to the City Council (August 30<sup>th</sup> or September 7<sup>th</sup>) asking for additional funds to complete the complex.

**Item #3 Recreation Coordinator Report – John**

Nothing was added to John’s report.

**Item #4 Strategic Planning Committee Updates**

Three committees have been formed for Strategic Planning that involve Parks & Recreation:

- Canyon Rim Trails Funding Committee – This group is gathering ideas for how large of a scope the trails could or should cover, and how to fund these projects.
- Enhancement - This group is working above and beyond the Chamber of Commerce Beautification Committees. They will focus on making City Code changes, landscaping requirements, building requirements, etc. to enhance Twin Falls. They will work to access what to improve and develop a list of projects.
- Joint Parks & Recreation and Planning & Zoning – This group is discussing the scope of the committee. Should the City require developers to set aside land for parks, and if so, how much land be set aside? They are working together to develop guidelines to benefit all parties involved. It will be good to have two perspectives.

**Item #5 Land Acquisition Strategy**

Dennis is having the Engineering Department prepare a map for the Commission to show city limits, Area of Impact, zoning areas, open spaces and existing parklands. Each Commission member will receive a copy.

Chairman Brent Jussel and Dennis divided the commission into two Land Search Teams as follows:

East of Blue Lakes Blvd

Bill Merritt  
Matthew Geske  
Paula Brown Sinclair  
Brent Jussel

West of Blue Lakes Blvd

Laird Stone  
Mitch Watkins  
Tim Coiner  
Pat Donnelley  
John Pohlman

The maps will be ready within two weeks and distributed to the Commission. Team chairperson’s were suggested: East Team: Paula West Team: Laird **Teams need to meet before the next meeting.** FYI: The Engineering Department is still working on the map, I am hoping to have it by the first of next week (August 23<sup>rd</sup>)

**Item #6      Old & New Business**

The extension on the soccer complex was granted from the Twin Falls School District.

The first public meeting to take input on the Auger Falls Project will be Saturday, September 16<sup>th</sup> at City Hall in the old Council Chambers from 12:00noon to 8:00pm.

Jack Rasmussen approached Dennis again on Bocce Ball courts. Mr. Rasmussen has talked with CSI officials and they plan to put in 2 courts west of the tennis courts at Frontier Fields. It is too late to put in a budget request for the next fiscal year, so any funding from the City to assist with the project is over a year away. The Idaho Senior Olympic Games, held in Twin Falls this year, will include Bocce Ball. Courts will be set up at the Sawtooth Softball fields.

The lease for the LDS ball fields was redone for another two-year period.

The meeting was adjourned at 12:42.

**The next meeting of the Twin Falls Parks & Recreation Commission will be September 14, 2004 in the conference room of the Twin Falls Parks & Recreation Office at 136 Maxwell Avenue at 11:30 am.**

Kris Haney  
Parks & Recreation Secretary

<b>TIM</b>	<b>PAT</b>	<b>MATTHEW</b>	<b>BRENT</b>	<b>BILL</b>	<b>JOHN</b>	<b>PAULA BROWN</b>	<b>LAIRD</b>	<b>MITCH</b>
<b>COINER</b>	<b>DONNELLEY</b>	<b>GESKE</b>	<b>JUSSEL</b>	<b>MERRITT</b>	<b>POHLMAN</b>	<b>SINCLAIR</b>	<b>STONE</b>	<b>WATKINS</b>
							<b>CHAIR</b>	<b>VICE</b>
							<b>PERSON</b>	<b>CHAIR</b>

EX-OFFICIO MEMBERS

<b>TOM COURTNEY</b>	<b>CITY MANAGER</b>
<b>ELAINE STEELE</b>	<b>COUNCIL REPRESENTATIVE</b>
<b>DENNIS BOWYER</b>	<b>PARKS &amp; RECREATION DIRECTOR</b>
<b>ELI ROBERTS</b>	<b>RECREATION SUPERVISOR</b>
<b>ROBERT MAXWELL</b>	<b>PARKS SUPERVISOR</b>
<b>JOHN JACOBSON</b>	<b>RECREATION COORDINATOR</b>

**TWIN FALLS CITY PARKS AND RECREATION COMMISSION MEETING**

September 16, 2004\* \* \* \* \* 7:00pm \* \* \* \* \* Twin Falls Parks & Recreation Office

**Members Present:** Bill Merritt, Brent Jussel, Mitch Watkins, Pat Donnelley, Paula Brown Sinclair, Matthew Geske, and John Pohlman

**Members Absent:** Tim Coiner and Laird Stone

**Council Absent:** Elaine Steele

**Staff Present:** Dennis Bowyer

**Staff Absent:** Bob Maxwell, Eli Roberts, Kris Haney and John Jacobson

**MINUTES**

Chairman Brent Jussel called the meeting to order at 7:10 pm.

The minutes of the August 10, 2004 meeting were approved in a motion made by Bill Merritt. Mitch Watkins seconded the motion, and the motion passed unanimously.

**Item #1 Recreation Report – Eli**

Nothing was added to Eli’s report. Pat suggested to help with the fundraising for the soccer complex, that a \$5 fee be added on the soccer registration. Dennis pointed out that it would have to have a public hearing on the increase since it is more than an increase of 5%. The Commission decided this could be discussed more in depth at a future meeting.

**Item #2 Parks Department Report - Bob**

Nothing was added to Bob’s report.

### **Item #3 Recreation Coordinator Report – John**

Nothing was added to John's report.

### **Item #4 Soccer Complex**

On Monday September 20<sup>th</sup>, Tom Mikesell gave an update to the City Council on the soccer complex. He explained the reasons this project has been delayed and over budget. He said he represented the Soccer Association and they are asking for more than the original \$100,000 the City has set aside for the soccer complex to complete this project. At the Council meeting, the City Council asked for the Parks & Recreation Commission to make a recommendation back to the Council on how the City should proceed. Brent called the meeting this morning (Thursday September 16<sup>th</sup>) to try to get a more accurate financial picture. In attendance at this meeting were: Staff – Dennis, Tom Courtney, & Gary Young. P & R Commission – Brent Jussel and Mitch Watkins. City Council – Elaine Steele, Lance Clow, and Shawn Barigar. Soccer Association – Patty Reitveld, Vice-President of the association. Brent developed a spreadsheet to try to figure out the funding needed to complete this complex, which was handed out to the Commissioners. Brent and Mitch gave a brief report to the Commission regarding their impressions of the meeting. Based upon the information received from the Soccer Association representatives at that meeting, it appears that this now multi-phase project is approximately \$225,000 short of funds to complete it. It appears that all parties want this project completed for the community, but the Council is upset on how long the project has taken and thinks the Soccer Association could have done a better job in managing the whole process. Some of the discussion was on how much should the P & R Commission and staff be involved to make sure this project is completed. Mitch, Pat, and Bill volunteered to meet with the board of the Soccer Association to see what needs to be done to complete the project, and after that meeting come back to the full Commission and then make a recommendation to the City Council. Paula mentioned many possible resources for funding that the Soccer Association should attempt to acquire and wondered if they have looked into these resources.

### **Item #5 Strategic Planning Committee Updates**

Three committees have been formed for Strategic Planning that involve Parks & Recreation:

- Canyon Rim Trails Funding Committee – This group is gathering ideas for how large of a scope the trails could or should cover, and how to fund these projects. Dennis made a presentation to the City Council on Monday September 20<sup>th</sup> to give them an update on the committee. Staff needs to work with a couple of landowners to negotiate easements/purchases of land for the trail to connect. The committee most likely to recommend to the City Council to have a tax override to pay for the funding of the trail and to form a non-profit committee to help staff with the on-going maintenance of the trail and for future trail development.
- Enhancement - This group is working above and beyond the Chamber of Commerce Beautification Committees. They will focus on making City Code changes, landscaping requirements, building requirements, etc. to enhance Twin Falls. The committee has prioritized their list of projects to work on.

- Joint Parks & Recreation and Planning & Zoning – This committee ties into what our Commission is working on –planning for open space in the community and area of impact before it is too late. This committee is developing a map with plans to have open space in every square mile of the area of impact. Mitch, Pat, and Tim sit on this committee.

**Item #5 Land Acquisition Strategy**

Everyone should have a copy of the map by now and the two sub-committees should meet to discuss their strategies and be prepared to give a report to the Commission at the October 2004 meeting.

**Item #6 Old & New Business**

The first public open house for Auger Falls was held today (September 16<sup>th</sup>).

The renovation of the band shell has been pushed back to next spring due to lack of funding.

The Salvation Army thru the Ray & Joan Kroc Foundation has been gifted 1.5 billion dollars to construct community centers throughout the country. Our local Salvation Army is working with the City, CSI, Boys & Girls Club, YMCA, TF School District, and many others to submit a proposal for Twin Falls to received funds. The local committee is making a presentation on Friday October 1<sup>st</sup> in Boise.

**The next meeting of the Twin Falls Parks & Recreation Commission will be October 19, 2004 in the conference room of the Twin Falls Parks & Recreation Office at 136 Maxwell Avenue at 11:30 am.**

Dennis J. Bowyer  
Parks & Recreation Director

<b>TIM</b>	<b>PAT</b>	<b>MATTHEW</b>	<b>BRENT</b>	<b>BILL</b>	<b>JOHN</b>	<b>PAULA BROWN</b>	<b>LAIRD</b>	<b>MITCH</b>
<b>COINER</b>	<b>DONNELLEY</b>	<b>GESKE</b>	<b>JUSSEL</b>	<b>MERRITT</b>	<b>POHLMAN</b>	<b>SINCLAIR</b>	<b>STONE</b>	<b>WATKINS</b>
							<b>CHAIR</b>	<b>VICE</b>
							<b>PERSON</b>	<b>CHAIR</b>

EX-OFFICIO MEMBERS

<b>TOM COURTNEY</b>	<b>CITY MANAGER</b>
<b>ELAINE STEELE</b>	<b>COUNCIL REPRESENTATIVE</b>
<b>DENNIS BOWYER</b>	<b>PARKS &amp; RECREATION DIRECTOR</b>
<b>ELI ROBERTS</b>	<b>RECREATION SUPERVISOR</b>
<b>ROBERT MAXWELL</b>	<b>PARKS SUPERVISOR</b>
<b>JOHN JACOBSON</b>	<b>RECREATION COORDINATOR</b>

**TWIN FALLS CITY PARKS AND RECREATION COMMISSION MEETING**

October 19, 2004\* \* \* \* \* 11:30 am \* \* \* \* \* Twin Falls Parks & Recreation Office

**Members Present:** Bill Merritt, Brent Jussel, Mitch Watkins, Pat Donnelley, Paula Brown Sinclair, Matthew Geske, John Pohlman and Tim Coiner

**Members Absent:** Laird Stone

**Council Present:** Elaine Steele

**Staff Present:** Dennis Bowyer, Eli Roberts and John Jacobson

**Staff Absent:** Bob Maxwell

**MINUTES**

Chairman Brent Jussel called the meeting to order at 11:33 am.

The minutes of the September 16, 2004 meeting were approved in a motion made by Tim Coiner. Paula Brown Sinclair seconded the motion, and the motion passed unanimously.

**Item #1 Recreation Report – Eli**

Nothing was added to Eli’s report.

**Item #2 Parks Department Report - Bob**

Nothing was added to Bob’s report.

Dennis reported that the turf around town seems to have weathered the reduced watering schedule well through the summer.

Connector plates to attach sections of the pool bubble were stolen over the summer from the warehouse where the bubble is stored. This delayed the bubble assembly until October 13<sup>th</sup>. The bubble does have a

few holes and those will be repaired next spring when the bubble is taken down. It would cost approximately \$150,000 to \$200,000 to replace the bubble.

**Item #3 Recreation Coordinator Report – John**

Nothing was added to John’s report.

The Commission inquired how the internet registration is going for the youth sports. It is going very well and, although it is not used to a great extent, those that use that service are pleased with it.

**Item #4 Multi-Use Vehicle Race Tracks – Paula Knopp**

Ms. Knopp was unable to attend the meeting. Dennis recapped the request. He suggested that they be referred to South Central Idaho Recreation & Tourism Association (SCIRTA)

**Item #5 Soccer Complex - Subcommittee**

Mitch Watkins gave an update to the Commission on the progress on the soccer complex. The group will be meeting Thursday, October 21<sup>st</sup> and will have a business plan and finalize details for the work and funding needed to complete the first phase of the complex. They will be organized fund raising efforts to raise as much money as possible to finish the work. He will report to the Commission on the outcome of the meeting.

Elaine Steele indicated that the City Council was supportive to a point of funding projects costs that the fund raising efforts don’t cover. The Council feels the project needs to be completed and will support efforts to do so.

**Item #6 Strategic Planning Committee Updates**

Committees’ updates for Strategic Planning that involve Parks & Recreation:

- Canyon Rim Trails Funding Committee – The easement for the Breckenridge property has been finalized. The group is working on getting an easement for the Qualls property. An electrical fence has been installed along the Centennial Trail where it ends at the Qualls property due to trespassing. The fence is posted as being electrical. The option of a tax override levy is being researched in order to fund additional Canyon Rim Trail development. More complete financial figures will have to be completed in order to cover all easements or property acquisitions needed for the trails.
- Enhancement - This group will present recommendations to City Council in a couple of weeks. Several ideas including enforcement of existing codes and increasing building permit fees are being discussed.
- Joint Parks & Recreation and Planning & Zoning – The committee has identified areas within one-mile square grids in Twin Falls where park/facility sites would be highly desirable. The committee will continue to work together to identify these areas so that future development will include these open spaces. There are possibilities of working with

Idaho Power and the Twin Falls School District on joint projects as they extend their facilities.

**Item #7 Land Acquisition Strategy**

Paula Brown Sinclair gave the update from the “East of Blue Lakes” group. They need to know what is already platted for development. Several ideas were presented to pursue open space/parks/facilities at Ascension Soccer fields, the LDS temple site, the Boy Scout property, Stoneybrook PUD, School District and Ashenbrenner land. The subcommittee will continue to pursue these ideas.

The “West of Blue Lakes” group has not met yet. The Commission suggested that a park be designated in the North Pointe subdivision.

Tim Coiner inquired about sewer hookup fees being allocated to land acquisitions. Dennis will check on this.

**Item #6 Old & New Business**

The Centennial Trail ribbon cutting was held on October 2<sup>nd</sup>. The trail is only accessed through Shoshone Falls Park. Native grass and wildflower seeding will be done along the trail.

The proposal for the Ray & Joan Kroc Community Grant was presented in Boise. Eight Idaho cities made proposals. The College of Southern Idaho would donate land for a community center. This would be a wonderful facility for our community. The next step is waiting to hear from the committee as to which Idaho cities have made the cut for the next round.

Paula requested that an update on the December 2003 planning meeting be given at the next meeting.

Dennis reported on an idea he got at the National NRPA Conference he attended in Reno, NV. He said several Commissions have a set of guidelines that are given to individuals and groups who want to bring an idea or proposal before the Commission. They are able to go through the guidelines before ever making a presentation to the Commission, and thereby determine if the project fits within the guidelines. Dennis will begin work on drafting guidelines.

The meeting was adjourned at 12:40 pm.

**The next meeting of the Twin Falls Parks & Recreation Commission will be November 9, 2004 in the conference room of the Twin Falls Parks & Recreation Office at 136 Maxwell Avenue at 11:30 am.**

Kris Haney  
Parks & Recreation Secretary

<b>TIM</b>	<b>PAT</b>	<b>MATTHEW</b>	<b>BRENT</b>	<b>BILL</b>	<b>JOHN</b>	<b>PAULA BROWN</b>	<b>LAIRD</b>	<b>MITCH</b>
<b>COINER</b>	<b>DONNELLEY</b>	<b>GESKE</b>	<b>JUSSEL</b>	<b>MERRITT</b>	<b>POHLMAN</b>	<b>SINCLAIR</b>	<b>STONE</b>	<b>WATKINS</b>
							<b>CHAIR</b>	<b>VICE</b>
							<b>PERSON</b>	<b>CHAIR</b>

EX-OFFICIO MEMBERS

<b>TOM COURTNEY</b>	<b>CITY MANAGER</b>
<b>ELAINE STEELE</b>	<b>COUNCIL REPRESENTATIVE</b>
<b>DENNIS BOWYER</b>	<b>PARKS &amp; RECREATION DIRECTOR</b>
<b>ELI ROBERTS</b>	<b>RECREATION SUPERVISOR</b>
<b>ROBERT MAXWELL</b>	<b>PARKS SUPERVISOR</b>
<b>JOHN JACOBSON</b>	<b>RECREATION COORDINATOR</b>

**TWIN FALLS CITY PARKS AND RECREATION COMMISSION MEETING**

November 9, 2004\* \* \* \* \* 11:30 am \* \* \* \* \* Twin Falls Parks & Recreation Office

**Members Present:** Bill Merritt, Brent Jussel, Mitch Watkins, Laird Stone, Paula Brown Sinclair, Matthew Geske, John Pohlman and Tim Coiner

**Members Absent:** Pat Donnelley

**Council Present:** Elaine Steele

**Staff Present:** Dennis Bowyer, Eli Roberts and Bob Maxwell

**Staff Absent:** John Jacobson

**Guests:** Paula Knopp and Terry Budd

**MINUTES**

Chairman Brent Jussel called the meeting to order at 11:40 am.

The minutes of the October 19, 2004 meeting were approved in a motion made by John Pohlman. Tim Coiner seconded the motion, and the motion passed unanimously.

**Item #1 Recreation Report – Eli**

Eli asked for Commission input on the issue of accepting requests for team placement in our youth sports. The group discussed the issue and concluded that the policy would remain as is in place currently, that requests will be taken at the time of registration and granted as best as reasonably possible. No changes will be made to rosters once they have been sent out to coaches.

Bill Merritt did suggest that a draft be set up for all ages in baseball and softball each year in order to balance the teams better.

Eli passed out a copy of an online survey on youth sports for commission members to review. A copy is attached.

**Item #2        Parks Department Report - Bob**

Nothing was added to Bob's report.

**Item #3        Recreation Coordinator Report – John**

Dennis noted that the two junior highs would allow free entrance to games with the volunteer coaches pin.

Tim Coiner made a motion to send a recommendation to Golf Advisory Commission to waive green fees at the Twin Falls Municipal Golf Course for the annual Cabin Fever Day event in February 2005. John Pohlman seconded the motion, and it passed unanimously.

Dennis will prepare that recommendation and get it to Golf Advisory Commission.

**Item #5        Soccer Complex - Subcommittee**

Mitch Watkins gave an update to the Commission on the soccer complex. The group is organized and ready to charge forward in their fundraising efforts. They hope to have money raised by the end of December 2004. They have a commercial ready for TV and a brochure to assist with the fundraising. Elaine Steele will pass on this update to the rest of the City Council.

**Item #6        Review Master Plan Map for Parks - Dennis**

Dennis presented a map titled "Master Park & Trail Plan" that the Joint Parks & Recreation and Planning & Zoning Committee developed to show where parks and green spaces should be included with future development. When the map is adopted, developers will know where the green spaces will be required and be able to plan for them from the first stages of development.

Partnerships with Idaho Power, the Twin Falls School District, and possibly Twin Falls County Baseball, could assist the City in acquiring bigger parcels of land for joint projects.

Matthew Geske made a motion that the Twin Falls Parks & Recreation Commission to approve the Master Park & Trail Plan as presented. Tim Coiner seconded the motion. There was discussion on what will be the next steps after the plan is accepted by City Council. Mitch Watkins added that this was the first step in establishing a Master Plan and was pleased with the outcome of the joint committee. Paula Brown Sinclair requested a smaller version of the map for the commission members. The vote was unanimous in favor of the motion.

The plan will go on to the Planning & Zoning Commission for their approval, and then on to the City Council.

Tim Coiner requested that the plan be on the next meeting agenda for further discussion on its implementation.

#### **Item #4            Multi-Use Vehicle Race Tracks – Paula Knopp**

Dennis introduced Paula Knopp and Terry Budd. Ms. Knopp explained to the Commission that she represents a local citizen group that would like to build a multi-use track facility that would accommodate various off-road vehicles and sponsor weekend race events. They would need 15 – 20 acres for the facility. They want the facility to include: an oval hard track, a mud track in the center, a small RV park, a miniature golf course and other amenities. They do not have an exact site picked out at this time.

The Commission requested additional information before they could give any direction. It was suggested that they contact South Central Idaho Recreation & Tourism Association (SCIRTA) to see if they could assist in this venture. It was also suggested that they have accurate cost estimates to build the facility before they proceed and who will manage and maintain the facility.

#### **Item #7            Land Acquisition Strategy**

Paula Brown Sinclair reported on the project to provide playground equipment at the Ascension Soccer Fields. An anonymous donor approached Paula about donating \$10,000 towards playground equipment at the fields. Using a matching funds grant from Gametime Playground Equipment, donated labor from the Ascension Church and City reserve funds, \$28,000 worth of playground equipment (one for children under 5 and one for children 5 and up) and the additional materials and supplies required (a \$40,000 total project) will be obtained for an investment of \$10,000 from the City of Twin Falls. This request was proposed at the City Council meeting on November 8, 2004 and approved by the Council.

Dennis will meet with the Church to select a site for the playgrounds. Paula requested that vacating the west end of Heyburn Avenue be considered and a parking lot be added at that location to have access to the playgrounds without having to enter off Eastland Drive. Installation will be arranged for sometime in May 2005.

Paula was thanked for her efforts in making this project move forward.

Laird Stone reported on park assessment and needs in the area west of Blue Lakes Blvd. He made the following observations and suggestions:

- Green spaces are needed and would be relatively easy to add along the Rock Creek Canyon Rim above the Rock Creek Canyon Parkway. That southwest area doesn't have any park areas.
- The west entrance into Twin Falls could really use some sprucing up. The area known as "Rocky Cliff" is a target area for the Beautification Committee through the Chamber of Commerce.
- Future parks and green space areas are being addressed in the Master Park & Trail Plan in the northwest area of town.

Chairman Jussel requested the both sub-committees meet again before the next meeting and report to the group.

**Item #8      Old & New Business**

Dennis passed out a summary of the December 2003 Parks & Recreation Commission Strategic Planning session with Mike Pepper. He asked that the group review the summary and be ready to discuss it at the December meeting.

Interpretive signs will be placed along the Centennial Trail in cooperation with Idaho Power. A Forest Service Botanist has identified a rare orchid that grows along the trail.

The recreation center grant from the Ray & Joan Kroc Foundation was awarded to Coeur d'Alene. The local committee will ask the foundation if they could apply directly to the foundation in hopes of receiving grant funds.

The first meeting of the Auger Falls Task Force will be Thursday, November 11<sup>th</sup>. Tim Coiner is on the committee, as well as Dennis, and they will give an update from the committee at the next meeting.

Chairman Jussel thanked the Commission for their work in making things happen.

The meeting was adjourned at 12:55 pm.

**The next meeting of the Twin Falls Parks & Recreation Commission will be December 14, 2004 in the conference room of the Twin Falls Parks & Recreation Office at 136 Maxwell Avenue at 11:30 am.**

Kris Haney  
Parks & Recreation Secretary

<b>TIM</b>	<b>PAT</b>	<b>MATTHEW</b>	<b>BRENT</b>	<b>BILL</b>	<b>JOHN</b>	<b>PAULA BROWN</b>	<b>LAIRD</b>	<b>MITCH</b>
<b>COINER</b>	<b>DONNELLEY</b>	<b>GESKE</b>	<b>JUSSEL</b>	<b>MERRITT</b>	<b>POHLMAN</b>	<b>SINCLAIR</b>	<b>STONE</b>	<b>WATKINS</b>
							<b>CHAIR</b>	<b>VICE</b>
							<b>PERSON</b>	<b>CHAIR</b>

EX-OFFICIO MEMBERS

<b>TOM COURTNEY</b>	<b>CITY MANAGER</b>
<b>ELAINE STEELE</b>	<b>COUNCIL REPRESENTATIVE</b>
<b>DENNIS BOWYER</b>	<b>PARKS &amp; RECREATION DIRECTOR</b>
<b>ELI ROBERTS</b>	<b>RECREATION SUPERVISOR</b>
<b>ROBERT MAXWELL</b>	<b>PARKS SUPERVISOR</b>
<b>JOHN JACOBSON</b>	<b>RECREATION COORDINATOR</b>

**TWIN FALLS CITY PARKS AND RECREATION COMMISSION MEETING**

December 14, 2004\* \* \* \* \* 11:30 am \* \* \* \* \* Twin Falls Parks & Recreation Office

**Members Present:** Bill Merritt, Brent Jussel, Mitch Watkins, Laird Stone, Paula Brown Sinclair, Matthew Geske, John Pohlman, Pat Donnelley and Tim Coiner

**Members Absent:** None

**Council Present:** Elaine Steele

**Staff Present:** Dennis Bowyer, John Jacobson and Bob Maxwell

**Staff Absent:** Eli Roberts

**MINUTES**

Chairman Brent Jussel called the meeting to order at 11:30 am.

The minutes of the November 9, 2004 meeting were approved in a motion made by Mitch Watkins. Tim Coiner seconded the motion, and the motion passed unanimously.

**Item #1 Recreation Report – Eli**

Nothing was added to Eli’s report. It was noted that there are a total of 44 adult basketball teams.

**Item #2 Parks Department Report - Bob**

Bob reported that the vandalism to the hidewalls in the Dierkes Lake Restrooms occurred before the restrooms were locked for the season. The repairs were done when replacement parts and manpower were available.

**Item #3 Recreation Coordinator Report – John**

Nothing was added to John's report.

**Item #4 Funding of Parks – Tim Coiner**

Tim Coiner presented research he has done to use a stormwater assessment fee for both residential and commercial city water customers to fund park acquisition projects. He proposed that users be assessed a \$1.00 monthly on their water bills. This could potentially generate \$137,000 + annually. The Commission discussed the proposal (copy attached), and decided to put this item on the agenda again next month for further discussion.

Along this line of discussion, Dennis Bowyer reported to the Commission that an draft ordinance is being written that would require developers to set aside land for one of five categories: stormwater retention area, stormwater detention area, recreation use, park use or open space. Some developers would like to pay an assessed amount of cash.

Tim will continue to gather information on using a stormwater assessment fee. Dennis will get a draft of the proposed ordinance to the Commission when it is ready.

**Item #5 Review of Guidelines Procedures**

The commission reviewed a draft of Partnership/Project Guidelines. Members felt it should have positive wording that would have it perceived as a “roadmap not a roadblock”.

Paula Brown Sinclair made a motion to accept the guidelines with the addition of positively wording statement noting the willingness of the Parks & Recreation Department and the Parks & Recreation Commission to assist in obtaining information for the proposal. The motion was seconded by John Pohlman, and was unanimously passed.

It was suggested that Eagle Scout candidates and service groups wishing to do projects would also receive similar guidelines.

**Item #6 Review of Strategic Plan**

The Commission reviewed the planning session results from December 2003 meeting with Mike Pepper. Action items included:

1. Staff was assigned to do a report on youth sports costs and present the information to the Commission.
2. Collect data to back up our future needs based on projected growth. Project what our needs for the distant future will be. Brent Jussel will check with Jerry Beck, Vice-President at CSI on doing research to project what future needs will be.

**Item #8      Old & New Business**

TV ads for the Twin Falls Soccer Association have been well received and fundraising efforts are progressing. The fencing around the pump station and boundaries of the project is completed. The fields have been mowed once this fall by the Parks Department.

The playground equipment for the Ascension Soccer Fields is on its way. Dennis will continue to work with the church and staff to get a site plan developed for the project.

The Rocky Mountain School of Baseball has approached the Parks & Recreation Department on doing another early spring tournament in April. They want to use 12 fields at Harmon Park, South Park and Frontier Fields. Staff will continue to work with them to see if we can accommodate this tournament again.

Dennis reported that a botanist from the Forest Service would assist with the City on developing interpretive signs along the Centennial Trail.

John Jacobson requested anyone who wanted to nominate a youth volunteer for a local award through Health Net to contact him for an application.

Fence posts along the Canyon Rim Trail from Washington Street North to the Perrine Coulee have rotted off at ground level. Staff is working on a solution, and the posts, and possibly the whole fences, will be replaced.

Chairman Jussel requested that the land acquisition sub-committees report at the next meeting and that the Strategic Planning meeting results continue to be discussed.

The meeting was adjourned at 12:50 pm.

**The next meeting of the Twin Falls Parks & Recreation Commission will be January 11, 2005 in the conference room of the Twin Falls Parks & Recreation Office at 136 Maxwell Avenue at 11:30 am.**

Kris Haney  
Parks & Recreation Secretary