



TWIN FALLS PARKS AND RECREATION

136 Maxwell Ave. • PO Box 1907 • Twin Falls, ID 83303 • Phone: 208-736-2265 • Fax: 208-736-1548

TWIN FALLS GOLF ADVISORY COMMISSION

January 8, 2014
11:00am

**Twin Falls Council Chambers
305 3rd Avenue East**

AGENDA

11:00am Call to Order

1. Approve minutes of the October 9th, 2013 meeting
2. Open Meeting Laws
3. Opening on Commission
4. Other Items from the Commission

Si desea esta información en español, llame Leila Sanchez al (208) 735-7287

**Any person(s) needing special accommodations to participate in the above noticed meeting should contact Nikki Miller at (208)736-2265 at least two working days before the meeting.*

The Benefits are Endless...



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January 8, 2014

STAFF REPORT

1. Approve minutes of the October 9th 2013 meetings.

The Commission needs to approve or amend the proposed set of minutes.

2. Open Meeting Laws - Staff

The City Council passed resolution #1912 that deals with transparency in City government. Sections of this resolution deals with Commissions and Committee formed by the City Council or by City Code. City Attorney Fritz Wonderlich and City Manager Travis Rothweiler will explain to the Commission how it will affect the Commission and the sub-committees that the Commission has used in the past. The resolution is attached.

3. Opening on Commission – Staff

Next month, it will be Gale Kleinkopf last meeting; he has served his two full three year terms. Staff will start advertising for this position later this month. The interview process might be changing, once staff gets some direction on it, it will be passed along to the Commission on the process.

Also Jack Jardine's term will end, but Jack is eligible to serve two more full three year terms since his appointment was for a partial term. Re-appointments might take a different direction, again once staff gets some directions; it will pass it along to the Commission.

4. Other Items from Commission

The City Council unanimously approved of the fee increases recommended by the Commission, all fee increases must be approved by the City Council through a resolution. Other items from the Commission can be brought up to discuss or to be added on next month's agenda.

Attachments

1. October 9, 2013 Minutes
2. Resolution # 1912

GALE	HELEN	RICH	TEENA	GARY	BRETT	JACK
KLEINKOPF	BROWN	BIRRELL	THOMPSON	ROLAND	SEMPLE	JARDINE
CHAIRMAN				VICE		
				CHAIRMAN		

EX-OFFICIO MEMBERS

TRAVIS ROTHWEILER	CITY MANAGER
SUZANNE HAWKINS	CITY COUNCIL LIAISON
STEVE MEYERHOEFFER	PGA PROFESSIONAL
DENNIS BOWYER	PARKS & RECREATION DIRECTOR

TWIN FALLS GOLF ADVISORY COMMISSION MEETING

October 9th, 2013* * * * * 11:00am * * * * * City of Twin Falls Council Chambers

- Members Present:** Helen Brown, Brett Semple, Gale Kleinkopf, Rich Birrell, Teena Thompson and Jack Jardine
- Members Absent:** Gary Roland
- Council Present:** Susanne Hawkins
- Staff Present:** Steve Meyerhoeffer and Nikki Miller
- Staff Absent:** Dennis Bowyer

MINUTES

Chairperson Gale Kleinkopf called the meeting to order at 11:00 am.

- Item #1** **Approve minutes of the September 11th, 2013 meeting.**
 Brett Semple motioned to approve meeting minutes, Jack Jardine seconded the motion. Motion passed with a unanimous vote.
- Item #2** **Fund Raising Golf Tournament Update**
 Steve reported that he received a bill for sand in the amount of \$2100 which leaves \$5400 for improvements. Dario has not received bids back for the concrete for the cart paths. Discussion on where to spend the remaining funds transpired. Chairman Kleinkopf would like to see visibility of the work done from the use of the funds. There are not enough funds to completely do the cart paths at this time. Discussion on getting Tee box #11 done, Steve indicated it would cost a \$1000 for the sod. Dario is working on the 18th green and should have it done within the next four days with no cost to us. Brett got a cost on concrete of \$300 a yard (8x10). We have enough money to do about 166 feet of concrete. Chairman Kleinkopf asked Steve to email him what can be done on concrete, what are the exact measurements and

what can be done with funds available once he gets his estimates and they will decide at that time what will take place.

Item #3 Proposed Fee Increases

Steve reviewed the proposed fee increase. Season passes for Adult single, Adult couple, Senior single and couple will go up \$20.00. Adult w/child will go up \$1.50. Greens fees for Adult, weekday/weekend will go up \$1.00. The increases stayed under 5% and do not have to go to Council for approval. The Mayor does have to sign a resolution stating the new fees for the golf course if approved.

Discussion followed on the pros and cons of the proposed increases.

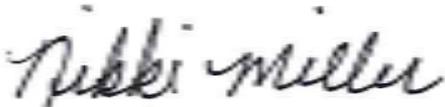
Rich Birrell motioned to approve the fee increases as stated, Helen Brown seconded the motion. Motion passed with a unanimous vote.

Item #4 Other Items from the Commission

Teena brought in some information for the new golf furniture. Helen will take the information to the ladies group to look at. The company is AHF Furniture and it can be looked at online. We are looking at about 40 chairs and 10 square tables.

The meeting was adjourned 11:35at pm.

The next meeting is set for Wednesday, November 13th, 2013 at the City Council Chambers, at 11:00am.



Nikki Miller
Administrative Assistant
Parks and Recreation

RESOLUTION NO. 1912

TRANSPARENCY IN CITY GOVERNMENT

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TWIN FALLS, IDAHO, DECLARING A POLICY OF TRANSPARENCY AND OPENNESS IN CITY GOVERNMENT IN ORDER TO PROMOTE ACCOUNTABILITY, TO ENHANCE DISSEMINATION OF PUBLIC INFORMATION, AND TO ENCOURAGE CITIZEN PARTICIPATION IN CITY GOVERNMENT.

WHEREAS, The Twin Falls City Council finds that transparency in government promotes accountability and provides information to its citizens regarding the business of the City; and,

WHEREAS, The Twin Falls City Council finds that information regarding the activities of City government must be widely dispersed in order to encourage public engagement and to improve the quality of its decisions; and,

WHEREAS, The Twin Falls City Council finds that collaboration and communication between City government and its citizens is enhanced through the use of well-designed web technologies; and

WHEREAS, The policy consideration underlying the Idaho Open Meeting Law is to ensure transparency of the legislative and administrative process within state and local governments (Idaho Open Meeting Law Manual, p. 3); and,

WHEREAS, The Idaho Code sets forth only minimum requirements for all local governments in order to promote transparency and openness in government, including the Idaho Open Meeting Law, the Idaho Public Records Law, and other statutes; and,

WHEREAS, The City Council acknowledges that, in the past, ad hoc volunteer groups have formed without the authority of statute, ordinance, or other legislative act, and without authorization to make decisions or recommendations. The Idaho Supreme Court in *Safe Air for Everyone v. Idaho Dept. Agriculture*, 145 Idaho 164, 177 P.3d 378 (Idaho 2008), in interpreting the requirements of the Idaho Open Meeting Law, held that, where there is no statute, ordinance or other legislative act creating a subagency and granting the authority to make decisions for or recommendations to a public agency regarding a matter, the Idaho Open Meeting Law requirements are inapplicable. The City Council finds that the existence of these groups may create the feeling by some that they are being excluded from public participation in City government; and,

WHEREAS, The Twin Falls City Council finds that the minimum requirements of the Idaho Open Meeting Law, the Idaho Public Records Law, and other statutes, are inadequate to provide the transparency and openness that it finds should be provided to its citizens in order to permit them to constructively engage with City government; and,

WHEREAS, The Twin Falls City Council intends, with this resolution, to establish a policy of additional government transparency and openness, over and above the minimum requirements of the Idaho Open Meeting Law, the Idaho Public Records Law, and other

applicable statutes, to encourage and enhance information, participation and collaboration between City government and the citizens of the City of Twin Falls.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF
THE CITY OF TWIN FALLS, IDAHO:

Section 1: The City Council of the City of Twin Falls, and all commissions and committees created by statute, ordinance or other legislative act shall always comply with all requirements of the Idaho Open Meeting Law, the Public Records Law, and all other applicable statutes.

Section 2: The Idaho Open Meeting Law requires only physical posting of the notice and agenda for public meetings in a prominent place at the City's principal place of business. This notice is insufficient to provide full transparency to the citizens of the legislative and administrative processes of the City. The City will include a hyperlinked calendar showing Council and commission meetings as well as community events on the main page of its website (www.tfid.org), in order to provide not only more accessible notice of public meetings, but also hyperlinks to agendas and staff reports, in order to provide a much more useful and meaningful notification to its citizens regarding the City's business.

Section 3: The Idaho Open Meeting Law applies only to meetings of the governing board of a public agency or subagency which is created by statute, ordinance, or other legislative act, with the authority to make decisions for or recommendations to a public agency regarding any matter. The Idaho Attorney General, in the Idaho Open Meeting Law Manual, states that "the Open Meeting Law does not apply to voluntary, internal staff meetings *if the group is not created by or pursuant to statute, ordinance or other legislative act*, even though the discussions may lead to recommendations to the governing body." A subcommittee is a creation of, and is responsible to, the agency that created it.

In order to provide more transparency in City government, neither the Twin Falls City Council nor any of its commissions will permit the formation of ad hoc volunteer groups intended to report back to the City Council or commission, unless that group is formed as a committee or commission, created by a vote of the City Council or commission. No more than two elected City Council persons may serve on any committee, including ad hoc groups and subcommittees created by statute, ordinance, or other legislative act. The City Council, and its committees and commissions, shall always comply with all requirements of the Idaho Open Meeting Law.

Section 4: The Idaho Open Meeting Law requires only the keeping of summary minutes of the City Council and commission meetings. This information is insufficient to provide full transparency and openness to the citizens of the legislative and administrative process of the City. The City will stream and video record all Council and commission meetings (excepting Council executive sessions, Airport Advisory Commission meetings, which meets at the Airport, and the Youth Council), with hyperlinks to agendas and staff reports for the next upcoming meetings, as well as agendas, staff reports and minutes of past meetings, on the City's website (www.tfid.org). This will provide real time as well as recorded access to public meetings by those citizens who are unable to attend in person, or who would prefer to view the meeting at a later time.

Section 5: The Idaho Public Records Law requires only that the City make public records

available for inspection and copying at the location of the custodian of those public records. This access to public records is insufficient to provide full transparency and openness to the citizens of the legislative and administrative process of the City. The City will provide access to the annual budget, monthly financial reports, accounts payable, financial dashboard, the Comprehensive Plan and Future Land Use Map, the Transportation Plan, the Water Plan, the Strategic Plan, the Twin Falls City Code, the Zoning Map, the Subdivision Map, the Pressure Irrigation Map, the Garbage Pickup and Recycling Map, the Flood Plain Map, and such other documents as the Council or City Manager deems important for public dissemination, on the City's website (www.tfid.org).

Section 6: The Idaho statutes have no requirements for contact information for public officials. This access is insufficient to provide full transparency to the citizens of the legislative and administrative process of the City. The City will provide hyperlinked email addresses for all City Council members, the City Manager, and all City departments, as well as mailing addresses, telephone numbers, fax numbers, on the City's website (www.tfid.org).

Section 7: The Idaho Statutes have no requirement for the posting of information on job opportunities, and requires only newspaper publication for public bidding projects. This notification is totally insufficient to provide adequate notice to potential employees and bidders of the job and project opportunities in the City. The City will post current bidding and job opportunities on the City's website (www.tfid.org) so that this information is available to its citizens as well as those potential job applicants and project bidders, wherever they may be.

Section 8: The Idaho Open Meeting Law does not require that citizens have the opportunity to be notified automatically of legislative and administrative matters of the City, on a regular and ongoing basis. The City will provide, on its website at (www.tfid.org), the opportunity for citizens to subscribe to notifications, alerts, job openings, news, and meetings, so that the information is emailed or sent via text message directly to the subscriber on a regular basis.

Section 9: The City Council finds that the Idaho statutes relating to the conduct of the business of local government have fallen far behind the technology currently available to provide greater transparency and openness to the legislative and administrative process of local government. The City will endeavor to work with its legislative representatives, the Association of Idaho Cities, and other interested parties, to update those statutes affecting the conduct of local government, in order to provide greater transparency and openness to all citizens in this state.

PASSED BY THE CITY COUNCIL , 2013.

SIGNED BY THE MAYOR , 2013.

MAYOR

ATTEST:

DEPUTY CITY CLERK