



TWIN FALLS PARKS AND RECREATION

136 Maxwell Ave. • PO Box 1907 • Twin Falls, ID 83303 • Phone: 208-736-2265 • Fax: 208-736-1548

TWIN FALLS PARKS & RECREATION COMMISSION

December 16th 2014
11:30am

Twin Falls City Council Chambers
305 3rd Avenue East

AGENDA

11:30 a.m. Call to Order

- 1. Approve minutes of the November 18, 2014 meeting**
- 2. Parks & Recreation Staff Reports**
- 3. Update on the Parks & Recreation Master Plan**
- 4. Replacement of Dierkes Lake Stairs**
- 5. Other Items from Commission**

Si desea esta información en español, llame Leila Sanchez al (208)735-7287

**Any person(s) needing special accommodations to participate in the above noticed meeting should contact Nikki Miller at (208)736-2265 at least two working days before the meeting.*

The Benefits are Endless...



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TWIN FALLS PARKS & RECREATION COMMISSION

December 16, 2014

11:30am

STAFF REPORT

1. Approve minutes of the November 18, 2014 meeting – Commission

The Commission needs to approve or amend the proposed set of minutes

2. Parks & Recreation Staff Report - Staff

Enclosed are the Parks & Recreation Staff Reports

3. Update on Parks & Recreation Master Plan – Staff

There was a kick-off meeting for the Steering Committee on Wednesday December 3rd at 6pm at the City Council Chambers. JUB will be working with the Steering Committee as well as City staff on making sure that the Master Plan is a working document with the community needs addressed. Our timeline for the Master Plan will be pushed back some due to the late start with the Steering Committee, should have the plan completed in May or June of next year.

The direction staff received from the City Council on the Steering Committee is to have it open to all citizens that want to participate, similar to what the City has done with the Waste Water Treatment Plant and now the Facilities Committee.

Staff is putting together an inventory and conditions assessment for each park, trail and open space owned by the City. The assessment applies to each individual amenity or piece of equipment within the park.

4. Replacement of Dierkes Lake Stairs– Staff

On the December 22, 2014 City Council meeting staff will request to award the bid of the replacement of the wooden Dierkes Lake stairs with metal stairs to Morgan Construction.

The Dierkes Lake wooden stairs were installed at the east side of Dierkes Lake area back in 1995. These stairs allow park patrons to be able to walk around the lake without climbing up steep areas. City staff has made minor repairs and have contracted out larger repairs on these stairs over the last 20 years.



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City staff hired McClure Engineering to do the design for replacement of these stairs and to manage the bidding procedure. This project was estimated at \$200,000. City staff identified several places along the 1.7 mile path that could use stairs to provide easier access along the path. There were four additional stair locations and one ramp location that needed to be added. City staff hired McClure Engineering to do an alternative bid for the additional stairs and ramp. The bids were advertised in the paper and McClure Engineering contacted two contractors inviting them to bid on this project. The bids were due Thursday, December 4th. Two contractors submitted on time.

McClure Engineering reviewed the bids and determined that Morgan Construction out of Idaho Falls has submitted the low satisfactory bid in the amount of \$229,533; this bid included all the alternative bids.

This past summer, City staff had volunteers ranging from rock climbers, a Boy Scout earning his Eagle Scout, and a group called Access Fund worked at the areas of where alternate bids of new stairs (#10 & #11) were planned to be installed. These two areas have developed run-off problems during rain storms, these volunteers constructed erosion controls to try to prevent the run-off problems. City staff would like to give these erosion controls a year or two to see if they will prevent the problem of run-off during rain storms and potentially save the City \$35,700.

City staff is recommending to City Council in awarding the base bid of \$144,318 and the alternative bids of the stairs (#1, #9, and ramp #6) in the amount of \$49,535 for a total bid of \$193,853.

Attachments:

1. November Meeting Minutes
2. Staff Reports
3. Bid Recommendation from McClure Engineering



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BOARD MEMBERS

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MITCH HUMBLE

CITY MANAGER
COUNCIL REPRESENTATIVE
PARKS & RECREATION DIRECTOR
COMMUNITY DEVELOPMENT DIRECTOR

TWIN FALLS CITY PARKS AND RECREATION COMMISSION MEETING

November 18, 2014* * * * * 11:30 am * * * * * City of Twin Falls Council Chambers

Members Present: Tennille Adams, Tony Brand, Ryan Horsley, Marc Lambert, Joey Martin and Tom Reynolds (Tennille arrived after meeting had started)

Members Absent: Liyah Babayan, Carl Legg, and Kevin Dane

Council Present: Shawn Barigar

Council Absent: N/A

Staff Present: Dennis Bowyer, Stacy McClintock, Mitch Humble, and Nikki Miller

Staff Absent: N/A

MINUTES

Ryan Horsley called meeting to order at 11:35 am.

Item #1 Approve minutes of the September 9th, 2014 meeting – Commission
Tony Brand motioned to approve the September 9, 2014 meeting minutes. Joey Martin seconded the motion. Motion passed with a unanimous vote.

The Benefits are Endless...

Item #2**Parks & Recreation Staff Report – Staff**

Fall Basketball: We had a total of 300 players sign up this year. The table below represents the registration numbers for the last four years. Games began on Saturday, October 18th and we haven't had any issues so far; the league has been going by fairly smoothly. The last league games will be on November 22nd with the tournament on December 6th for the 4th-8th grade teams.

| Year | No. Enrolled |
|-------------|---------------------|
| 2011 | 233 |
| 2012 | 272 |
| 2013 | 285 |
| 2014 | 300 |

Winter Basketball: We are currently in open registration for our Winter Basketball League. Winter Basketball starts in January. This covers boy's kindergarten through eighth grade.

Adult Coed 1 Pitch: This league for the 2nd year in a row was wonderful addition to our adult sports line up. It was a very easy for me to organize and run compared to the summer softball leagues. We had no issues or complaints, the players had a good time and the umpires enjoyed the league as well. The season ended on Monday October 13th and the single elimination tournament ended on October 27th.

Adult Volleyball: The season began on Monday, October 13th. We have 29 teams registered this year compared to 30 last year. So far we have had no issues or complaints and we are 4 weeks into the 10 week season. We are using the 1st Presbyterian Church again this year.

Adult Basketball: The season will begin on January 5th. I have already submitted a tentative schedule with our program dates and times to both athletic directors at O'Leary and Robert Stuart. Rosters are due by December 5th at 5:30 pm.

Adult Flag Football: The adult flag football season is almost at an end. League games ended on October 21st and the double elimination tournament will end on November 6th. We have again split the league into an "upper" and "lower" tournament to make tournament play more enjoyable for all. This year adult flag football has gone by with little or no problems, unlike previous years and overall the majority of the teams and players have behaved themselves and had a great time this year.

**Recreation Report
November 2014**

Stacy McClintock, Recreation Supervisor

We are currently taking registration for our Youth Boys Basketball grades K-6th. You can either register online at www.tfid.org or in person at our office, 136 Maxwell Ave. The cost is \$20 inside of city limits and \$35 outside of city limits.

Jesse Clark Shotokan Karate is going very well. He teaches Shotokan Karate to both children and adults in the Harmon Recreation Building on Wednesdays and Fridays. His cost is \$15 a month per person for two times a month. The money he collects goes back into his program. Jesse was invited to attend the competition in France.

Pomerelle and Magic Mountain are having ski/snowboarding packages available through the Parks and Recreation. Check out the dates in our new recreation guide. Skiing and snowboarding starts in January, so make sure that you sign up before December 31st.

Cabin Fever Day is right around the corner. Please put January 10th on your calendar, and keep an eye out for posters and brochures. This year will be incorporating Activate Magic Valley, so come check out more options for your family.

Christmas in City Park this year will be on Sunday, December 21st at 5pm.

Replacement scoreboards at the Oregon Trail Youth Complex are in, and the replacements for Frontier field are expected the week of November 24th. Installation will take place in early December and they will be done in conjunction with each other so we don't have to rent equipment twice.

Poles for the safety netting are in and staff is waiting on the ground to freeze so that trucks with augers that can dig the 8' deep and 3' in diameter hole needed. We are looking at the installation to be done in January.

Staff is working on signs with Trent at Lytle Signs for City Park, Ascension Park, and Cascade Park.

Staff has ordered the replacement lights inside the "bubble". Those replacement lights will be up by the end of November.

The past month the Parks Department has been working on the following projects and regular maintenance:

- Legion ball diamond backstop replacement at Harmon Park is complete
- Restrooms have been winterized and are closed for the winter
- Fall spray applications for weeds is complete

- Leaf sweeping and removal continues/was not able to do that yet because of the snow fall. Hopefully we will get another chance to get the leaves picked up
- Preparation for fall tree planting has begun
- Fall tree removals is complete
- Fall aerification and fertilization has been completed

Item #3 Update on Parks & Recreation Master Plan – Staff

There will be a kick-off meeting for the Steering Committee on Wednesday December 3rd at 6pm at the City Council Chambers. Our timeline for the Master Plan will be pushed back some due to the late start with the Steering Committee, should have the plan completed in May or June of next year.

The direction staff received from the City Council on the Steering Committee is to have it open to all citizens that want to participate, similar to what the City has done with the Waste Water Treatment Plant and now the Facilities Committee. The meeting will be Wednesday, December 3, 2014, at 6pm in the Council Chambers. Tom Reynolds asked that the people that show up will automatically be on the Committee. We want a core nucleus of people that will be at all the meetings.

Staff is putting together an inventory and conditions assessment for each park, trail and open space owned by the City. The assessment applies to each individual amenity or piece of equipment within the park.

Item #4 Update on Bicycle Facilities Plan – Staff

On Monday October 27th, staff presented to the City Council the following report, this is a recap of the report and the direction Council gave staff.

Last November, the City hosted a bicycle open house/forum to take the pulse of the community on the City's needs for bicycle routes/lanes/paths. There were approximately 50-60 community members in attendance. Attendees were asked where they currently ride their bikes and where they would like to ride their bikes. There were large maps posted where the audience drew their preferred bike routes/lanes/paths. Questionnaires were also collected to gather additional input from the community on bicycle issues. In addition to the maps and questionnaires, Art Hoag and Bob Seastrom prepared a map with their desired bike routes and presented it to the City at an earlier date.

Following the open house/forum, City staff reviewed all the information and began to formulate a plan to accomplish some of the requests for bike routes/lanes/paths on existing streets and roads in the community.

There are three types of bike facilities staff proposed to the City Council:

1. Bike Lane – striped, on-street lanes specially marked as bicycle lanes. There are three existing bike lanes in the community. 1) East side of town, from the City/YMCA pool along Falls Avenue to the top of the grade at Shoshone Falls, 2) West side of town, from North College Road West, south on Sparks to Blake St. N. east on Shoup Avenue West to Harrison St. then north on Harrison to Falls Avenue. There is also a section of this lane that is along Caswell Avenue in front of I.B Perrine Elementary school and Robert Stuart middle school, and 3) South side of town, from the south water tanks, north on Washington St. South to Park Avenue, then west on Park Avenue to Oregon Trail Elementary School, and including a short section on Lois Avenue along the Oregon Trail Youth Complex.
2. Shared Use Path – designated pathways that can be separate from streets, or on the sidewalks of streets. The canyon rim trail system is designated as a shared use path, along with the pathway on Washington St. N. from Falls Avenue to Pole Line Road and the sidewalk along Pole Line Road.
3. Shared Lane Marked – designated streets that are marked with “sharrows” to inform all motorized and non-motorized vehicles that these designated streets are to be shared. Roads designated with sharrows are usually low volume, low speed roads. A photo is attached to show what a sharrow looks like along with the proposed signs.

The attached map shows where the three bicycle facility types are existing or proposed to be. Care was taken to increase connectivity while keeping bicycle traffic separated from vehicular traffic as much as possible. The map also shows the Phase I, which was included to show how what could be implemented with an initial expenditure of \$20,000. The Phase I was also drawn in an attempt to include as much of the City while enhancing connectivity throughout. It should be recognized that this additional infrastructure will require ongoing maintenance to include regular sweeping and to ensure pavement markings and signs stay visible.

On Thursday October 9th, the City hosted another bicycle open house to present this proposed bicycle facilities map. There were approximately 35-40 community members in attendance. There were five large maps showing the draft bicycle facilities map along with photos of the existing bicycle lanes and the shared use paths the community currently has in place, what sharrows would look like on the proposed shared lane marked roads, and what the directional signs would look like. Staff reviewed how this draft map was developed, explained the three types of bicycle facilities and then invited the audience to review the maps up-close. Staff then open the rest of the evening to comments and questions. Generally, the comments were very supported of the City’s proposed plan. There were several comments that staff agreed that should be reviewed and researched, there were:

1. Education for both motorists and bicyclists – We have been working with the College of Southern Idaho. We want to put on some bicycle training/education classes out in the community. There are two age sets we want to work with, 5-12 year olds and then 12 up to adults. These classes will teach them the rules of the road. We are working with the Police department as they put on two bicycle rodeos a year.
2. Review existing city codes and ensure they are in conjunction with the State Codes
3. Coordinate with Twin Falls Highway Districts for connections to other communities
4. Move bike lane from Shoup Avenue to Heyburn Avenue
5. Protection for bicyclists – i.e. tubular markers or delineators on bike lane lines
6. Park and Bike areas – Have areas designated for visitors to the area to park and ride.
7. Ensure sufficient maintenance, sweeping of bicycle lanes regularly
8. Preference of scenic routes over straight routes
9. Controlled intersections at high traffic streets for bicyclists
10. Instead of standardize green guide signs; make them stand out with a unique color

This item was scheduled at the request of Council members to provide a status report on this project. Staff presented this draft bicycle facilities map in an unscheduled fashion to the Safety Traffic Commission on Thursday October 9th. The Safety Traffic Commission asked if there has been any study on how much the bike paths are used and if there are any studies showing locations that are prone to bicycle accidents and does the proposed plan remedy for those locations. Staff said they have not been any studies on usage of the bike paths and staff will investigate if certain locations are more prone to bicycle accidents or not. Staff told Council that this report will be presented to the Parks & Recreation Commission's November meeting for their review and input.

The City Council gave the green light for staff to proceed with Phase I of the plan and review the 10 comments/suggestions received at the last public bike forum.

Joey Martin asked about future growth of the community in the next 10 years and how the bike paths are going to correlate with public transportation, if there has been any discussion with the City in that area. Mitch Humble indicated that we have received a grant to do a transient feasibility study in April when the funds come. We are about nine years away from getting saddled with these responsibilities. It will come after the census is done around 2022. We will have different funding mechanisms are starting now to get ahead of the responsibility for upcoming transportation needs.

Shawn Barigar indicated that he was able to attend a community mobility institute in Boise along with several staff from the City. We all went to that in hopes to

get a better grasp of the public transportation component that is coming down the road. It was about community mobility in how to get people from point A to point B in other ways than a car. It included public transportation, bike paths, pedestrian access and marrying it all together. It is taking what we have and make a better safer way to get people around. It was a great opportunity to get everyone thinking.

Item #5

Other Items from Commission

Pillar Falls and the Knievel canyon rim trail sections have been paved.. People have been taking advantage of these added trails. Dennis is working with Lane Taylor from Taylor Made Fences to get fencing along there that is similar to our other fencing. We are looking at a ribbon cutting later in the spring of next year. Idaho Sand and Gravel are going to be fixing the trail that washed away at Canyon Crest. Hopefully this will be done this fall. There will be a section of concrete in the one area instead of asphalt.

Dennis covered the upcoming projects that are in our Capital Improvement budget as follows:

1. Large storage building to store equipment and the bubble from the pool
2. The fencing along the trails
3. Auger Falls vault toilet and signage. Pathway to get people from the road down to the Falls
4. Baxters Dog Park water fountain and benches. Lowe's is going to contribute help for the benches. The park is being well used. There is some worn out grass areas where the people are standing so we are looking at placing some crushed granite in those areas and possibly doing some paths at the park. We are also looking to get some curb and sidewalk on the Blake street side of the park.
5. Playground fall surfacing material underneath our playgrounds. We have one certified playground inspector and we are sending another one of our staff to Boise to get certified.
6. We are doing some low maintenance and sand slurry on some of the trails.
7. The tree enhancement program will be brought back with giving 10 home the free trees that are planted in the right away area between the street and the sidewalk. Homeowners will have to maintain the trees and plant the proper tree.
8. Sophomore Blvd has a median strip in the middle of the road. The irrigation system was put in in the mid 50's was put in without backflow device and had no meter. We got some money to improve that median. The City is now responsible for this median and will be working with the neighbors on how to landscape that median. Perhaps put in some trees, not to have it all grass and put in some native landscape or maybe some synthetic turf.
9. The tennis courts at CSI are in need of repaving. This will be a joint effort with CSI.
10. Replace the score booth at Legion field.

11. The stairs on the east side of Dierkes Lake will be getting replaced and the job is out to bid right now.
12. Shoshone Falls has no electricity for the general public so we will be running power from the concession stand to some of the tables in the park.
13. There will be a sidewalk placed at Northern Ridge to have handicap accessibility from the sidewalk up to the playground.

Tom Reynolds asked what is being done at Canyon Crest to keep the path from having a problem in the future. There will be a solid three foot retaining wall down below the ground with some material so it won't wash away. There are no guarantees what might happen with the next flood. It all has been approved by our engineering department.

Meeting adjourned at 12:30 pm. Next meeting is December 16, 2014, 11:30am at City Council Chambers at 305 3rd Ave E.

Recreation Staff Report
December 2014
Brandy Mason, Recreation Coordinator

Winter 2014 Basketball: Regular registration ended Monday, December 1st Practices will begin January 5th and games will start Saturday, January 17th. This table shows the participants signed up as of December 2, 2014 and the final participant numbers for 2012-2014. We will get quite a few late sign ups through the month of December, so we should catch up if not surpass last year's final numbers.

| Year | Participants |
|------|--------------|
| 2015 | 390 |
| 2014 | 450 |
| 2013 | 483 |
| 2012 | 423 |

Adult Flag Football: Ended on November 6th with no issues.

Adult Basketball: The roster and fee deadline is Friday, December 5th. The season will begin the week of January 5th.

Adult Volleyball: Regular season games are going well and tournaments will start in January for some leagues, and February for others.

Recreation Report
December 2014
Stacy McClintock, Recreation Supervisor

- Sign up early for Twin Falls Parks and Recreation Days. Snowboarders and Skiers are welcome to take advantage of this fantastic rate for skiing at **Magic Mountain Ski Resort** on four Saturdays. This rate includes a one hour ski clinic and a lift ticket for all four Saturdays. This is a great opportunity to get up to the mountain and see what Magic Mountain has to offer. The fee is \$75 per person, 50% off rentals.
- **Pomerelle Ski and Board Program** is back. Pomerelle is offering a four and six week programs that begin on January 11^h. Program includes a full day lift ticket and a 1 & 1/2 hour group lesson tailored to your ability. Please register by January 9th. The dates are January 11, 25 and February 8, 22 or you can add March 8, 22. \$90 for four weeks or \$130 for all six weeks per person.
- **Storytime Pottery** is a unique story time and pottery painting event especially

designed for children ages 2-6. All participants will be read a story together and have a snack, and complete a painting project that relates to the story. All classes cost \$12 per person. Please register at the Parks and Recreation office.

- Get into the holiday spirit at our beautiful City Park. The whole family will enjoy the lights and entertainment provided by local musicians. Bundle up and feel the magic of the season for our 30th year celebrating **Christmas in City Park**. One big Christmas program will be on Sunday, December 21st at 5pm in the City Bandshell. Come and enjoy good music and good company and the spirit of Christmas.
- **Challenger Basketball** is going to be starting up in January. We are currently taking registration for this program now. We have had many people call interested in this program so we are going to bring it back.
- **Cabin Fever Day** is right around the corner. The brochures are going to be ordered soon. Cabin Fever Day will be on January 10^h. This year we are partnering up with Activate Magic Valley. We look forward to seeing y'all out and about.
- **Replacement scoreboards** are installed at the Oregon Trail Youth Complex and at the Frontier Softball fields.

Parks Department Report
December 2014
Kevin Skelton & Todd Andersen
Parks Coordinators

The past month the Parks Department has been working on the following projects and regular maintenance:

- Fall spray applications for weeds is complete
- Leaf sweeping and removal is complete
- 30 trees were planted at various Parks
- 40 trees were planted to restock the tree farm
- Painting of tables shelters and restrooms is complete
- Annual boiler maintenance at the "Y"/City Pool is complete
- Christmas lights have been inspected and installed at City Park

December 5, 2014

Dennis J. Bowyer, Director Parks and Recreation
136 Maxwell Ave.
Twin Falls, ID 83301
Ph: (208) 736-2265



Re: 2014 Dierkes Lake Stair Replacement Project Bid Opening Results

Mr. Bowyer,

On December 4, 2014 at 10:00 am the City of Twin Falls opened the 2014 Dierkes Lake Stair Replacement Project. There were two bidders present at the opening, Morgan Construction and J&J Horizontal. I have reviewed the bid documents and found all the paperwork to be in order for Morgan Construction, but J&J Horizontal did not supply a bid bond. With no bid bond I would recommend rejecting the bid from J&J Horizontal. The following are the bid results:

| | <u>Morgan Construction</u> | <u>J&J Horizontal</u> |
|--|----------------------------|---------------------------|
| Demolition of Existing Stairs #2, #3, and #4 | \$ 8,477.00 | \$ 1.00 |
| Demolition of Existing Stairs #5, #7, and #8 | \$ 9,131.00 | \$ 1.00 |
| Replacement Stairs #2, #3, and #4 | \$ 68,070.00 | \$ 102,212.18 |
| Replacement Stairs #5, #7, and #8 | <u>\$ 58,640.00</u> | <u>\$ 91,075.52</u> |
| TOTAL | <u>\$ 144,318.00</u> | <u>\$ 193,289.70</u> |

Add Alternates

Note: The City of Twin Falls Reserves the right to add any or all the add alternates to the Bid.

| | <u>Morgan Construction</u> | <u>J&J Horizontal</u> |
|---------------------------|----------------------------|---------------------------|
| Stair #1 | \$ 12,213.00 | \$ 21,015.98 |
| Ramp #6 | \$ 11,522.00 | \$ 15,730.08 |
| Stair #9 | \$ 25,800.00 | \$ 50,647.38 |
| Stair #10 | \$ 26,020.00 | \$ 50,576.94 |
| Stair #11 | <u>\$ 9,680.00</u> | <u>\$ 18,231.92</u> |
| TOTAL | <u>\$ 85,235.00</u> | <u>\$156,202.30</u> |
| TOTAL with Add Alternates | <u>\$229,553.00</u> | <u>\$349,492.00</u> |

Bus: (208) 734-9015



507 Main Avenue West
Post Office Box 1404
Twin Falls, ID 83303-1404
www.mcclure-engineering.com



Fax: (208) 734-9016

The engineers estimate for this was 200,000 dollars not including the add alternates. I would recommend that Morgan Construction be awarded the 2014 Dierke's Lake Stair Replacement Project in the sum of \$144,318.00 dollars and add the following add alternates:

Stair 1 - \$ 12,213.00
Ramp 6 - \$ 11,522.00
Stair 9 - \$ 25,800.00

That would bring the Total Project Cost to \$193,853.00.

If you have any questions please contact me at 734-9015.

Sincerely,



Mike J. Trabert, P.E.
McClure Engineering, Inc.